

COLLEGE OF
MARIN

**Board of Trustees Regular Meeting Agenda
December 13, 2005
Staff Lounge, Kentfield Campus, Deedy Hall**

A. Closed Session – 3:30 p.m. in Student Services Conference Rooms A&B

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda. Persons desiring to address the Board may fill out a card and give it to the Recording Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Pamela Mize-Kurzman at 485-9414. Notification at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number "C..3" on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

1. Call to Order, Roll Call and Adoption of Agenda

a) Request for Public Comment on Closed Session Agenda

2. Closed Session: To consider and/or take action upon any of the following items:

- (a) *With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:*
CONFERENCE WITH LABOR NEGOTIATOR
Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)
- (b) Significant exposure to litigation pursuant to subdivisions (b) of Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation
Three cases – Nichols vs. MCCD
UPM vs. MCCD, Public Employment Relations Board Unfair Practice Charge
Treemasters
- (c) **PUBLIC EMPLOYEE DISCIPLINE/DISCUSSION/DISMISSAL/RELEASE/SEPARATION**
- (d) **PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT (Government Code Section 54957)**
Title: Superintendent/President

B. Board Organizational Meeting – 6:30 p.m., Staff Lounge, Deedy Student Center

1. Call to Order, Roll Call and Adoption of Agenda

- Oath of Office
- Comments by Board members.

2. Readoption of Bylaws and Policies

- It is recommended that the Board of Trustees, in accordance with Board Bylaws Section 1.5010, Organizational Meeting, adopt Bylaws, Policies and Procedures for its own operation and the operation of the District (thereby rescinding all Bylaws, Policies and Procedures not readopted) with recommended changes.

3. Election of Officers

It is recommended that the Board of Trustees elect a President, Vice President and Clerk of the Board for the year 2006, in accordance with Board Bylaws Section 1.3020, Manner of Election and Term of Office.

- a. President of the Board
- b. Vice President of the Board
- c. Clerk of the Board

4. Meeting Schedule 2006

It is recommended that the Board of Trustees adopt a schedule for 2006 meetings as shown, in accordance with Board Bylaws Section 1.5020. Regular Meetings.

(All Regular Meetings begin at 6:30 p.m. unless otherwise noted.)

January 24	Board Retreat on Goals & Priorities – 9:00 a.m. to 2:00 p.m. – SS A&B, Kentfield Study Session – 2:30 to 4:00 p.m. – Staff Lounge, Deedy Student Services Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services
February 14	Board Retreat – 9:00 a.m. to 2:00 p.m. – Marin Community Foundation, 5 Hamilton Landing, Ste. 200 – Redwood Rm., Novato Study Session – 2:30 to 4:00 p.m. – Building 12, Room 100, IVC Regular Meeting – 6:30 p.m. – Building 12, Room 100, IVC
March 14	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services Kentfield
April 25	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
May 16	Regular Meeting – 6:30 p.m. – Building 12, Room 100, IVC

June 13	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
June 27	Regular Meeting – 6:30 p.m. – Building 12, Room 100, IVC – Tentative Budget Adoption
July 18	Board Retreat on Prequalification Application and Scoring Criteria for A and B Licensed Contractors and Project Labor Agreements 9:45 a.m. to 3:00 p.m. – Marin Community Foundation, Redwood Room, 5 Hamilton Landing, Suite 200, Novato Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
August 29	Regular Meeting – 6:30 p.m., Building 12, Room 100, IVC Final Budget Adoption
September 19	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
October 10	Regular Meeting -6:30 p.m. – Building 12, Room 100, IVC
November 14	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
December 12	Organizational and Regular Meetings – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

5. Appointment of Trustee Representatives

It is recommended that the following representatives be appointed by the Board President:

- Marin County School Boards Association and Trustee Representative to Elect Members of the County Committee on School District Organization
- Legislative Representative to California Community Colleges Trustees/California School Board Association (CCCT/CSBA) and liaison with the Community College League of California (CCLC)
- The Education Task Force
- Board Subcommittees:

College of Marin Foundation
President Evaluation
Board of Trustees Evaluation
Alumni Association Liaison
Kentfield Advisory Committee
Corte Madera Creek Liaison

6. Adjournment

REGULAR MEETING AGENDA

C. Reconvene to Regular Meeting

1. **Call to Order (6:45)**
2. **Approval of Minutes (6:45 to 6:50)**
 - Minutes of November 15, 2005
 - Report of Closed Session for December 13, 2005
3. **Citizens' Requests to Address the Board on Non-Agenda Items (6:50 to 7:00)**
4. **Board Reports and/or Requests (7:00 to 7:40)**
 - a. **Board Study Session**
 - 1) Educational Master Plan
 - 2) Review of Mission Statement
 - 3) Review of Vision & Values Statement
 - b. **Commendation Resolutions**
 - c. **Legislative Report**
 - d. **Committee Chair Reports**
 - 1) Ad Hoc Committee on Trustees' Communications with the Press and Media
 - e. **Individual Reports and/or Requests**
 - f. **CEO Report to Board on WASC Compliance**
5. **Chief Executive Officer's Report (7:40 to 8:00)**
 - a. **Staff Reports**
 - b. **Citizens' Oversight Committee Report**
6. **Modernization (Capital Improvement Program) Update (8:00 to 8:15)**
7. **Academic Senate Report (8:15 to 8:20)**
8. **Classified Senate Report (8:20 to 8:25)**
9. **Student Senate and Student Association Report (8:25 to 8:30)**
10. **COM Foundation Report (8:30 to 8:35)**
11. **Items for Possible Future Board Action (8:35 to 8:45)**
 - a. **Academic Calendar 2006-07**
 - b. **Board Policy re. Trustees' Communications with the Media (January)**
 - c. **Mission Statement, Vision & Values (March)**
 - d. **MTA Partnership**

- e. **Financial Audit (January)**
- f. **Student Fee/Refund Schedule 2006/07**
- g. **Marin Country Club Tennis Court Extension (January)**
- h. **Prequalification Application and Scoring Criteria for A and B Licensed Contractors (Modernization – Measure C) (March)**
- i. **School Services of California, Inc. Contract Extension (January)**

12. Consent Calendar Items (Roll Call Vote) (8:45 to 8:55)

The Superintendent/President recommends that the Board of Trustees approve the following Consent Calendar Items:

A. Calendar of Upcoming Meetings & Other Special Events

December 15, 2005, 4:00 to 7:00 p.m., Campus Holiday Party, Willie’s Café

B. Academic Personnel Recommendations. Approve the Academic Personnel Recommendations:

1. Resignation/Retirement of Academic Personnel

C. Classified Personnel Recommendations. Approve the Classified Personnel Recommendations:

1. Appointment of Classified Personnel
2. Appointment of Hourly Personnel
3. Resignation/Retirement of Classified Personnel
4. Temporary Increase/Decrease in Salary for Classified Personnel

D. Classified Management Position – Director of Modernization (Measure C)

E. Classified Management Personnel Recommendations. Approve the Classified Management Personnel Recommendations:

1. Appointment of Interim/Classified Management Personnel
2. Appointment of Classified Management Personnel – (Director of Communications and Community Relations)

F. Educational Administrative Personnel Recommendations. Approve the Educational Administrative Personnel Recommendations:

1. Appointment and/or Change of Educational Administrative Personnel
2. Vice President of Student Learning

G. Warrants

H. Short-Term Hourly Positions

I. Student Learning Outcomes Assessment: Memorandum of Understanding

J. College of Marin Foundation Memorandum of Understanding

K. New Community Education and Services Courses Spring 2006

13. Other Action Items (8:55 to 9:20)

The Superintendent/President recommends the Board of Trustees approve the following Action Items:

- A. Approve Change in Selection Process for Registered Nursing Program**
- B. Approve Contract with Harder & Company Community Research for Needs Assessment Workplan**
- C. Approve Friends of Corte Madera Creek Watershed Request Permission To Treat Invasive Spartina in Tidal Areas at the Kentfield Campus**
- D. Approve Contract Amendment to Allana-Lippert for Consulting Services (Modernization – Measure C)**
- E. Approve Capitalization of District Property (District Policy 6.0021)**
- F. Approve Implementation of Assembly Bill 982 – Collection of Student Health Fee**
- G. Approve Contract with Forster Kroeger for Fire Mitigation Project on IVC Campus (Modernization – Measure C)**
- H. Approve Short Form Contract with CCS Group**
- I. Approve Resolution Authorizing Budget Transfers – FY 2005/06**
- J. Ratify Contract with SEIU 949, CSEA, and Unrepresented Groups**
- K. Approve Resolution of Intention – Public Safety Retirement System**
- L. Ratify Extension of Superintendent/President’s Contract**
- M. Approve Five-Year Scheduled Maintenance Plan 2006/07 through 2010/11**
- N. Approve Contract Amendment to Fugro West, Inc. (Modernization – Measure C)**
- O. Approve Contract Amendment to CSW/Stuber-Stroeh (Modernization – Measure C)**
- P. Approve Contract Amendment to Alfa Tech (Modernization – Measure C)**
- Q. Approve Contract Amendment to Ninyo & Moore (Modernization – Measure C)**

- R. Approve Contract Amendment to Steinberg Architects (Modernization – Measure C)**
 - S. Approve Contract Amendment to Amy Skewes-Cox (Modernization – Measure C)**
 - T. Approve Contract Amendment to Royston, Hanamoto, Alley & Abey (Modernization – Measure C)**
 - U. Approve Fine Arts Architect Recommendation (Modernization – Measure C)**
 - V. Approve Physical Education Complex Architect Recommendation (Modernization - Measure C)**
 - W. Approve Resolution Updating Board Policy Regarding Designated Positions for Conflict of Interest**
 - X. Amend Board Policy and Bylaws – Section 1.2060 (Compensation)**
 - Y. Approve Increase in Trustee Compensation**
- 14. Information Items (9:20 to 9:30)**
 - A. Contracts and Agreement for Services Report**
 - 15. Correspondence**
 - Correspondence in Board Packets
 - 16. Adjournment**