Meeting Minutes May 20, 2010

Curriculum Committee

Subcommittee of the Academic Senate

Present: Cari Torres, Sara McKinnon, Joanna Pinckney, Karen Robinson, Becky Brown, A. Joe Ritchie, Rebecca Beal, Kristi Kuhn, Chris Schultz

Resource: Kim O’Gara

Guests: Tara Flandreau, David Snyder

Approval of the minutes from May 13, 2010

Approval of the agenda – K. Kuhn and B. Brown

Topics Discussed

1. Chris proposed that committee members that are available on particular dates participate in informal reviews of course outlines. He will send an e-mail to all members with those dates.
2. We agreed we will meet officially on August 19th in HC 124.
3. Chris will again participate in the Curriculum Institute this summer.
4. Tara and David worked with the Committee reviewing a number of music courses. The issue was service units and the length of time the class meets for the particular number of student units. Tara will revise her courses further and return them to the Committee.
5. Chris will write all Department Chairs this summer requesting that the courses that have been returned for corrections are resubmitted as soon as possible to the Committee. The goal is to encourage faculty to get course outlines back to the Committee so we can better manage our workload.
6. UDWC did not meet.
7. Sara McKinnon was elected president of the Academic senate. Congratulations Sara.

Courses Approved

1. MUS 261
2. MUS 262
3. MUS 167
4. MUS 105

Courses Returned to Department

1. MUS 116
2. MUS 162
3. MUS 117