Call to Order, Roll Call and Adoption of Agenda
The Board of Trustees of the Marin Community College District held a special Board meeting (retreat) on Tuesday, March 21, 2006, in the staff lounge of the Deedy Student Services Building at the Kentfield campus, all members having received notice as prescribed by law. Board President Brockbank called the meeting to order at 12:15 p.m. All members were present except Trustee Kranenburg, who arrived at 12:25 p.m., Trustee Hayashino, and Student Trustee Smith.

Also attending were President Frances White, Al Harrison, Anita Martinez, Cathy Summa-Wolfe, Linda Beam, David Snyder, Nanda Schorske, Rick Sapanaro, Pamela Mize-Kurzman, Elizabeth Tucker, Jake Skaer, Dave Kirn, Rob Barthelman, José Nuñez, Bernie Blackman, Bud Allen, Bob Thompson, Don Flowers, Yulian Ligioso, Cari Pogan, Derek Wilson, Roz Hartman, Fernando Agudelo-Silva, Eric Dunmire, Patrick Kelly, Ron Palmer, David Rollison, and Carol Scialli

M/s (Long/Treanor) to adopt the agenda. The motion passed unanimously.

Comments from the Public
There was no one present who wished to address the Board on the items listed on the agenda.

Introductions and Opening Remarks
Vice President Anita Martinez introduced Arnulfo Cedillo, our Interim Director of Student Affairs.

New Business
2006-07 Budget Development

Al Harrison, Vice President of College Operations, presented background information on College of Marin’s budget and reviewed trends and other information designed to assist in understanding and formulating the 2006/07 budgets (copy of presentation attached). He noted that the growth rate in Marin County is expected to be stable and flat and that this will impact property taxes. Our district’s main source of revenue is secured property taxes and we are anticipating a net increase in revenues of approximately $2,000,000. Yulian Ligioso presented information on district expenditures (copy of presentation attached) which included analyses of personnel and employee benefit costs, operating expenses, program
costs, operational activity costs, expenditures by division, departmental expenditures, and student services expenditures. Vice President Harrison stated that we will basically have a status quo budget next year since we are expecting our net increase in both revenues and expenses to be approximately $2,000,000. He doesn’t want us to go into next year with unrealistic expectations for excess revenue.

Trustees expressed their appreciation to Mr. Harrison and Mr. Ligiosso for their excellent presentation and stressed the importance of maintaining a healthy reserve and developing contingency plans including one for possible uses of increased funds.

The meeting was recessed at 1:45 p.m. and reconvened at 2:00 p.m. by Board President Brockbank.

Response to Board Directives

President White introduced Anita Martinez, Vice President of Student Learning, who thanked the team of deans, directors, and faculty which worked collaboratively to put this presentation together. She stated that the recommendations to be presented are based on two central ideas: students first and data-driven decision making.

David Rollison, Academic Senate Chair and Co-Chair of the Institutional Planning Committee (IPC), stated that the three critical planning areas for the IPC are the Educational Master Plan, Program Review, and Facilities Planning. He reported that the writing subcommittee of the IPC had worked successfully and collaboratively to produce the next draft of the Educational Master Plan (EMP) scheduled to be presented to the Board later in the evening.

Additional presentations were made by faculty, staff, and administrators on the following subjects (copy of presentation attached):
Facilities Usage – Rick Sapanaro and Eric Dunmire
Size of the College – Rick Sapanaro and Eric Dunmire
College Growth Strategy – Pamela Mize-Kurzman and David Rollison
The Top 10 Programs - David Snyder and Patrick Kelly
The Top 20 Partnerships - Nanda Schorske, Roz Hartman, Derek Wilson,
Campus Themes - Nanda Schorske, Ron Palmer, Fernando Agudelo-Silva
WSCH by Discipline – Anita Martinez, Cari Torres-Benavides
Translation of WSCH to Assignable Square Footage - Anita Martinez and Bud Allen
Top 10 Projects - Anita Martinez

The Trustees thanked the participants for their informative presentations. Several Board members expressed the view that we need to increase our enrollment management and marketing activities in an effort to highlight our strengths in the community and turn our enrollment decline around. The Board would like to hear a monthly report on enrollment management. The need to conduct a campus climate survey for students, faculty and staff was also discussed.

Adjournment
M/s (Treanor/Dolan) to adjourn the meeting. The motion passed unanimously and Board President Brockbank adjourned the meeting at 5:05 p.m.