

COLLEGE OF  
**MARIN**

*Board of Trustees Meeting*

*Agenda*

*October 19, 2010*

*Staff Lounge, Deedy Student Services, Kentfield Campus*

Web Address: <http://www.justin.tv/comtrustees>

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*The Board shall act on posted items and shall not deliberate items that are not on the posted agenda.*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Bob Balestreri at 485-9414. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

*If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number "B.3" on the agenda. Public comment presentations will be limited to no more than 3 minutes each.*

*Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular Board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of the Superintendent/President at 835 College Avenue, Administrative Center 123, Kentfield for the purpose of making those public records available for inspection.*

**A. Closed Session – 5:30 p.m. in SS A&B, Kentfield Campus**

1. Call to Order, Roll Call and Adoption of Agenda
  - a) Request for Public Comment on Closed Session Agenda

**2. Closed Session: To consider and/or take action upon any of the following items:**

*(a) With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:*

**CONFERENCE WITH LABOR NEGOTIATOR**

Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)

Agency Negotiators: Larry Frierson

Bruce Heid

*(b) Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9:*

**CONFERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation**

Nine - Mize-Kurzman vs. Marin CCD (California Court of Appeal)  
UPM/T. Fung, P. Christensen vs. MCCD Grievance  
SEIU vs. MCCD Grievance (Police Officers – Donning & Doffing)  
UPM/Ordin vs. MCCD Grievance  
UPM/Christensen vs. MCCD Grievance (Overload III)  
UPM/Jones vs. MCCD (Overload)  
SEIU vs. MCCD Grievance (contracting out)  
SEIU vs. MCCD (PERB Unfair Practice Charge re. Surface Bargaining)  
SEIU vs. MCCD (PERB Unfair Practice Charge re. Contracting Out)

*(c) PUBLIC EMPLOYEE DISCIPLINE/DISCUSSION/DISMISSAL/RELEASE/SEPARATION*

*(d) Under Government Code, Section 54957:*

**PUBLIC EMPLOYMENT**

Title: Superintendent/President

**3. Recess to Open Session**

**REGULAR MEETING AGENDA**

**6:30 p.m. – Staff Lounge, Deedy Student Services**

**Kentfield Campus**

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**B. Reconvene to Regular Meeting**

- 1. Call to Order, Roll Call and Adoption of Agenda**
- 2. Report of Closed Session for October 19, 2010**

3. **Citizens' Requests to Address the Board on Non-Agenda Items (3 minutes each)**
  
4. **Chief Executive Officer's Report (15 minutes)**
  - a. **Staff Reports (5 minutes)**
    1. **Accreditation Update (Al Harrison)**
    2. **Technology Plan (Al Harrison)**
    3. **Integrated Planning Manual (Nick Chang)**
    4. **Update on Track/Athletic Field (Al Harrison)**
    5. **Follow-Up Report (written report in packet)**
  
5. **Academic Senate Report (5 minutes)**
  
6. **Classified Senate Report (5 minutes)**
  
7. **Student Senate and Student Association Report (5 minutes)**
  
8. **Consent Calendar Items (Roll Call Vote)**
  - A. **Calendar of Upcoming Meetings**
  
  - B. **Approve Classified Management Personnel Recommendations**
    1. **Appointment of Classified Management Personnel**
  
  - C. **Approve Classified Employee Changes – Instructional Technology**
  
  - D. **Approve Short-Term Hourly Positions**
  
  - E. **Approve Educational Management Personnel Recommendations**
    1. **Appointment of Educational Management Personnel**
  
  - F. **Approve Academic Personnel Recommendations**
    1. **Resignation/Retirement of Academic Personnel**
  
  - G. **Budget Transfers – Month of September – FY 2010/11**
  
  - H. **Warrant Approval**
  
  - I. **Declaration of Surplus Property – Miscellaneous Equipment**
  
  - J. **Approve New Credit Courses**
  
  - K. **Approve Credit Course Revisions**
  
  - L. **Approve Credit Course Deletions**
  
  - M. **Modernization (Measure C) - BP3.1 (Keep modernization program on track)**
    1. **Ratify/Approve Modernization Contracts, Changes and Amendments (\$254,227)**
    2. **Authorize Procurement of Specialty Equipment  
New Fine Arts Building Project (306C)**

3. Approve Subcontractor Substitution Requests (mobile storage shelving)
    - Science/Math/Central Plant Complex Increment 2 & 3
    - Site Development & Building Project (305A)
    - Lathrop Construction Associates, Inc. – (\$0) (laboratory fume hoods and casework)
  4. Reauthorize Staff Approval of Measure C Contract Changes & Amendments
- N. Approve Revised Board Policies – *BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)*
1. BP 4070 Auditing and Auditing Fees
  2. BP 5052 Open Enrollment
9. Other Action Items (10 minutes)
- A. Modernization (Measure C) – *BP3.1 (Keep modernization program on track)*
    1. Authorize Bidding
      - Performing Arts Modernization Project (306A)
  - B. Approve Extension of Memorandum of Understanding – Marin General Hospital (“MGH”) and the Marin Simulation Center
  - C. Approve Extension of Memorandum of Understanding – Novato Community Hospital (“NCH”) and the Marin Simulation Center
  - D. Approve Hospital Experience Agreement with Alta Bates Summit Medical Center
  - E. Approve Hospital Experience Agreement with Marin General Hospital Corporation
  - F. Approve Marin Emergency Radio Authority Appointment Resolution
  - G. Approve Authorization to Bid for Purchase/Install of High Efficiency Hot Water Heaters – IVC Locker/Shower Building
10. Board Policy Review (1<sup>st</sup> Reading) - *BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)*
- BP 5030 Fees
11. Board Reports and/or Requests (15 minutes)
- a. Legislative Report
  - b. Committee Chair Reports
  - c. Individual Reports and/or Requests
12. Approval of Minutes (2 minutes)
- Minutes of September 18, 2010 Board Meeting
  - Minutes of September 21, 2010 Board Meeting
  - Correction to Minutes of May 18, 2010

13. Information Items (see written reports)
  - A. Contracts and Agreement for Services Report – September, 2010 – *BP1 (Fiscal Accountability)*
  - B. 9/30/2010 Year to Date Financial Report - *BP1 (Fiscal Accountability)*
  - C. Modernization Update – *BP3.1 (Keep modernization program on track)*
    1. Director’s Report – *BP3.1 (Keep modernization program on track)*
    2. Contract Milestones Report through September, 2010 – *BP3.1 (Keep modernization program on track)*
    3. Schedule – *BP3.1 (Keep modernization program on track)*
  - D. Revised Administrative Procedures  
AP 5030 Fees
  - E. Calendar of Special Events  
October 26-28, 2010 Accreditation Visit  
November 18-20, 2010 – CCLC Annual Convention and Partner Conferences,  
Pasadena Convention Center  
December 14, 2010 – Ribbon Cutting for New Main Building at IVC,  
Assembly Room 118/116 (time tbd)  
April 29-May 1, 2011 – CCLC Annual Trustees Conference  
Hyatt Regency Monterey  
May 28, 2011 – College of Marin Commencement – 10:00 a.m., Gymnasium
14. Correspondence
15. Board Meeting Evaluation
16. Adjournment