

COLLEGE OF
MARIN

**Board of Trustees Regular Meeting Agenda
August 8, 2006
Staff Lounge, Deedy Student Services, Kentfield Campus**

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda. Persons desiring to address the Board may fill out a card and give it to the Recording Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Pamela Mize-Kurzman at 485-9414. Notification at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number "C.3" on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

A. Study Session – 3:00 p.m. in Staff Lounge, Deedy Student Services, Kentfield Campus

- 1. Scope of Construction Contracts (V-Anne Chernock)**
- 2. Board Policies and Practices Related to Contracts (V-Anne Chernock)**
- 3. Bond Update (V-Anne Chernock)**

B. Closed Session – 4:30 p.m. in SS Conference Rooms A&B

1. Call to Order, Roll Call and Adoption of Agenda

- a) Request for Public Comment on Closed Session Agenda

2. Closed Session: To consider and/or take action upon any of the following items:

- (a) *With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:*

CONFERENCE WITH LABOR NEGOTIATOR

Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)

- (b) Significant exposure to litigation pursuant to subdivisions (b) of Government Code Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation

Two cases – UPM vs. MCCD (PERB)
Treemasters

- (c) **PUBLIC EMPLOYEE DISCIPLINE/DISCUSSION/DISMISSAL/RELEASE/
SEPARATION**
- (d) With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GOALS
Title: Superintendent/President

REGULAR MEETING AGENDA
Staff Lounge, Deedy Student Services, Kentfield Campus – 6:30 p.m.

C. Reconvene to Regular Meeting

- 1. Call to Order (1 minute)**
- 2. Approval of Minutes (4 minutes)**
 - **Minutes of June 27, 2006 Board Meeting**
 - **Minutes of July 31, 2006 Special Board Meeting**
 - **Report of Closed Session for August 8, 2006**
- 3. Citizens' Requests to Address the Board on Non-Agenda Items (10 minutes)**
- 4. Board Reports and/or Requests (15 minutes)**
 - a. Commendation Resolutions**
 - (1) Resolution in Support of Constitution Day**
 - (2) Resolution in Support of Proposition 1C, the Housing and Emergency Shelter Trust Fund Act of 2006**
 - b. Legislative Report**
 - c. Committee Chair Reports**
 - d. Individual Reports and/or Requests**
 - e. CEO Report to Board on WASC Compliance**
- 5. Chief Executive Officer's Report (5 minutes)**
 - a. Staff Reports (45 minutes)**
 - (1) ERP Implementation Update (Al Harrison)**
 - (2) Update on IVC Summer Swim Program (Al Harrison)**
 - (3) 50% Law Update (Al Harrison)**
 - (4) Administrative Review to Optimize Enrollment (Anita Martinez)**
 - (5) Update on IVC Focused Activities (Nanda Schorske)**
- 6. Academic Senate Report (5 minutes)**
- 7. Classified Senate Report (5 minutes)**
- 8. Student Senate and Student Association Report (5 minutes)**
- 9. COM Foundation Report (5 minutes)**
- 10. Board Study Session (30 minutes)**
 - a. Board Self-Evaluation (Harry Moore)**

- b. **Discussion of College of Marin Priorities for College of Marin Foundation (Fran White)**
- 11. **Items for Possible Future Board Action (5 minutes)**
 - a. **Program Review Policy (Fall)**
 - b. **Administrator Retreat Rights Policy (Fall)**
- 12. **Consent Calendar Items (Roll Call Vote) (10 minutes)**
The Superintendent/President recommends that the Board of Trustees approve the following Consent Calendar Items:

A. Calendar of Upcoming Meetings & Other Special Events

All regular Board meetings are at 6:30 p.m. with Board Retreats (Special Meetings) as noted and other special events:

- August 29, 2006 – Board Retreat on Negotiations – 1:00 to 4:00 p.m., IVC Building 12
- August 29, 2006 – Regular Board Meeting – 6:30 p.m., IVC Building 12
- September 19, 2006 – Board Retreat on Bond Modernization and Unfunded Liability – 9:00 a.m. to 4:00 p.m. – Staff Lounge, Deedy Student Services, Kentfield
- September 19, 2006 – Regular Board Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
- October 10, 2006 – Board Study Session on Labor/Risk Management Prequalifications and Project Labor Agreements – 1:00 to 4:00 p.m., IVC Building 12
- October 10, 2006 – Regular Board Meeting – 6:30 p.m., IVC Building 12
- November 14, 2006 – Regular Board Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
- December 12, 2006 – Organizational and Regular Board Meetings – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield

Other Special Events:

- August 17, 2006 – 8:30 a.m. - Welcome Breakfast
Lobby Area, Admissions and Records, IVC
- August 18, 2006 – 8:30 a.m. – Welcome Breakfast
Lawn, Kentfield Campus
- August 18, 2006 – 10:00 a.m. to noon – College Convocation
Fine Arts Theater, Kentfield

- B. Classified Personnel Recommendations.** Approve the Classified Personnel Recommendations:
 1. Temporary Increase/Decrease of Classified Personnel
 2. Appointment of Hourly Personnel
 3. Resignation/Separation of Classified Personnel
- C. Classified Employee Changes – Fiscal Services, Reprographics & Student Affairs**
- D. Academic Personnel Recommendations.** Approve the Academic Personnel Recommendations:
 1. Part-Time Temporary Credit Instructors Added and Changed Appointments Summer Session 2006
 2. Temporary Non-Credit Community Education and Services Instructors

For Summer Session 2006

- E. Educational Management Personnel Recommendations.** Approve the Educational Management Personnel Recommendations.
 - 1. Appointment and/or Change of Educational Management Personnel
- F. Short-Term Hourly Positions**
- G. Budget Transfers – FY 2005/06**
- H. Warrant Approval**
- I. Modernization (Measure C) Contracts**
 - 1. Professional Services Contracts
 - (a) New Short Form Contracts - **none**
 - (b) Full Contracts/Ratifications – **none**
 - (c) Amendments
 - i) Approve Contract Amendment #3 for Steinberg Architects
 - ii) Approve Contract Amendment #3 for CSW/Stuber-Stroeh Engineering Group, Inc.
 - iii) Approve Contract Amendment #3 – ViaNovus (Paragon Software Annual Renewal)
 - 2. Construction Contracts
 - (a) Bid Awards
 - i) Approve Bid Award – Tree Removal (Project #317A and #414A) Re-Bid
 - ii) Approve Bid Award – Larkspur Annex Restroom Trailer (Project #321B)
 - (b) New Contracts - **none**
 - (c) Ratifications
 - i) Ratify Ghilotti Bros., Inc. Contract – Larkspur Annex Demolition (Project #321A)
 - ii) Ratify Maggiora & Ghilotti, Inc. Contract – Gas Main Replacement (Project #410A)
 - (d) Change Orders - **none**
 - (e) Notices of Completion - **none**
- J. Authorization to Initiate Projects (Measure C)**
 - 1. Project Initiation Form (PIF) – Ignacio Creek Erosion Mitigation (Project #419A)
 - 2. Project Initiation Form (PIF) – Storm Drain Repairs (Project #401A)
- K. Miscellaneous (Measure C)**
 - 1. Disposal of Surplus Property
 - 2. 2008-2012 Five-Year Plan Approval
- 13. Other Action Items (10 minutes)**
The Superintendent/President recommends the Board of Trustees approve the following Action Items:
 - A. Approve Student Member of Citizens’ Oversight Committee**
 - B. Project Approvals – Authorization to Start Group 3 Projects**
 - 1. IVC – Main Building Complex

2. IVC Transportation (Auto Technology) Complex
 3. Kentfield Science/Math/Central Plant Complex
 4. Related infrastructure and demolition projects at both campuses
- C. **Approve Resolution to Compensate Trustee Kranenburg for Excused Absence**
 - D. **Public Hearing on Labor Contract Proposals from Service Employees International Union/Marin Association of Public Employees – SEIU/MAPE Local 949**
 - E. **Public Hearing on MCCD/UPM Collective Bargaining Agreement (Re-opener) Articles 16 and 7 for 2006/2007**
14. **Information Items (5 minutes)**
 - A. **Small Contract Reports**
 - B. **Contract and Agreement for Services Report – June 2006**
 - C. **Summer Telephone Survey**
 15. **Correspondence**
Correspondence in Board Packets
 16. **Board Meeting Evaluation (5 minutes)**
 17. **Adjournment**