AP 4240 ACADEMIC RENEWAL

References:
Title 5 Section 55044 and 55046

Academic renewal provides students with an opportunity to reverse the negative impact of past academic failures at College of Marin without course repetition.

- Academic renewal may only be requested once at College of Marin.
- Academic renewal is not automatic.
- Academic renewal actions are irreversible.

All course work granted academic renewal status shall not be computed in the student's grade point average or non-progress grade percentage and this shall be noted on the student's permanent record.

All work shall remain legible to assure a true and complete academic history. The Admissions and Records Office shall maintain a record of action taken under academic renewal.

Academic renewal does not guarantee that other institutions outside the District will approve such action. This determination will be made by the respective transfer institution.

Specific courses and/or categories of courses that are exempt from academic renewal will be described in the current College Catalog.

Academic renewal procedures may not conflict with the District’s obligation to retain and destroy records or with the instructor’s ability to determine a student’s final grade.

Students who have been awarded an Associate Degree may not apply for Academic Renewal. Note; coursework completed after the Associate Degree is awarded may be considered for Academic Renewal.

Students who have been awarded a Career or Skills Certificate may apply for Academic Renewal providing the courses requested for academic renewal were not applied towards the Career or Skills Certificates.

Students may file a petition at the Admissions and Records Office to have their academic record reviewed for academic renewal of substandard academic performance under the following conditions:

1. Students must have completed 24 units at a satisfactory level (minimum 2.00 grade point average (GPA) or achieved a 3.00 GPA in 12 letter-graded units subsequent to the coursework to be alleviated; work from other colleges with recognized accreditation may be considered.
2. A maximum of 24 units of substandard course work may be eliminated from consideration in the cumulative grade point average. Substandard grades are any grades lower than a “C”, “CR”, or “Pass”.

3. At least one year must have elapsed from the time the substandard course work to be removed was completed.

4. Students' most recent semesters utilized to demonstrate that the substandard work is not a reflection of the student’s ability must not include grades below “C”, “I”, “IP” “FW”, NC,” or “NP” grades. (Semesters with lined out grades below “C”, “FW”, “NC,” and “NP” grades do not count toward Academic Renewal.)

5. Course used to demonstrate improved academic ability cannot be all physical activity courses.

Office of Primary Responsibility: Vice President of Student Learning

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