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Technology Survey-Faculty and Staff  
March 2012

Profile

1. Your role:
   - Faculty Member
   - Classified Professional
   - Administrator

2. Teaching responsibilities:
   - Yes
   - No

3. Full-time or Part-time employee:
   - Full-time employee
   - Part-time employee

4. How long have you worked at College of Marin?
   - Fewer than 5 years
   - 5-10 years
   - 11-15 years
   - More than 15 years

Office Technology

5. Which statement best describes your access to a College computer? (Mark one only)
   - Have been assigned a College computer for my exclusive use
   - Share a College computer with other faculty and/or staff
   - Have not been assigned a College computer

6. What is your subject area/department?  
   (Insert drop down menu of areas/departments)

7. Is the College computer you use a Windows or Macintosh computer? (If you have not been assigned a College computer, skip to question 11.)
   - Windows
   - Macintosh
   - Not applicable

8. Is the College computer you use a desktop or laptop?
   - Desktop
   - Laptop
   - Tablet/Phone
   - Not applicable

9. What is Estimate the age of the College computer/laptop you use? (Check white label with 6-digit number on your computer. First two digits are purchase year)
   - 1-3 years
   - 4-6 years
   - More than 6 years
   - Not sure

10. How satisfied are you with the performance of the College computer you use?
   - Very Dissatisfied
   - Dissatisfied
   - Satisfied
   - Very Satisfied
   - Not Sure

10. Does the district computer that you use fulfill the needs required for your class preparation?
   - Yes
   - No, not fast enough
   - No, crashes
   - Other (space to type in)

11. How satisfied are you with the software available on the College computer you use?
   - Very Dissatisfied
   - Dissatisfied
   - Satisfied
   - Very Satisfied
   - Not Sure

11. Which applications (software programs) which you require for your instructional purposes are not installed on your district computer?
   - Adobe (drop down list)
   - Microsoft (drop down list)
   - Other (please specify)

12. How often do you use your own personal computer for work instead of a College computer?
   - Never
   - Occasionally
   - Often
   - Almost exclusively

13. Which of these personal computers devices do you use instead of the district provided device?
   - Mac
   - Windows PC
   - Tablet (which one—drop down?)
   - Phone (which one—drop down?)
14. If you use your personal computer for work, choose statements that describe why you use your personal computer for work. (Mark all that apply).
   a. My College computer is too slow
   b. My College computer does not have the software I need
   c. Not applicable

15. Do you know how to use TrackIt to report a computer-related problem?
   a. Yes
   b. No
   c. Not sure

16. When you have a computer-related problem, how are you likely to seek help? (Mark all that apply).
   a. Ask another faculty or staff member for help
   b. Call someone I know in IT or contact department IT staff
   c. Try to fix myself
17. How frequently do you use the MyCom email?
   a. Daily or almost daily
   b. Have an account, but do not use it

18. How frequently do you use the @marin.edu email?
   a. Daily or almost daily
   b. Have an account, but do not use it

19. How frequently do you use the Moodle email?
   a. Daily or almost daily
   b. Have an account, but do not use it

20. How frequently do you use your personal email for district communications?
   a. Daily or almost daily
   b. Have an account, but do not use it

21. Please list any concerns with any of these email systems: (space to type)

22. Indicate your level of satisfaction with the College email system.
   a. Very Dissatisfied
   b. Dissatisfied
   c. Satisfied
   d. Very Satisfied
   e. Not Sure
   f. Not Applicable

23. Do you require training on use of the College email system?
   a. Yes
   b. No

24. How frequently do you use the College telephone system?
   a. Daily or almost daily
   b. Have a phone, but do not use it

25. Indicate your level of satisfaction with
   a. Very Dissatisfied
   b. Dissatisfied
   c. Satisfied
   d. Very Satisfied
   e. Not Sure
   f. Not Applicable

Please suggest any improvements to the College telephone system. (drop-down and other?)

26. How frequently do you use the College voice mail system?
   a. Daily or almost daily
   b. Have voice mail, but do not use it

27. Indicate your level of satisfaction with
   a. Very Dissatisfied
   b. Dissatisfied
   c. Satisfied
   d. Very Satisfied
   e. Not Sure
   f. Not Applicable

Please suggest any improvements to the College voice mail system. (drop-down and other?)
28. How satisfied are you with the performance of the campus network when accessing campus online resources:
   from your office?
   - Very Dissatisfied
   - Dissatisfied
   - Satisfied
   - Very Satisfied
   - Not Sure
   - Not Applicable
   from off-campus?
   - Very Dissatisfied
   - Dissatisfied
   - Satisfied
   - Very Satisfied
   - Not Sure
   - Not Applicable

29. How satisfied are you with the performance of the campus network when accessing internet resources:
   from your office?
   - Very Dissatisfied
   - Dissatisfied
   - Satisfied
   - Very Satisfied
   - Not Sure
   - Not Applicable
   from off-campus?
   - Very Dissatisfied
   - Dissatisfied
   - Satisfied
   - Very Satisfied
   - Not Sure
   - Not Applicable

Classroom and Conference Room Technology

The following section relates to the use of classroom or conference room technology. If you do not use classroom or conference room technology, please skip to Teaching and Student Computer Labs Section.

30. How frequently do you use a projector when teaching your classes or presenting at meetings?
   a. For all or most class sessions or presentations
      - About once a week
      - Less than once a week
      - Do not use

31. How frequently do you use a room computer when teaching your classes or presenting at meetings?
   a. For all or most class sessions or presentations
      - About once a week
      - Less than once a week
      - Do not use

32. How important is technology to the presentation of your course or meeting materials?
   a. Not important
      - Slightly important
      - Important
      - Very important

33. How often do you request a Media Services computer/projector for your course or meeting presentations?
   a. For all or most class sessions or presentations
      - About once a week
      - Less than once a week
      - Do not use

34. How often do you encounter problems with classroom or meeting room technology?
   a. More than once a week
      - About once a week
      - Less than once a week
      - Never
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35. If you experience a problem with the classroom or meeting room equipment, how are you likely to seek help? (mark all that apply).
   a. Ask another faculty or staff member for help  
   b. Call someone I know in IT or Media Services  
   c. Send problem report to Tech Stream  
   d. Never happen

36. What type of training have you received on using classroom or meeting room technology? (Mark all that apply.)
   a. Have attended training sessions  
   b. Have been given one-on-one training by faculty or staff colleague  
   c. Have had no training  
   d. Self taught

37. What classroom or meeting room technology would you like to learn about?

Teaching and Student Computer Labs

The following section relates to Teaching and Student Computer Labs. If you do not teach, please skip to Comments and Recommendations Section.

38. Which of the following technologies would you use in teaching your classes if it was available? (Check all that apply.)
   o Class response system (clickers)  
   o Lecture capture  
   o Interactive whiteboard  
   o Document camera  
   o Digital writing/drawing software  
   o Interactive digital pen technology  
   o Screen recording software  
   o Tablet

39. Do you give assignments in one or more of your classes that require students to use a computer?
   a. Yes  
   b. No

40. What percentage of all your class assignments require that students to use a computer?
   o 95-100%  
   o 85-94%  
   o 75-84%  
   o 65-74%  
   o 54-64%  
   o 54% or less

41. What percentage of all of your courses require access to specialized software, other than browsers and MS Office?
   o 95-100%  
   o 85-94%  
   o 75-84%  
   o 65-74%  
   o 54-64%  
   o 54% or less

42. If yes, how satisfied are you with the College's student computer lab facilities?
   a. Very Dissatisfied  
   b. Dissatisfied  
   c. Satisfied  
   d. Very Satisfied  
   e. Not Sure

43. Do students in one or more of your courses require access to specialized software to complete their assignments?
   a. Yes  
   b. No

MyCOM Portal

If you do not teach, please skip to Comments and Recommendations Section.

44. Are you aware of the MyCOM portal for course instructors?
   a. Yes  
   b. No

45. Have you used the MyCOM portal?
   a. Yes  
   b. No

If you do not use MyCOM portal, please skip to Moodle Section.
46. Have you used MyCOM to view class rosters?
   a. Yes ☐ No ☐

47. How satisfied are you with the MyCOM functionality to view class roster?
   a. Very Dissatisfied ☐ Dissatisfied ☐ Satisfied ☐ Very Satisfied ☐ Not Applicable ☐
48. Have you used MyCOM to submit grades?
   a. Yes  ○ No

49. Please list any problems you have encountered with the MyCOM grade submission functionality?
   a. Not Applicable
      (space to write problems?)

50. Please list any problems you have encountered with MyCOM email?
   a. Not Applicable
      (space to write problems?)

51. Do you forward your MyCOM email to another email address?
   a. Yes  ○ No

52. What type of training have you received on using the MyCOM portal? (Mark all that apply.)
   a. Have attended training sessions
   b. Have be given one-on-one training by faculty or staff colleague
   c. Have had no training
   d. Self taught
   e. Not sure
   f. Not applicable

53. Are you currently using Moodle for one or more of your classes?
   a. Yes  ○ No, not in the future either  ○ No, but thinking about it

If "yes", please continue to next question.
If "no, not in the future either", please go to Comments and Recommendations Section.
If "no, but thinking about it", please go to question 49.

54. For what percentage of your face-to-face or hybrid classes are you using Moodle?
   ○ 95-100%  ○ 85-94%  ○ 75-84%  ○ 65-74%  ○ 54-64%  ○ 54% or less

55. How are you currently using Moodle? (Mark all that apply.)
   a. Have students submit assignments
   b. Make course materials or assignments available to students
   c. Have students take online quiz or test
   ○ Conduct discussion forums with students
   ○ Make grades available to students

56. Have you received training on making your online course materials ADA compliant?
   a. Yes  ○ No

57. If additional training on ADA compliance is offered, would you attend?
   a. Yes  ○ No  ○ Not sure

58. Overall, what is your level of satisfaction with Moodle as a learning management system?
59. If you had a problem using Moodle, how quickly was it resolved or answered?

- 24 hrs.
- 48 hrs.
- 72 hrs.
- 1 week
- 2 weeks or more
- Never

60. Did you participate in one or more Moodle training sessions?

- Yes
- No

61. How satisfied are you with the training provided in these sessions?

- Very Dissatisfied
- Dissatisfied
- Satisfied
- Very Satisfied
- Not Sure

62. Would you participate in additional training sessions if offered?

- Not Likely
- Somewhat Likely
- Likely
- Very Likely
- Not sure
If you have a problem when using Moodle, how are you likely to seek help? (Mark all that apply.)

b. Ask another faculty or staff member for help
   ○ Call someone I know in IT

c. Contact department technical staff
   ○ Send problem report to Tech Stream

d. Try to fix myself
   ○ Not applicable

Comments and Recommendations

In this section, we have included several open-ended questions. Please focus on those areas that are most important to you.

63. In what ways has the campus-wide wireless network (Wi-Fi) benefited you?

64. What are the most pressing problems related to classroom technology?

65. What improvements, if any, would you like to see implemented in classroom technology?

66. What factors would determine whether, or not, you would use technology or use it more frequently when teaching your class or preparing presentations?

67. What are the most pressing problems related to student computer labs?
68. If you have encountered problems using MyCOM, describe the types of problems you have experienced.

69. Are there other technologies or technology issues that have not been addressed in this survey that you would like to see addressed in the College Technology Plan? If so, please describe these technologies and/or issues.

70. Have Campus Technology updates impacted your teaching, grading and/or communication requirements for your classes and students?