

COLLEGE OF
MARIN

**BOARD OF TRUSTEES
SPECIAL BOARD MEETING**

January 12, 2010

**Deedy Staff Lounge, Student Services Building
Kentfield Campus**

Minutes

I. Call to Order, Roll Call and Adoption of Agenda

The Board of Trustees of the Marin Community College District met in the Deedy Staff Lounge in the Student Services Building on the Kentfield Campus, all members having received notice as prescribed by law. Board President Long called the Special Board Meeting to order at 6:35 p.m. All publicly elected Trustees were present except Trustee Conti who participated by teleconference from room 611 at the Hampton Inn, 901 6th Street NW in Washington, D.C. Student Trustee Parker was in attendance.

M/s (Hayashino/Treanor) to adopt the agenda as presented. The motion passed by a unanimous roll call vote of 7-0 plus an advisory aye vote by Student Trustee Parker.

II. Comments from the Public

None

III. Review of Process, Criteria for Selection and Instrument

Board President Long thanked Linda Beam, Executive Dean of Human Resources & Labor Relations, for working with her and members of the Board to develop the process. She stated that the Board would review and discuss the eight proposals submitted in response to the Request for Qualifications (RFQ) for Administrative Search Services (copy attached) and that Board members would use an Evaluation Worksheet (copy attached) to rate the firms.

Executive Dean Beam explained that the RFQ was sent to approximately 20 firms nationwide that specialize in education positions. Most of the firms contacted are California based.

IV. Review of Request for Qualification (RFQ) Submissions from Presidential Search Firms

Board members reviewed the RFQ submissions of the following search firms: ACCT Leadership Search Service, Professional Personnel Leasing, Inc., Community College Search Services, Heidrick & Struggles, the ELS Group, the Bridgespan Group, Academic Search, Inc., and Ralph Andersen & Associates.

V. Discussion and Selection of Consultant Firms/Individuals to be Invited for Interviews at the January 15, 2010 Board Retreat

M/s (Treanor/Hayashino) to eliminate these three firms from the discussion: Heidrick & Struggles, the Bridgespan Group, and Academic Search, Inc.

M/s (Namnath/Dolan) to amend Trustee Treanor's motion by also allowing any firm to still submit a proposal based on a non-exclusive engagement with a maximum of 30% of the first year's salary as compensation and a warranty of services. The amendment was defeated by a roll call vote of 4 noes, 2 ayes and 1 abstention (plus an advisory no vote by Student Trustee Parker). Trustees Kranenburg, Hayashino, Treanor, and Conti voted no. Trustees Dolan and Namnath voted yes and Trustee Long abstained.

The roll call vote on Trustee Treanor's main motion, to eliminate Heidrick & Struggles, the Bridgespan Group and Academic Search, Inc. from the discussion, passed by a roll call vote of 5 to 2 with an advisory aye vote by Student Trustee Parker. Trustees Kranenburg, Hayashino, Treanor, Conti, and Long voted aye and Trustees Namnath and Dolan voted no. Trustee Dolan's reason for voting no was that she does not feel we are under any time frame and need to discuss this further. Trustee Namnath's reason for voting no was that the RFQ was not submitted to the public for discussion, that its usage without proper debate is not proper disclosure and could be a Brown Act violation. Trustee Long asked to have the record show that she wants the net cast as widely as possible so that we can find the best qualified candidate.

M/s (Hayashino/Conti) to bring in ACCT, Professional Personnel Leasing, Inc., and Ralph Andersen & Associates for interviews at the January 15, 2010 Board Retreat. The motion passed by a roll call vote of 5-0-2 plus an advisory aye vote by Student Trustee Parker. Trustees Kranenburg, Hayashino, Treanor, Conti, and Long voted aye and Trustees Namnath and Dolan abstained.

VI. Summary and Conclusions

Board President Long called the Board's attention to a list of interview questions for the January 15 interviews (copy attached) and asked Board members to send questions or comments to Executive Dean Beam. She commented that these are never easy meetings and that she was glad we

could conclude the discussion. Trustee Long stated that she wants her colleagues to feel this was a win-win and wants them to consider comments made by Trustee Namnath to try to “widen the net.”

VII. Adjournment

M/s (Namnath/Hayashino) to adjourn the meeting. The motion passed by a unanimous roll call vote of 7-0 (plus an advisory aye vote by Student Trustee Parker) and Board President Long adjourned the meeting at 8:55 p.m.