A. Closed Session

1. Call to Order, Roll Call, Adoption of Agenda, Closed Session

The Board of Trustees of the Marin Community College District met in closed session in Conference Rooms A & B in the Student Services Center on the Kentfield campus, all members having received notice as prescribed by law. Board President Long called the meeting to order at 4:12 p.m. All Trustees were present, except Trustee Dolan. Trustee Dolan arrived at 4:45 p.m. Dr. Frances White, Al Harrison, Elise Schneider, Linda Beam, Larry Frierson, and Paul Loughlin were also in attendance.

M/s (Brockbank/Hayashino) to adopt the agenda, as printed. The motion passed unanimously.

There was no one present who wished to address the Board on the items listed to be discussed in closed session, and the Board went into closed session.

The closed session recessed at 6:28 p.m.

B. Reconvene to Regular Meeting

1. Reconvene in Open Session

The meeting of the Board of Trustees of the Marin Community College District was reconvened in open session at 6:38 p.m. in Deedy Hall, Student Services Center, on the Kentfield Campus, by Board President Long. She announced that the meeting was being recorded to facilitate the preparation of minutes. Student Trustee Smith was present at this time.

2. Approval of Agenda, Approval of Minutes, and Report of Closed Session

M/s (Brockbank/Hayashino) to approve the minutes of the June 28, 2005 Board Meeting. The motion passed unanimously.
Board Clerk Hayashino reported that the Board had just concluded a closed session on the items listed on the agenda, and that no action was taken.

3. **Citizens’ Requests to Address the Board on Non-Agenda Items**

Jon Gudmundsson addressed the Board regarding what seems to be a discrepancy of a 16% increase announced in medical insurance rates when the budget allows for 12.3%. He said he was curious where the 16% rate came from every year. When he actually calculated out the rates for 2003-2004 and 2004-2005, he came up with a 10.85% actual medical increase. He suggested that numbers being put out be checked for accuracy.

Dee Fraites, newly appointed chair of the CSEA Local Political Action Committee, said that she visited the IVC campus recently with CSEA’s Regional Coordinator. Shortly after entering Fiscal Services, Vice President Al Harrison’s secretary informed them that they would have to leave. They were engaged in protected union activities, distributing information to their members related to the upcoming CALPERS board election and their pension fund. It was very awkward and embarrassing for her and for all her associates in Fiscal Services to witness this incident. In all her travels, the Regional Coordinator had never received such treatment. It felt like a “union busting tactic”. She stated that we are an educational institution and respectfully requested that the college administrators get educated as to the rights unions have with their members.

Dr. Bill Levinson and Ross Millerick of the Citizens Oversight Committee stopped by to introduce themselves. Dr. Levinson is the chair of the Citizens’ Oversight Committee for the bond and Ross Millerick is the vice-chair. They reported that the committee has met twice this year and identified some issues that they will be bringing to the Board for its review at the August 30th meeting. Another meeting is scheduled in September. They are interested in making some adjustments to the terms of the committee members and also asking that all modernization-related Board actions be on the website so that everyone has access to the information. They will also recommend two audits per year, rather than one. They said they would be coming back to Board meetings regularly to keep the Board informed.

4. **Board Reports and/or Requests**

a. **Board Study Session**

Al Harrison introduced guests, Michael Ciocia and Darrell Garrett of ViaNovus, who demonstrated “Paragon,” a software product for construction program management. They demonstrated the program’s capabilities and reporting system, some automatic and some customizable. Paragon is a complete package, has the capability to track construction, change orders, etc., and integrates with most financial packages and the Inspector of Records. A two-day on-site training course, designed for stakeholders needs, is included for all users, as well as ongoing support and web-hosting. Their main competitors are Oracle, SAP, Expedition, and Prologue. A study session will be provided soon to provide the Board with a complete presentation of the product.

b. **Commendation Resolutions**

None.
c. **Legislative Report**
   Trustee Brockbank reported we do have a state budget and that the legislature is currently recessed.

d. **Committee Chair Reports**
   Trustee Kranenburg reported that the Ad Hoc Budget Facilities and Modernization Committee met and discussed and received an update on aspects of facilities modernization. The Committee also received a “heads-up” on the tracking capabilities of the software presented earlier in the meeting and an overview of the tentative budget.

   Trustees Hayashino and Dolan reported that they thoroughly enjoyed their attendance at the dental students’ graduation on June 23rd. They were very impressed by the 20 students who graduated.

   Trustee Moore said he was pleased to report that the Board self-evaluation survey is 99% completed and that all the answers have been received from Board members. He is waiting for responses from members to make sure it is what they want. Trustee Moore said he is prepared to have a meeting any time prior to the next Board meeting. This item will be placed on the agenda for the August 30th Board meeting.

e. **Individual Reports and/or Requests**
   Trustee Hayashino informed the Board that the Community College League of California has invited her to serve on its state-wide Legislative Advisory Committee and she has accepted. The first meeting will be in September 2005.

   Trustee President Long offered the Board’s congratulations and best wishes to Trustee Treanor on her upcoming birthday.

f. **CEO Report to Board on WASC Compliance**
   President White announced that she will bring an update on the WASC Report regarding the process and timeline for the Educational Master Plan, an update on the SLO project progress at the College, and a plan for training in the new Governance System. WASC expressed interest in reviewing these three items when they visit us in October 2005.

5. **Chief Executive Officer’s Report**
   Dr. White indicated her written report was in front of the Board and that summer is a quiet time as relates to special activities. She added that the WASC Commission has invited her to serve as Team Chair for the upcoming six-year accreditation of Feather River College in Spring 2006.

   Dr. White asked Dr. Schneider to introduce two new people in the audience. Dr. Schneider expressed her pleasure in introducing two new deans: Dr. Richard Sapanaro, new Dean of Math, Science and Learning Technologies, and Dr. David Snyder, Dean of Arts & Humanities.
Board President Long asked Dr. White to express the Board’s appreciation to Ron Gaiz for doing a fine job as Interim Dean.

6. Modernization (Capital Improvement Program) Update

José Nuñez gave the Board a brief update on the CIP PM/CM process. He also noted that two CIP contracts (legal counsel Miller, Brown & Dannis, and PM/CM Swinerton) will be presented to the Board tonight for final approval. The Bolinas Project is getting underway and other projects are in design, including gas lines, fire mitigation, and tree removal. Kentfield roofing repairs have been completed for both Harlan Center and the Science Building, as well as a full roof on the lower portion of the PE facility. Mr. Nuñez asked for two additional Board retreats: 1) software technology for management of construction projects, and 2) selecting finishes throughout. As is the custom in the construction consulting process, all vendors interviewed but not selected may request a debriefing meeting. Ten have been completed and there are approximately twenty to go.

Trustee President Long proposed September 20th and October 11th as dates for the additional retreats, before regularly scheduled Board meetings.

Trustee Moore asked if Board members could tour the Bolinas Project and Swinerton agreed to schedule dates for them.

7. Academic Senate Update

No report.

8. Classified Senate Update

Don Flowers, Classified Senator, gave the Classified Senate Report. (see report attached).

9. Student Senate and Student Association Report

Student Trustee Smith had nothing to report at this time. ASCOM President Giovanna Mazzei reported that ASCOM is meeting regularly and planning and mapping out goals for the coming year. (see report attached)

10. COM Foundation Report

No report. Dr. White noted that the Foundation should make quarterly reports to the Board. Following review of the COM/COMF MOU, a minor change was approved and the document will now be returned to COMF for its review. The MOU will probably be back to the COM Board in September.

11. Items for Possible Future Board Action
   a. Final Budget (August ’05)
   b. Board Policy Review (August ’05)
   c. Constitution Day (August ’05)

The staff reports for each of the above items spoke for themselves, and no discussion was necessary.
12. **Consent Calendar Items**
M/s (Brockbank/Treanor) to approve all items on the Consent Calendar. The motion passed unanimously with a roll call vote.

**A. Calendar of Upcoming Meetings & Other Special Events**

- **All Regular Board Meetings, 6:30 p.m.**
  - August 19, 2005 – Opening Day
  - August 30, 2005 – Indian Valley Campus
  - September 20, 2005 – Room 111, Deedy Student Services, Kentfield
  - October 11, 2005 – Indian Valley Campus
  - November 15, 2005 – Room 111, Deedy Student Services, Kentfield
  - December 13, 2005 – Room 111, Deedy Student Services, Kentfield

**B. Classified Personnel Recommendations:** Approve the Classified Personnel Recommendations:
1. Temporary Increase/Decrease for Classified Personnel

**C. Warrant Approval**

**D. Short-Term Hourly Positions**

**E. Student Record Destruction**

13. **Other Action Items**

**A.** M/s (Treanor/Hayashino) to approve the **Master Professional Services Agreement with Swinerton Management & Consulting, Inc.** The motion passed unanimously.

**B.** M/s (Treanor/Moore) to approve **Selection of Miller Brown Dannis Attorneys as District’s Legal Consultant for Bond Measure C Capital Improvements Program.** The motion passed unanimously.

**C.** M/s (Kranenburg/Hayashino) to approve **Authorization to Negotiate for Purchase of Program Management System.** The motion passed unanimously.

**D.** M/s (Treanor/Moore) to approve **Resolution Granting Authorization to Sign on Behalf of the Governing Board.** The motion passed unanimously.

**E.** M/s (Hayashino/Treanor) to approve **Resolution Authorizing Budget Transfers – FY 2004/05.** The motion passed unanimously.

**F.** M/s (Brockbank/Kranenburg) to approve **Ratification of Contract with SEIU 949.** The motion passed unanimously.

14. **Information Items**

**A. Contracts and Agreement for Services Report**

**B. Constitution Day**
15. **Correspondence**
Correspondence in Board Packets

16. **Board Meeting Evaluation**

17. **Adjournment**
M/s (Hayashino/Treanor) to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 8:00 p.m.