

COLLEGE OF
MARIN

Board of Trustees Meeting

Agenda

January 19, 2010

Deedy Staff Lounge, Student Services Building, Kentfield Campus

Web Address: <http://www.justin.tv/comtrustees>

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Bob Balestreri at 485-9414. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number "B.3" on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular Board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of the Superintendent/President at 835 College Avenue, Administrative Center 123, Kentfield for the purpose of making those public records available for inspection.

A. Closed Session – 5:30 p.m. in SS A&B, Kentfield Campus

1. Call to Order, Roll Call and Adoption of Agenda
 - a) Request for Public Comment on Closed Session Agenda
2. Closed Session: To consider and/or take action upon any of the following items:

(a) With respect to every item of business to be discussed in closed session pursuant to

Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR

Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)

Agency Negotiators: Larry Frierson

Bruce Heid

(b) Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation

Six – G. Garabato vs. MCCD (Marin Superior Court)

Mize-Kurzman vs. Marin CCD (California Court of Appeal)

UPM/T. Fung, P. Christensen vs. MCCD Grievance

SEIU vs. MCCD Grievance (Police Officers – Donning & Doffing)

UPM/Ordin vs. MCCD Grievance

UPM/Christensen vs. MCCD Grievance (Overload III)

(c) **PUBLIC EMPLOYEE DISCIPLINE/DISCUSSION/DISMISSAL/RELEASE/SEPARATION**

(d) Under Government Code, Section 54957:

PUBLIC EMPLOYMENT

Title: Superintendent/President

(e) Under Government Code, Section 54957:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Superintendent/President

3. Recess to Open Session

REGULAR MEETING AGENDA
6:30 p.m. – Deedy Staff Lounge
Student Services Building, Kentfield Campus

B. Reconvene to Regular Meeting

- 1. Call to Order, Roll Call and Adoption of Agenda**
- 2. Report of Closed Session for January 19, 2010 (2 minutes)**
- 3. Citizens' Requests to Address the Board on Non-Agenda Items (3 minutes)**

4. **Chief Executive Officer's Report (5 minutes)**
 - a. **Staff Reports (45 minutes)**
 1. **IVC Tennis Proposal (Al Harrison)- BP1 (Fiscal Accountability)**
 2. **Kentfield Lacrosse/Soccer Proposal (Al Harrison) –BP1 (Fiscal Accountability)**
 3. **WASC Report Status (Fran White) -SP.2 (Improve Student Learning and Success)**
 4. **12/31 Year- to- Date Financial Report (Al Harrison) – BP1 (Fiscal Accountability)**
 5. **IVC Partnership Update (Nanda Schorske)- BP2 (Improve Student Access and Success in Instruction and Student Services)**
 6. **Kentfield/College Avenue Visioning Task Force Update (Fran White)**
 7. **DSPS Follow Up and Update (Nick Chang)**
 8. **Follow-up Report (in packet)**
 9. **Gateway Complex Selection Panel Process (V-Anne Chernock)**

5. **Academic Senate Report (5 minutes)**
6. **Classified Senate Report (5 minutes)**
7. **Student Senate and Student Association Report (5 minutes)**

8. **Consent Calendar Items (Roll Call Vote)**
 - A. **Calendar of Upcoming Meetings**
No changes
 - B. **Approve Classified Personnel Recommendations.**
 1. Appointment of Hourly Personnel
 2. Resignation/Termination of Classified Personnel
 3. Temporary Reassignment of Classified Personnel
 4. Temporary Increase/Decrease in Assignment/Salary for Classified Personnel
 - C. **Approve Short-Term Hourly Positions.**
 - D. **Approve Academic Personnel Recommendations.**
 1. **Sabbatical and/or Leave Replacement**
 - E. **Approve Educational Management Personnel Recommendations.**
 1. **Appointment and/or Change of Educational Management Personnel**

- F. Budget Transfers – Month of December – FY 2009/10
 - G. Warrant Approval
 - H. Approve Mileage Rate Reimbursement Effective January 1, 2010
 - I. Approve New Community Services Non-Credit Courses – *BP2 (Improve Student Access and Success in Instruction and Student Services)*
 - J. Modernization (Measure C) - *BP3.1 (Keep modernization program on track)*
 - 1. Ratify/Approve Modernization Contracts, Changes and Amendments (\$480,702)
 - 2. Declaration of Surplus Property – Miscellaneous Equipment
 - 3. IVC Utilities Project (#407B)
Approve Project & Authorize Bidding and Approve Contract Amendment 1 Alfa Tech Consulting Enterprise (\$198,510)
 - 4. Science/ Math/ Central Plant Complex Increments 2 & 3, Site Development & Building Project (#305A)
Approve Sole Source of Landscape Sphere Fabrication
 - K. Approve Revised Board Policies – *BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)*
 - 1. BP 2345 Public Participation at Board Meetings
 - 2. BP 2365 Recording
 - 3. BP 2410 Policy and Administrative Procedure
 - 4. BP 2710 Conflict of Interest
 - 5. BP 3510 Workplace Violence Plan
 - 6. BP 5015 Residence Determination
 - L. Approve Sabbatical Leave Recommendations.
9. Other Action Items (10 minutes)
- A. Approve Non-Resident Tuition Fee for 2010/11
 - B. Approve Authorization to Prepare Resolution to Consider Proposals for Joint Use of Kentfield Athletic Field - *BP1 (Fiscal Accountability)*
 - C. Approve Authorization to Prepare Resolution to Consider Proposals for Joint Use of IVC Tennis Courts – *BP1 (Fiscal Accountability)*
 - D. Modernization (Measure C) – *BP3.1 (Keep modernization program on track)*

1. Approve Updated Bond Spending Plan, Part A (Operational Expenses)
 2. Approve Updated Bond Spending Plan (Gateway Complex only), Part B
 3. Gateway Complex Project (#303B)
 - Award Design Professional Services Agreement
 4. Tree Program Project (#305A)
 - Award Construction Contract
 5. Diamond PE Center Alterations Project (308B)
 - Approve Notice of Completion
 - E. Approve Superintendent/President Search Consulting Firm
10. Board Policy Review (1st Read) - BP1.4a (*Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan*)
- A. BP 6300 Fiscal Management
 - B. BP 6540 Insurance
11. Board Study Session
- None*
12. Board Reports and/or Requests (15 minutes)
- a. Commendation Resolutions and Other Resolutions
 - None*
 - b. Legislative Report
 - c. Committee Chair Reports
 - d. Individual Reports and/or Requests
13. Approval of Minutes (2 minutes)
- Minutes of December 8, 2009 Board Meeting
 - Minutes of December 8, 2009 Special Emergency Board Meeting
 - Minutes of January 12, 2010 Special Board Meeting
14. Possible Future Agenda Items for Discussion
- A. Fundraising –BP4.1 (*Implement a Strategic Plan for College Development*)

- B. COM/COM Foundation MOU – BP4.1 (*Implement a Strategic Plan for College Development*)
- C. Accreditation Requirements
- D. Planning and Resource Allocation
- E. Budget Development Process
- F. Board Code of Ethics
- G. Board Liaison to IVC Neighbors
- H. Kentfield Lacrosse/Soccer and IVC Tennis Proposals

15. Items for Possible Future Board Action (5 minutes)

- A. Recommendation on Bolinas Field Station – BP1 (*Fiscal Accountability*)
- B. Resource Development Plan – BP4.1 (*Implement a Strategic Plan for College Development*)
- C. Proposal to Lease IVC Tennis Courts – BP1 (*Fiscal Accountability*)
- D. Proposal to Enter into a Joint Use Agreement for LaCrosse/Soccer at Kentfield – BP1 (*Fiscal Accountability*)

16. Information Items (5 minutes)

- A. Contracts and Agreement for Services Report – December, 2009 – BP1 (*Fiscal Accountability*)
- B. Modernization Update – BP3.1 (*Keep modernization program on track*)
 - 1. Director’s Report – BP3.1 (*Keep modernization program on track*)
 - a. Tree Protection Communications Plan (*Kentfield Campus*)
 - 2. Revised Schedule – BP3.1 (*Keep modernization program on track*)
 - 3. Contract Milestones Report through December 2009 – BP3.1 (*Keep modernization program on track*)
- C. Revised Administrative Procedures
 - 1. AP 6300 Fiscal Management
 - 2. AP 6540 Insurance
- D. Calendar of Special Events
 - College Convocation – January 22, 2010, 10:00 a.m. to 12:00 p.m., Olney 96, Kentfield
 - CCLC Effective Trusteeship Workshop – January 22-24, 2010, Sheraton Grand, Sacramento
 - COM Commencement – May 29, 2010, 10:00 a.m., COM Athletic Field

- 17. Correspondence**
Correspondence in Board Packets
- 18. Board Meeting Evaluation**
- 19. Adjournment**