

COLLEGE OF
MARIN

Board of Trustees Meeting

Agenda

November 16, 2010

Staff Lounge, Deedy Student Services, Kentfield Campus

Web Address: <http://www.justin.tv/comtrustees>

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Bob Balestreri at 485-9414. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number "B.3" on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular Board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of the Superintendent/President at 835 College Avenue, Administrative Center 123, Kentfield for the purpose of making those public records available for inspection.

A. Closed Session – 5:30 p.m. in SS A&B, Kentfield Campus

1. Call to Order, Roll Call and Adoption of Agenda
 - a) Request for Public Comment on Closed Session Agenda

2. Closed Session: To consider and/or take action upon any of the following items:

(a) With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR

Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)

Agency Negotiators: Larry Frierson

Bruce Heid

(b) Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation

Ten - Mize-Kurzman vs. Marin CCD (California Court of Appeal)
UPM/T. Fung, P. Christensen vs. MCCD Grievance
SEIU vs. MCCD Grievance (Police Officers – Donning & Doffing)
UPM/Ordin vs. MCCD Grievance
UPM/Christensen vs. MCCD Grievance (Overload III)
UPM/Jones vs. MCCD (Overload)
SEIU vs. MCCD Grievance (contracting out)
SEIU vs. MCCD (PERB Unfair Practice Charge re. Surface Bargaining)
SEIU vs. MCCD (PERB Unfair Practice Charge re. Contracting Out)
Christensen/UPM vs. MCCD (Overload IV)

(c) PUBLIC EMPLOYEE DISCIPLINE/DISCUSSION/DISMISSAL/RELEASE/SEPARATION

(d) Under Government Code, Section 54957:

PUBLIC EMPLOYMENT

Title: Superintendent/President

3. Recess to Open Session

REGULAR MEETING AGENDA

6:30 p.m. – Staff Lounge, Deedy Student Services

Kentfield Campus

B. Reconvene to Regular Meeting

- 1. Call to Order, Roll Call and Adoption of Agenda**
- 2. Report of Closed Session for November 16, 2010**

3. **Citizens' Requests to Address the Board on Non-Agenda Items (3 minutes each)**
4. **Showcase Honoring Joan Hopper**
 - a. **Approve and Present Resolution Honoring Joan Hopper**
 - b. **Approve Resolution re. Acceptance of Gifts from Mrs. Joan W. Hopper**
5. **Chief Executive Officer's Report (10 minutes)**
 - a. **Update Report on WASC Team Visit**
 - b. **Staff Reports**
 - None
6. **Academic Senate Report (5 minutes)**
7. **Classified Senate Report (5 minutes)**
8. **Student Senate and Student Association Report (5 minutes)**
9. **Consent Calendar Items (Roll Call Vote)**
 - A. **Calendar of Upcoming Meetings**
 - B. **Approve Classified Personnel Recommendations**
 1. Appointment of Classified Personnel
 2. Appointment of Hourly Personnel
 - C. **Approve Educational Management Personnel Recommendations**
 1. Resignation of Educational Management Personnel
 - D. **Approve Academic Personnel Recommendations**
 1. Retirement of Academic Personnel
 2. Temporary Credit Instructors Appointments Fall 2010
 3. Appointment of Temporary Non-Credit ESL Instructors Fall 2010
 4. Appointment of Community Education and Services Instructors Fall 2010
 - E. **Budget Transfers – Month of October – FY 2010/11**
 - F. **Warrant Approval**
 - G. **Declaration of Surplus Property – Miscellaneous Equipment**
 - H. **Modernization (Measure C) - BP3.1 (Keep modernization program on track)**
 1. **Ratify/Approve Modernization Contracts, Changes and Amendments (\$383,051.19)**
 2. **Accept Short List of Architectural Firms**
 - I. **Approve Revised Board Policies – BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)**

1. BP 5030 Fees
10. Other Action Items (10 minutes)
 - A. District Financial Audit and Measure C Bond Performance Audit for the Year Ended June 30, 2010
 - B. Approve Resolution Providing Notice of Intent to Withdraw from Marin Schools Insurance Authority and Declare Membership in Northern California Community Colleges Schools Insurance Authority for Workers' Compensation Program
 - C. Modernization (Measure C) – *BP3.1 (Keep modernization program on track)*
 1. Approve New Professional Services Agreement for Moving Services
New Fine Arts Building Project (306C) (\$80,557)
 - D. Approve Amendment to Sub-Recipient Project Agreement between San Francisco Community College District and Marin Community College District
 - E. Approve Selection of Company for Food and Drink Vending Services
 - F. Approve Resolution Approving College of Marin's Organizational Membership in Marin College Access Network (MarinCAN) for 2010-11
11. Board Study Session
 - a. Community Services Classes Analysis (*Nick Chang*)
12. Board Policy Review (1st Reading) - *BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)*
 - BP 3300 Public Records
 - BP 3550 Drug and Alcohol Free Environment
13. Board Reports and/or Requests (15 minutes)
 - a. Legislative Report
 - b. Committee Chair Reports
 - c. Individual Reports and/or Requests
 - d. COM Foundation Capital Campaign
 - e. Discussion of Board Officers
14. Approval of Minutes (2 minutes)
 - Minutes of October 18, 2010 Special Board Meeting
 - Minutes of October 19, 2010 Board Meeting
 - Minutes of November 1, 2010 Special Board Meeting
15. Information Items (see written reports)
 - A. Contracts and Agreement for Services Report – October, 2010 – *BP1 (Fiscal Accountability)*
 - B. 1st Quarter Financial Report - *BP1 (Fiscal Accountability)*

- C. **Proposed Five-Year Scheduled Maintenance Plan – BP3 (Facilities)**
- D. **Measure C - Enterprise Resource Planning (ERP) Spending Summary**
- E. **Modernization Update – BP3.1 (Keep modernization program on track)**
 - 1. **Director’s Report – BP3.1 (Keep modernization program on track)**
 - 2. **Contract Milestones Report through October, 2010 – BP3.1 (Keep modernization program on track)**
 - 3. **Schedule – BP3.1 (Keep modernization program on track)**
- F. **Revised Administrative Procedures**
 - **AP 3300 Public Records**
 - **AP 3550 Drug and Alcohol Free Environment**
 - **AP 4240 Academic Renewal**
- G. **Calendar of Special Events**
 - November 18-20, 2010 – CCLC Annual Convention and Partner Conferences, Pasadena Convention Center**
 - December 14, 2010 – Ribbon Cutting for New Main Building at IVC, Assembly Room 118/116 (time tbd)**
 - January 21-23, 2011 – CCLC Effective Trustee Workshop Sheraton Grand, Sacramento**
 - April 29-May 1, 2011 – CCLC Annual Trustees Conference Hyatt Regency Monterey**
 - May 28, 2011 – College of Marin Commencement – 10:00 a.m., Gymnasium**

- 16. **Correspondence**
- 17. **Board Meeting Evaluation**
- 18. **Adjournment**