Thursday, October 9, 2014
2:00-3:30pm
Room SMN137

TPC Meeting Notes

Attendance:
Present: Michael Irvine, Patrick Ekoue-totou, Steve Newton,
Derek Wilson, John Hinds, Cheryl Rogow, Kofi Opong Mensah, Mary Sage

Absent: Greg Nelson, Shook Chung, Valeri Ware, Kevin Eagleson, Frank Crosby, Pearl Ly

Guest: Matthew Dimopoulos, SAS

Notes
1. Agenda was approved.
2. 9-25-14 Minutes were approved.
3. Blackboard Connect has been put into place to replace Alert U which began to charge for it’s services. A ComAll email was sent out announcing the change. The system is an “opt out” system. Everyone included in Banner is automatically enrolled in the system. In order to remove one’s self from the system, one has to choose to “opt out”. The information in banner may not include some information necessary for providing alerts such as a cell phone number so recipients of the ComAll email were instructed to enter the system and provide the needed information. A programmer has been assigned to work on any problems that people may have in accomplishing this. The police department is handling any questions that may come up and will route them accordingly. There is an additional problem being examined, involving the inclusion of Community Education students, whose information is not resident in Banner.
4. An IT update was given by Patrick Ekoue-totou:
   a. Moodle is working well
   b. Many adjustments are being made regarding the infrastructure and will unfold little by little. Some current projects include allowing recipients to view a voice mail in their email, firewall improvements and advancement of the CITRIS remote platform, which allows recipients remote access to their desktop computer files.
   c. No further progress has been made on the Campus ID card other than the establishment of the student bank card, which, at the current time, provides only purchase of print services.
   d. Wi-Fi is progressing little by little. Problems in the LC120 lab are currently slowing down further development in other areas. Performing Arts is in need of Wi-Fi to:
      i. Power the newly installed AppleTV units which enable the use of mobile devices wirelessly in the newly refurbished Music Department classrooms.
ii. Provide wireless communication between the stage of the James Dunn Theater and the booth, green room, lobby and other points during performances.

Committee members were concerned with the slow roll-out of Wi-Fi service which Dr. Coon identified as a top priority a couple of years ago.

5. The Vice President of College Operations, Greg Nelson, has assured the committee that future plans for replacement of faculty/staff computers will follow the 4 year lease plan that began with the recent rollout of PCs. The Apple Macintosh computers, which were purchased, rather than leased, will follow the same replacement cycle. Student labs will be replaced in similar fashion as necessary. Exact replacement cycles for these computers have not been fully established.

6. A discussion of a TAG model for Smart Classrooms was tabled until the next meeting.

7. The discussion of a process for determining computer special needs was tabled for the next meeting. Patrick will provide some criteria established by Santa Rosa Junior College and Derek Wilson will provide a rubrick draft.

8. Matthew Dimopoulos from Student Accessibility Services was our guest and provided insight into some of the problems with successful integration of the Kurzweil accessibility software into our computer systems. The intent is for Kurzweil to be available to any student on any district computer. Kurzweil wants the district to purchase:
   a. an institutional license which provides individual student licenses to each student served by SAS that they can use at home as well as on campus
   b. a network license that is used by anyone using computers accessing the districts network.

The district already has a large number of student licenses but the additional cost of a network license is prohibitive to the district. SAS and IT are working together to provide a method whereby an individual license is provided to each district computer which each requires a unique password. The problem lies in the fact that IT intends to remotely image the computers periodically which makes maintaining unique individual passwords for each computer a problem.

Meeting adjourned at 3:30

NEXT MEETING DATE AND AGENDA
October 23, 2014, 2-3:30 SMN137