AP 4228 COURSE REPETITION – SIGNIFICANT LAPSE OF TIME

Reference:
Title 5 Section 55043

Students may be permitted or required to repeat courses in which a “C” or higher grade was earned where there was a significant lapse of time since the grade was earned under the following circumstances:

1. Three or more years have elapsed since successfully completing the course.

2. An institution of higher education to which a student seeks to transfer has established a recency requirement that the student cannot satisfy without repeating the course.

3. A recency prerequisite for a course or program has been established which the student cannot satisfy without repeating the course.

When a student needs to repeat an activity course due to a significant lapse of time, each repetition attempt will be counted toward the established repetition limits. However, if a student has already exhausted the number of permitted repetitions, then one additional repetition due to significant lapse of time may be permitted or required by the District.

Under these provisions:

- Students must wait one week after the start of new and returning student registration to register for the course.

- Students requesting to repeat for number 1 above, are only allowed one repeat for each course.

- Students petitioning to repeat for number 2 or 3 above, must submit verifiable documentation with the petition.

- When a course is repeated due to a significant lapse of time, the previous grade and units will be disregarded and the current grade will be used when computing a student’s cumulative grade point average (GPA).

- Students receiving a substandard grade (grades below “C,” “FW,” “NC,” and “NP”) in the repeated course may not petition to alleviate the substandard grade under Course Repetition-Non Repeatable Courses (AP 4225).

Annotating the permanent academic record shall be done in a manner that all work remains legible, insuring a true and complete academic history.

Office of Primary Responsibility: Office of Student Learning
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Revised: April 16, 2013