A. Closed Session

1. Call to Order, Roll Call, Adoption of Agenda, Closed Session

The Board of Trustees of the Marin Community College District met in the AS101 conference room at the Indian Valley campus, all members having received notice as prescribed by law. Board President Brockbank called the meeting to order at 2:40 p.m. All Trustees were present. Dr. Frances White, Al Harrison, Anita Martinez, Linda Beam, and Larry Frierson were also in attendance.

M/s (Dolan/Hayashino) to approve the agenda as presented. The motion passed unanimously.

There was no one present who wished to address the Board on the items listed to be discussed in closed session, and the Board went into closed session.

The closed session recessed at 6:05 p.m.

B. Reconvene to Regular Meeting

1. Reconvene in Open Session

The meeting of the Board of Trustees of the Marin Community College District was reconvened in open session at 6:32 p.m. in POMO 188 at the Indian Valley campus by Board President Brockbank. He announced that the meeting was being recorded to facilitate the preparation of minutes. All Trustees were present except Student Trustee Sandfort, who arrived at 6:45 p.m.

2. Approval of Minutes and Report of Closed Session

Board Clerk Treanor reported that the Board had met in closed session earlier that afternoon on the items listed on the agenda, and that no action was taken.

M/s (Long/Hayashino) to approve the minutes of the August 8 Board Meeting. The motion passed unanimously (7-0).
3. **Citizens' Requests to Address the Board on Non-Agenda Items**

Gloria Kopshever thanked the Board and staff for offering summer swim options at IVC. She pointed out problems with the chair lift at the pool and urged the Board to consider using ADA funding to buy a new one. She also expressed concern that only one person takes care of both COM pools. A copy of her statement is attached to the minutes as part of the official record.

Dr. Lawrence Witter shared information he has researched on the history of California community colleges (copy attached) and photos of the IVC campus.

4. **Board Reports and/or Requests**
   a. **Commendation Resolutions**
      None
   
   b. **Legislative Report**
      Trustee Hayashino reported that some important community college bills are on the governor's desk but that the major initiative has been put off until next year.

      Trustee Moore urged everyone to express opposition to AB 2951 which would allow municipal utilities to charge us higher fees.
   
   c. **Committee Chair Reports**
      None
   
   d. **Individual Reports and/or Requests**
      Trustee Kranenburg reported that he and other Trustees attended the convocation and enjoyed it. He thought that the “Students First” theme was excellent and said it was great to hear the student comments. He also commented on a recent news article, noting that a good sports program can be very positive for the school.

      Trustee Long stated that the convocation was one of the best we’ve ever had and thanked President White and the staff for doing an excellent job on this event. She stated that she learned a lot from the student panel and that we are fortunate to have excellent students and faculty at COM. Trustee Long also reported that she attended the Life Science Museum put together by Paul da Silva and that she was very impressed by the collection of historical specimens.

      Trustee Brockbank announced that he and Trustee Kranenburg would march in the Belvedere-Tiburon Labor Day Parade and that he, President White, and Trustee Hayashino were planning to attend the Network of California Community College Foundations symposium on fundraising September 27-29 in Rancho Mirage.
   
   e. **CEO Report to Board on WASC Compliance**
      President White reported that the accreditation visiting team would come to COM on November 14.
5. **Chief Executive Officer's Report**
Dr. White indicated that her written report was in the Board packets. She reported that we have joined the North Bay Council and have been welcomed with open arms. She then complimented our gardening staff for doing an excellent job of keeping up our grounds, noting that people from the community have commented on the beauty of our campus. She thanked V-Anne Chernock and Cathy Summa-Wolfe for notifying both the internal and external communities about upcoming tree removal work.

a. **Staff Reports**
1) **ERP Implementation Update**
   Al Harrison presented a status report on ERP implementation (copy in Board packet), noting that all activities planned for the month of August have been completed except for the Banner shared data session, which was rescheduled to September 13. He noted that business processes in our financial operation will be analyzed and possibly revised.

2) **Current Enrollment Report**
   Vice President Anita Martinez shared the good news that our trend toward enrollment decline has been reversed (copies of recent figures attached). She noted that we won't have complete figures until after census day. Trustees expressed their delight with the enrollment turnaround and thanked Vice President Martinez and the whole college community for their efforts which made this possible.

   Nanda Schorske, Dean of Workforce Development, College & Community Partnerships, reviewed her report on Workforce Programs and IVC Enrollment Actions (copy in Board packet). She noted that IVC faculty and staff are responding to student and employer needs and are focusing on increasing IVC’s enrollment. Trustees expressed their thanks to Dean Schorske and the faculty and staff at IVC for their remarkable accomplishments which have resulted in an enrollment increase of 14% at IVC.

   President White introduced Susan Andrien, our new Director of Learning Resources.

3) **Modernization Update**
   Director of Modernization Chernock called the Board’s attention to the tree removal project report in the Board packet and Swinerton’s Quarterly Report. She announced that we will not be renewing the MSAT lease since we will need space to accommodate growth and modernization plans at IVC. Dave Kirn made a presentation on the storm drain repair project at IVC which is ready to go to bid (copy attached).

4) **Human Resources**
   Linda Beam, Executive Dean of Human Resources & Labor Relations, showed the Board the new materials Human Resources now has for recruitment and other promotional opportunities. The Board enjoyed viewing pullups and postcards featuring our students, buildings, and Mt. Tam; and pens showcasing our website. President White drew attention
to the beautiful new artwork on COM’s new catalog and thanked Anita Martinez, Cathy Summa-Wolfe, and their staffs for bringing this new look to fruition.

6. **Academic Senate Report**
Board President Brockbank thanked the outgoing Academic Senate officers and congratulated the new officers.

Patrick Kelly, the new Academic Senate Vice President, stated on behalf of the newly elected officers that they were looking forward to working with the Board. He urged the Board to focus on the reason we’re all here – the students - and to always remember we’re on the same team.

7. **Classified Senate Report**
Becky Reetz, Classified Senate President, reported that the classified staff is working hard at the beginning of the semester. The Classified Senate hopes to complete the revision of its bylaws and constitution and improve communication with its constituents and the other Senates. She noted that Bernie Blackman gave a great overview of Trac Dat software at the last Classified Senate meeting and that V-Anne Chernock has been invited to the next meeting to clarify Measure C expenditures. Ms. Reetz acknowledged the recently elected new Academic Senate officers. A copy of her statement is attached to the record as part of the official record.

8. **Student Senate and Student Association Report**
Kelea Sandfort, Student Trustee, reported that the students are committed to increasing enrollment and hope to improve communication between the students and other groups on campus. She reported that she has converted her office into a Student Resource and Advocacy Library. A copy of her statement is attached to the minutes as part of the official record.

Hoa Long-Tam, ASCOM President, congratulated the newly elected Academic Senate officers and thanked the outgoing officers for their service. He also thanked the Student Senate leadership for working with ASCOM on recruitment activities during FLEX week and the first week of instruction. He expressed appreciation to the COM Foundation for sponsoring the free barbecue ASCOM put on during the first week of school. A copy of Mr. Long-Tam’s report is attached to the minutes as part of the official record.

Erika Harkins thanked Dr. White and Vice President Martinez for the wonderful emeritus enrollment results due to the increase in non-fee classes. She reported that emeritus requests for grants have shifted from P.E. and well-being to literature and philosophy. Ms. Harkins also announced that the Emeritus Curriculum Committee recently met and that 12 new teachers would be offering courses in literature, philosophy, and history of art.

9. **COM Foundation Report**
Margaret Elliott, Executive Director of the COM Foundation, reported that the Foundation was providing scholarship support for a number of students, including the one on the cover of our new catalog, a Katrina relief student from Tamalpais High School, and students who completed the Marin Education Fund Summer Institute. She
also reported that she and Dr. White are working on the College of Marin Foundation-College of Marin Memorandum of Understanding.

10. **Board Study Session**
   a. **COM/SFSU Educational Partnership Needs Assessment Report**
      Dean Nanda Schorske introduced Gail Whitaker and Janet Egiziano of San Francisco State University and Willow Shrager, the principal consultant from Harder & Co. who worked on the needs assessment. Dean Schorske thanked Theo Fung, David Rollison, and Peggy Dodge, who developed the questions in the survey.

      Ms. Shrager reviewed the College of Marin Needs Assessment (copy on website). The findings indicated that there is interest among SFSU and COM students in the possibility of satellite bachelor’s and other graduate degrees at COM, particularly in the fields of business, psychology/criminal justice/child and adolescent development/sociology.

      Trustees thanked Ms. Shrager for the informative report, asked questions, and gave feedback.

11. **Items for Possible Future Board Action**
   a. **Program Review Policy (October)**
   b. **Administrator Retreat Rights Policy (September)**
   c. **Approval of COMF/COM MOU 2006/07 (September)**

12. **Consent Calendar Items (Roll Call Vote)**
    M/s (Treanor/Moore) to approve all items on the Consent Calendar. The motion passed with a unanimous vote.

    **A. Calendar of Upcoming Meetings & Other Special Events**

    All regular Board meetings are at 6:30 p.m. with Board Retreats (Special Meetings) as noted and other special events:

    September 19, 2006 – Board Retreat on Bond Modernization and Unfunded Liability – 9:00 a.m. to 4:00 p.m. – Staff Lounge, Deedy Student Services, Kentfield
    September 19, 2006 – Regular Board Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
    October 10, 2006 – Board Study Session on Labor/Risk Management Prequalifications and Project Labor Agreements – 1:00 to 4:00 p.m., POMO 188
    October 10, 2006 – Regular Board Meeting – 6:30 p.m., POMO 188
    November 14, 2006 – Regular Board Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
    December 12, 2006 – Organizational and Regular Board Meetings – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield

    Other Special Events:
    The Waterwheel Workshop, September 13, 2006, 3:00 to 6:00 p.m. – Fusselman Hall
B. **Classified Personnel Recommendations.** Approve the Classified Personnel Recommendations:
   1. Resignation/Separation of Classified Personnel
   2. Appointment of Hourly Personnel
   3. Permanent Increase/Decrease in Classified Assignment

C. **Academic Personnel Recommendations.** Approve the Academic Personnel Recommendation:
   1. Appointment of Academic Personnel

D. **Short-Term Hourly Positions**

E. **Budget Transfers – FY 2005/06**

F. **Warrant Approval**

G. **Modernization (Measure C) Contracts**
   1. Professional Services Contracts
      (a) New Short Form Contracts - none
      (b) Full Contracts/Ratifications – none
      (c) Amendments
         i) Approve Contract Amendment #3 for Alfatech Cambridge
   2. Construction Contracts
      (a) Bid Awards - none
   3. New Contracts - none
   4. Ratifications - none
   5. Change Orders - none
   6. Notices of Completion - none

H. **Authorization to Bid Projects (Measure C)**
   1. Project Approval and Authorization to Bid – Storm Drain Repairs (Project #401A)

I. **Miscellaneous (Measure C)**
   1. Disposal of Surplus Property

J. **Approve New Credit Courses**

K. **Approve Credit Course Revisions**

L. **Approve Credit Course Deletions**
13. Other Action Items

A. M/s (Long/Hayashino) to **Adopt 2006/07 Board Budget Priorities.**
The motion passed unanimously.

B. **Adopt 2006/2007 Final Budget**
Vice President Al Harrison reviewed the 2006/07 Adoption Budget (copy on website), noting that there are few differences between the tentative and final budgets. He reported that we are ending the year in an excellent position, which is a credit to all budget managers. A copy of Mr. Harrison's budget presentation is attached to the minutes.
M/s (Long/Hayashino) to **Adopt 2006/2007 Final Budget.** The motion passed unanimously.

C. M/s (Treanor/Kranenburg) to **Approve Resolution to Establish Fiscal Year 2006/07 Proposition 4 (GANN) Appropriations Limit.** The motion passed unanimously with a roll call vote.

D. **Adopt Board Funding Priorities for College of Marin Foundation 2006/07**
The Trustees decided to delete one of the priorities on this list: capital facility naming campaign. One other change was made to the wording in the recommendation so that it reads as follows: “The Superintendent/President recommends that the Board of Trustees adopt the Board funding priorities for submission to the College of Marin Foundation 2006/07 listed above. M/s (Long/Treanor) to **Adopt Board Funding Priorities for College of Marin Foundation 2006/07** with the two changes enumerated above. The motion passed unanimously.

14. Information Items

A. **Small Contract Reports**

B. **Contract and Agreement for Services Report – July 2006**

C. **Fourth Quarter Financial Status Report and CCFS-311Q for 2005/2006**

15. Correspondence
Board members were asked to review the correspondence in their Board packets.

16. Board Meeting Evaluation
Board members thought the meeting was too long.

17. Adjournment
M/s (Kranenburg/Treanor) to adjourn the meeting in memory of Barbara Brown Leibert, a former College of Marin Foundation Director and generous donor to the College of Marin Journalism Department. The motion passed unanimously and Board President Brockbank adjourned the meeting at 10:15 p.m.