

**REVISED**

COLLEGE OF  
**MARIN**

*Board of Trustees Meeting*

*Agenda*

*February 16, 2010*

*Miwok 18 (Building 15), Indian Valley Campus*

Trustee Kranenburg will participate by telephone from the Holiday Inn Express Truckee Hotel,  
10527 Cold Stream Road, Truckee, California

**Web Address: <http://www.justin.tv/comtrustees>**

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*The Board shall act on posted items and shall not deliberate items that are not on the posted agenda.*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Bob Balestreri at 485-9414. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

*If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number "B.2" on the agenda. Public comment presentations will be limited to no more than 3 minutes each.*

*Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular Board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of the Superintendent/President at 835 College Avenue, Administrative Center 123, Kentfield for the purpose of making those public records available for inspection.*

# REVISED

## A. Board Study Session – 5:00 to 6:15 p.m. – Miwok 181, Building 15, Indian Valley Campus

1. Call to Order, Roll Call and Adoption of Agenda
2. Public Comment
3. Presidential Search (*Dr. Stan Arterberry, Ralph Andersen & Associates*)
4. Board Discussion
5. Recess to Regular Meeting

## REGULAR MEETING AGENDA 6:30 p.m. – Miwok 181 (Building 15) Indian Valley Campus

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## B. Reconvene to Regular Meeting

1. Call to Order, Roll Call and Adoption of Agenda
2. Citizens' Requests to Address the Board on Non-Agenda Items (3 minutes)
3. Chief Executive Officer's Report (5 minutes)
  - a. Staff Reports (45 minutes)
    1. Citizens' Oversight Committee Annual Report Spring 2010 (*Bill Scott*)  
*BP3.1 (Keep modernization program on track)*
    2. Financial Alert (*Al Harrison*) - *BP1 (Fiscal Accountability)*
    3. Enrollment Update
    4. Modernization Update (*V-Anne Chernock*)  
*BP3.1 (Keep modernization program on track)*
    5. Meeting with COM Foundation (*Fran White*)  
*BP4.1 (Implement a Strategic Plan for College Development)*

# REVISED

6. Follow-up Report (in packet)
7. WASC Report: Role of Trustees in Accreditation Process (*Fran White*)  
SP.2 (*Improve Student Learning and Success*)
4. COM Foundation Report (*Dr. Frank Parnell*)
5. Academic Senate Report (5 minutes)
6. Classified Senate Report (5 minutes)
7. Student Senate and Student Association Report (5 minutes)
  
8. Consent Calendar Items (Roll Call Vote)
  - A. Calendar of Upcoming Meetings  
No changes
  - B. Approve Classified Personnel Recommendations.
    1. Appointment of Classified Personnel
    2. Appointment of Hourly Personnel
    3. Temporary Increase/Decrease in Assignment/Salary for Classified Personnel
    4. Resignation/Termination of Classified Personnel
    5. Classified Request for Leave of Absence/Uncompensated Leave
  - C. Approve Short-Term Hourly Positions.
  - D. Approve Academic Personnel Recommendations.
    1. Resignation/Retirement of Academic Personnel
  - E. Approve Educational Management Personnel Recommendations.
    1. Appointment and/or Change of Educational Management Personnel
  - F. Budget Transfers – Month of January – FY 2009/10
  - G. Warrant Approval
  - H. Declaration of Surplus Property – Miscellaneous Equipment
  - I. Modernization (Measure C) - *BP3.1 (Keep modernization program on track)*
    1. Ratify/Approve Modernization Contracts, Changes and Amendments  
(\$379,794)

# REVISED

2. **Transportation Technology Complex Project (#402A)**
  - Approve Contract Amendment #2**
  - Jeff Sposato (\$40,000)**
3. **New Fine Arts Building Project (#306C)**
  - Approve Contract Amendment 1**
  - Consolidated Engineering Laboratories (\$115,000)**
4. **Transportation Technology Complex Project (#402A)**
  - Approve Revised Language for Professional Services Agreement –**
  - Moving Services (\$0)**
- J. **Approve Revised Board Policies – BP1.4a (*Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan*)**
  1. **BP 2310 Regular Meetings of the Board**
  2. **BP 2330 Quorum and Voting**
  3. **BP 2360 Minutes**
  4. **BP 2432 Superintendent/President Succession**
  5. **BP 2610 Presentation of Initial Collective Bargaining Proposals**
  6. **BP 2716 Political Activity**
  7. **BP 2720 Communication Among Board Members**
  8. **BP 2725 Board Member Compensation**
  9. **BP 2735 Board Member Travel**
  10. **BP 2740 Board Education**
  11. **BP 2745 Board Self-Evaluation**
  12. **BP 6300 Fiscal Management**
  13. **BP 6540 Insurance**
- K. **Approve New Credit Courses**
- L. **Approve Credit Course Revisions**
- M. **Approve Credit Course Deletions**
9. **Other Action Items (10 minutes)**
  - A. **Modernization (Measure C) – BP3.1 (*Keep modernization program on track*)**
    1. **New Academic Center at Kentfield Project (#303B)**



# REVISED

13. Approval of Minutes (2 minutes)
  - Minutes of January 15, 2010 Special Board Meeting (Retreat)
  - Minutes of January 19, 2010 Board Meeting
  
14. Possible Future Agenda Items for Discussion
  - A. Fundraising –BP4.1 (*Implement a Strategic Plan for College Development*)
  - B. Planning and Resource Allocation (*April Study Session*)
  - C. Budget Development Process (*April*)
  - D. Board Liaison to IVC Neighbors (*Next Board Retreat*)
  - E. Kentfield Lacrosse/Soccer and IVC Tennis Proposals (*ongoing*)
  - F. Board Retreat (*set date*)
  - G. IVC Partnership Update (Study Session)
  
15. Items for Possible Future Board Action (5 minutes)
  - A. Recommendation on Bolinas Field Station – *BP1 (Fiscal Accountability)*
  - B. Notice of Completion – LRC Chiller Tower (March)
  
16. Information Items (5 minutes)
  - A. Contracts and Agreement for Services Report – January, 2010 – *BP1 (Fiscal Accountability)*
  - B. 2<sup>nd</sup> Quarter Financial Report - 311Q
  - C. Modernization Update – *BP3.1 (Keep modernization program on track)*
    1. Director’s Report – *BP3.1 (Keep modernization program on track)*
    2. Revised Schedule – *BP3.1 (Keep modernization program on track)*
    3. Contract Milestones Report through January 2010 – *BP3.1 (Keep modernization program on track)*
    4. Categorical Exemption Filing – Utilities IVC Project (#407B)
  
  - D. Calendar of Special Events

Annual Dinner Meeting for School Board Trustees and Superintendents, March 3, 2010,  
6 to 9 p.m., Inn Marin Hotel, 250 Entrada Drive, Novato

# REVISED

**Retiree Reception – May 19, 2010, 4 to 6 p.m., Marin Art & Garden Center**

**COM Commencement – May 29, 2010, 10:00 a.m., COM Athletic Field**

- 17. Correspondence**  
Correspondence in Board Packets
- 18. Board Meeting Evaluation**
- 19. Recess to Closed Session**

## **C. Closed Session – 9:00 p.m. in AS 101, Indian Valley Campus**

- 1. Call to Order, Roll Call and Adoption of Agenda**
  - a) Request for Public Comment on Closed Session Agenda**
- 2. Closed Session: To consider and/or take action upon any of the following items:**

*(a) With respect to every item of business to be discussed in closed session pursuant to*

*Section 54957.6:*

### **CONFERENCE WITH LABOR NEGOTIATOR**

Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)

Agency Negotiators: Larry Frierson

Bruce Heid

*(b) Significant exposure to litigation pursuant to subdivision (b) of Government Code Section*

*54956.9:*

### **CONFERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation**

Eight – G. Garabato vs. M CCD (Marin Superior Court)  
Mize-Kurzman vs. Marin CCD (California Court of Appeal)  
UPM/T. Fung, P. Christensen vs. M CCD Grievance  
SEIU vs. M CCD Grievance (Police Officers – Donning & Doffing)  
UPM/Ordin vs. M CCD Grievance  
UPM/Christensen vs. M CCD Grievance (Overload III)  
UPM/Christensen vs. M CCD (compressed calendar)  
SEIU vs. M CCD Grievance (contracting out)

*(c) Under Government Code, Section 54957:*

### **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

# REVISED

3. **Reconvene to Open Session**
  - a) **Call to Order**
  - b) **Report of Action Taken in February 16, 2010 Closed Session**
  - c) **Adjournment**