A. Closed Session

1. Call to Order, Roll Call, Adoption of Agenda, Closed Session

   The Board of Trustees of the Marin Community College District met in closed session in Administrative Conference Room 101 on the IVC campus, all members having received notice as prescribed by law. Board President Long called the meeting to order at 5:20 p.m. All Trustees were present with the exception of Trustee Moore who was on vacation. Dr. Frances White, Al Harrison, Elise Schneider, Linda Beam, and Paul Loughlin were also in attendance. There was no one present who wished to address the Board on the items listed to be discussed in closed session, and the Board went into closed session.

   The closed session recessed at 6:20 p.m.

B. Reconvene to Regular Meeting

1. Reconvene in Open Session

   The meeting of the Board of Trustees of the Marin Community College District was reconvened in open session at 6:40 p.m. in Room 188 of Pomo Cluster, on the Indian Valley Campus, by Board President Long. She announced that the meeting was being recorded to facilitate the preparation of minutes.

2. Reconsideration of Approval of Agenda, Approval of Minutes, and Report of Closed Session


   M/s (Treanor/Hayashino) to approve the minutes of the June 14, 2005 Special Board Meeting. The motion passed unanimously.
M/s (Treanor/Hayashino) to approve the minutes of the June 14, 2005 Regular Board Meeting. The motion passed unanimously.

Board Clerk Hayashino reported that the Board had just concluded a closed session, and that no action was taken.

3. Citizens’ Requests to Address the Board on Non-Agenda Items
   No requests.

4. Board Reports and/or Requests
   a. Board Study Session
      (1) San Francisco State University Memorandum of Understanding Update
      Dr. White introduced Dr. Gail Whittaker, Vice President of San Francisco State University, who made a presentation on the current status of the first two shared programs, and the progress of subsequent meetings with both faculties to discuss how to expand the MOU.

      Dr. Whittaker reported on the success of the Child Adolescent Program and said SFSU is ready to submit an application to WASC, the regional accrediting body, to allow for a full degree program. She also noted that the Holistic Health Care Program, a large certificate program, would not serve as well in Marin. It is necessary to refer back to the needs assessment to determine specific areas of interest and tailor the program for a better fit.

      Tom Peters of the Marin Community Foundation is a partner in designing delivery of programs and agrees that more serious discussions must be held to determine a more specific scope within the partnership.

      Dr. White advised that COM is exploring expansion of the Nursing Program with community partners, including Dominican University, San Francisco State University, Marin General Hospital, Kaiser, and Novato Community Hospital. Although plans have not yet been formalized or finalized, it is apparent that San Francisco State University can offer a four-year partnership experience, and discussions are moving ahead to extend relationships and to do a needs assessment.

      There is considerable concern with the number of qualified students being turned away at both schools. A long-term needs assessment is expected to show more need for nurses than most schools can produce.

      The Tiburon Center staff is eager to participate in an Environmental Studies Program.

      Student Trustee Smith asked Dr. Whittaker if cross-admission could be utilized and she replied that this could be accomplished through a consortium.

      Dr. Witter, a COM community member, told the Board that students have complained to him that they can’t find their way around campus. He thinks
COM needs better signage at the Indian Valley Campus, and that there is no signage at all to acknowledge San Francisco State’s presence.

(2) College of Marin Tentative Budget
Al Harrison and Yulian Ligioso presented the 2005-2006 tentative budget. Following the presentation, Board members asked for clarification regarding various topics, including discretionary funds, operating reserve, child development funds, and investment trust funds.

The Board thanked Messrs. Harrison and Ligioso and all agreed that the presentation was easy to understand, detailed and transparent, and an excellent road map for moving forward. The Board said it looks forward to higher reserves in long-term planning, and offered its appreciation for a “budget of good news.”

b. Commendation Resolutions
M/s (Hayashino/Brockbank) to approve the Commendation Resolution in Recognition of Minerva Limon’s Service to College of Marin. Board President Long expressed the appreciation of the Board for the years of service given to COM by Ms. Limon. The motion passed unanimously with a roll call vote.

c. Legislative Report
Trustee Brockbank recommended that Board members read the state-wide newsletters of AFT and CTA which came in Board packets recently, as they give a very important state-wide perspective on issues. He also recommended the legislative updates on the CCLC website. Trustee Brockbank also reported that the state legislative budget did not pass with the necessary 2/3 vote so we now have to wait for the usual late budget. The Governor did declare a special state election and there are 8 ballot measures that currently qualify. It is still possible that additional measures could be added by the legislature.

d. Committee Chair Reports
Trustee Treanor reported that President White’s evaluation will be completed within the next 2 weeks and will be discussed next month.

Trustees Hayashino and Dolan reported that they thoroughly enjoyed their attendance at the dental students’ graduation on June 23rd. They were very impressed by the 20 students who graduated.

As a member of its Board, Trustee President Long announced that the Marin County Red Cross in preparing to honor “Heroes & Heroines.” Among others, Glen Robinson is being honored as a memorial award for youth. The Red Cross wants to honor any acts of kindness by people who have given some service, whether community service or a courageous act or professional life-saving. If any students, faculty, or staff members know of someone who might qualify for this award, Trustee Long offered brochures with more information.
Trustees Kranenburg and Long attended a session at which they picked up the San Diego Community College Economic Impact Report, which really is a report card of their community college, which is linked with their business community. Trustee Long indicated she would like to share this with the Board and asked Dr. White to distribute copies to Board members so that the Board might at some time consider an annual report that would reflect community partnerships with COM.

e. Individual Reports and/or Requests
President Long asked the following to stand: Jeff Gee, Dave Kirn, José Nuñez, and Andrew Carothers. She offered the Board’s appreciation to these consultants for all their professional work, their personal commitment to the District, and the progress made since passing the Measure C Bond in November. She asked that they extend the Board’s appreciation to their staffs as well.

f. CEO Report to Board on WASC Compliance
Dr. White reviewed a letter she just received from WASC re COM’s extended “warning” status. The letter will be posted on the College’s website and Intranet for staff and the community to read. (See letter attached.)

5. Chief Executive Officer’s Report
Dr. White reviewed the status of the Budget Development Process and Post-Retiree Health Benefits Time Line. (See memos attached.)

6. Modernization (Capital Improvement Program) Update
José Nuñez reviewed progress to date. (See copy of slide presentation attached.)

7. Academic Senate Update
Academic Senate President David Rollison stated that the Senate is extremely interested in the implementation of the College Governance system and expressed disappointment that it had not been used in the development of the tentative budget. There are pitfalls, and this new structure will require testing and tweaking and the goodwill and patience of all involved.

8. Classified Senate Update
No report.

9. Student Senate and Student Association Report
Student Trustee Smith had nothing to report at this time. ASCOM President Giovanna Mazzei reported that ASCOM’s Board is transitioning this week and that students are coming up with creative and interesting ideas to build student morale. They are also developing projects, including the Student Health Advisory Committee, to determine students’ needs and how to address them.

10. COM Foundation Report
No report.

11. Items for Possible Future Board Action
a. Constitution Day (August ’05)
b. **Board Policy Review (August ’05)**
   Information will be available at the July Board meeting with action to be taken in August.

12. **Consent Calendar Items**
   M/s (Treanor/Brockbank) to approve all items on the Consent Calendar. The motion passed unanimously with a roll call vote.

   **A. Calendar of Upcoming Meetings & Other Special Events**

   **All Regular Board Meetings, 6:30 p.m.**
   - June 28, 2005 – Indian Valley Campus
   - Board Retreat – July 19, 9:45 a.m. to 3:00 p.m., Marin Community Foundation, 5 Hamilton Landing, Suite 200 – Redwood Room, Novato
   - July 19, 2005 – Room 111, Deedy Student Services, Kentfield
   - August 30, 2005 – Indian Valley Campus
   - September 20, 2005 – Room 111, Deedy Student Services, Kentfield
   - October 11, 2005 – Indian Valley Campus
   - November 15, 2005 – Room 111, Deedy Student Services, Kentfield
   - December 13, 2005 – Room 111, Deedy Student Services, Kentfield
   - June 23, 2005, 6:30 p.m. – Dental Assisting Graduation Ceremony Outdoors near Student Services Building

   **B. Academic Personnel Recommendations:** Approve the Academic Personnel Recommendations:

   **C. Classified Personnel Recommendations:** Approve the Classified Personnel Recommendations:
   1. Resignation/Separation for Classified Personnel

   **D. Educational Administrative Personnel Recommendations**

   **E. Short-Term Hourly Positions**

   **F. Approval of New Student Equity Policy**

   **G. Approval of Revised Student Conduct Policy**

13. **Other Action Items**

   **A.** M/s (Kranenburg/Treanor) to approve the **Tentative 2005-06 Budget.** The motion passed unanimously.

   **B.** **Approve Resolution to Compensate Trustee Moore for Excused Absence.** The motion was tabled earlier in the meeting.

   **C.** M/s (Treanor/Hayashino) to approve **Resolution Granting Authorization to Sign on Behalf of the Governing Board.** The motion passed unanimously.
D. M/s (Treanor/Hayashino) to approve Professional Services Agreement – José Nuñez. The motion passed unanimously.

E. M/s (Hayashino/Treanor) to approve Extension of Professional Services Agreement – Swinerton Management & Consulting Inc. The motion passed unanimously.

F. M/s (Kranenburg/Treanor) to approve Selection of CSW/Stuber-Stroeh as District’s Civil Engineer
The motion passed unanimously.

G. M/s (Treanor/Brockbank) to approve Selection of MBT Architecture as Bolinas Station Architect.
The motion passed unanimously.

14. Information Items
A. Standard Form Consultant Agreement
Dave Kirn and José Nuñez reviewed examples of when to use long or short form contracts. (See copy of slide presentation attached.) Mark Kelley, attorney with Miller, Brown, Dannis explained the need for a standard form consultant contract to provide consistency with all consultants.

B. Timeline for Developing a Process for Post-Employment Benefits
Dr. White indicated this process is under review and will have an August to December timeline.

15. Correspondence
Correspondence in Board Packets

16. Board Meeting Evaluation
Board members offered their comments on the quality of the meeting.

17. Adjournment
M/s (Treanor/Hayashino) to adjourn the meeting. The motion passed unanimously at 9:35 p.m.