

COLLEGE OF
MARIN

**Board of Trustees Meeting
December 14, 2010
Minutes**

A. Closed Session

1. *Call to Order, Roll Call, Adoption of Agenda, Closed Session*

The Board of Trustees of the Marin Community College District met in the AS 101 conference room on the Indian Valley campus, all members having received notice as prescribed by law. Board President Long called the meeting to order at 5:35 p.m. All publicly elected Trustees were present except Trustee Dolan, who arrived at 5:40 p.m., and Trustee Hayashino. David Wain Coon, Al Harrison, Linda Beam, Larry Frierson, and Bruce Heid were also in attendance.

M/s (Namnath/Conti) to adopt the agenda. The motion passed by a vote of 5-0.

There was no one present who wished to address the Board on the items listed to be discussed in closed session, and the Board went into closed session at 5:37 p.m.

The closed session recessed at 6:45 p.m.

B. Board Organizational Meeting

1. *Call to Order, Roll Call and Adoption of Agenda*

Board President Long called the Board Organizational Meeting to order at 7:05 p.m. in Miwok 181 on the Indian Valley campus. All publicly elected Trustees were present except Trustee Hayashino. Student Trustee Parker was absent.

M/s (Conti/Dolan) to approve the organizational meeting agenda. The motion passed by a unanimous vote of 6-0.

Board President Long welcomed Dr. David Wain Coon, College of Marin's new Superintendent/President. Dr. Coon expressed appreciation for the warm welcome he has received from the college community and greater community.

2. COM Student and Community Success Story (Tsedal Agidew)

Board President Long introduced COM student Tsedal (Sadie) Agidew who shared her positive experiences at the college. She was born in Kenya and moved to Ethiopia with her family when she was in 5th grade. Her parents had an opportunity to move to California when she was a sophomore in high school and planned to petition for her to join them but learned that this process would take 5 to 6 years. They found a school in Colorado that was willing to bring a student to the United States so Sadie got a student visa and moved to Colorado. After graduating from high school as class salutatorian she applied to a number of colleges and was turned down because as an international student she found that you are required to prove you can pay for tuition and other expenses ahead of time. Her family in San Rafael suggested that she try COM where she was accepted. Sadie commented that she loves COM and expressed appreciation for the small class sizes and the support she received from teachers, counselors, the Transfer Center, and the COM Foundation which gave her a scholarship. She has been accepted to Mills College, is in love with child development and wants to pursue a Master's in Education.

3. Readoption of Policies

M/s (Treanor/Conti) to readopt district policies and procedures for the Board's own operation and the operation of the district. The motion passed by a vote of 5-1 with Trustee Dolan casting the no vote.

4. Meeting Schedule 2011

M/s (Treanor/Conti) to approve the 2011 Board meeting schedule. The motion passed by a unanimous vote of 6-0.

(Regular meetings take place on the 3rd Tuesday of the month except those denoted by an asterisk. All Regular Meetings begin at 6:30 p.m. unless otherwise noted.)

January 18	Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
January 28*	Board Retreat – 9:00 a.m. to 5:00 p.m., location tbd
February 15	Regular Meeting – 6:30 p.m., IVC – location tbd
March 15	Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
April 19	Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
May 17	Regular Meeting – 6:30 p.m., IVC – location tbd

June 14*	Board Retreat – 9:00 a.m. to 5:00 p.m., location tbd
June 28*	Regular Meeting – 6:30 pm., Staff Lounge, Deedy Student Services, Kentfield
	Tentative Budget Adoption
July 19	Regular Meeting - 6:30 p.m., IVC – location tbd
August 23*	Regular Meeting – 6:30 p.m., IVC – location tbd
	Final Budget Adoption
September 20	Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
October 18	Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
November 15	Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
December 13*	Organizational and Regular Meetings - 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield

5. *Election of Officers*

Trustee Namnath nominated Trustee Conti for Board President. The Board unanimously (6-0) elected Trustee Conti President of the Board for 2011.

Trustee Conti nominated Trustee Long for Vice President and she was unanimously (6-0) elected Vice President of the Board for 2011.

Trustee Conti nominated Trustee Namnath for Clerk and he was unanimously (6-0) elected Board Clerk for 2011.

6. *Appointment of Trustee Representatives*

Board President Conti stated that she would be contacting Board members during the next few weeks to find out their preferences for committee assignments.

7. *Board Comments & Acknowledgments*

Board Clerk Conti thanked outgoing Board President Long for her many hours of hard work during the year and presented her with a gift on behalf of the Board. Trustee Dolan commented that this was a difficult year and presented Trustee Long with a gift of appreciation for her efforts.

The Board took a break from 7:30 to 7:45 p.m.

Outgoing Board President Long read a statement reviewing accomplishments of the Board during

the past year and wishing the new Board leadership the best in 2011. A copy of her statement is attached to the minutes as part of the official record.

Outgoing Board President Long recognized Linda Beam, Executive Dean of Human Resources & Labor Relations, and Cathy Summa-Wolfe, Director of Communications & Community Relations, for their fine work during the transition and the Presidential search process.

Trustee Conti thanked the Board for voting for her and commented that she appreciates working with all the Trustees, recognizes that everyone brings expertise and a valuable perspective, and wants to bring the team together to solve problems.

8. Adjournment

The Organizational Meeting was adjourned at 7:55 p.m.

C. Regular Meeting

1. Call to Order, Roll Call and Adoption of Agenda

The meeting of the Board of Trustees of the Marin Community College District was called to order at 7:56 p.m. by Board President Conti in Miwok 181 on the Indian Valley campus. All publicly elected Trustees were present except Trustee Hayashino. Student Trustee Parker was absent.

M/s (Treanor/Long) to approve the agenda. The motion passed by a unanimous vote of 6-0.

2. Report of Closed Session for December 14, 2010

Former Board Clerk Conti reported that no action was taken during closed session.

3. Showcase Presentation: Indian Valley Campus Revitalization

President Coon thanked all those responsible for the Ribbon Cutting earlier in the day and introduced Nanda Schorske, Dean of Workforce Development, College & Community Partnerships, and Cathy Summa-Wolfe, Director of Communications & Community Relations, who gave a presentation on the stories behind revitalization of the Indian Valley campus (copy of presentation attached). They discussed creating and implementing a strategic vision for IVC's revitalization, developing a new identity and brand for IVC, expanding and adding offerings, celebrating success, and partnering for results. Dean Schorske recognized individuals in the audience who attended the original IVC visioning session and community partners in attendance.

4. Citizens' Requests to Address the Board on Non-Agenda Items

Marian Mermel, Emeritus Co-President, commented that our community education classes have become expensive and the seniors on limited incomes want to connect with others and

love being a part of this college. She urged the Board to remember we are a community and to think about how valuable a local college can be for seniors. A copy of her statement is attached to the minutes as part of the official record.

Sara McKinnon, speaking as President of the Academic Senate in support of the faculty, advocated for a speedy resolution of the faculty contract situation. She asked the Board to respect the faculty as the professionals they are and to reopen negotiations in good faith. A copy of her statement is attached to the minutes as part of the official record.

Patrick Kelly read a statement from Yolanda Bellissimo (copy attached) urging the Board and administration to return to the bargaining table. He then commented that the temporary agreement woke up the whole faculty and urged the Board to reopen negotiations, commenting that if the faculty goes on strike it will affect the school for generations.

Jon Gudmundsson reported that Steve Dodson will be the new CSEA President in January. He commented that CSEA compromised on health benefits during negotiations and that he thinks increasing the co-pay was a realistic approach and a way to help families.

Sunny Blende, PE faculty member, urged the Board to place voting for Measure C funds to restore the regulation track at the top of the January Board agenda. She stated that she hopes the track will be ready for the August semester. A copy of Ms. Blende's statement is attached to the minutes as part of the official record.

Bill Scott, representing the Marin Building Trades Council, commented that the Ribbon Cutting for the new main building at IVC was terrific and offered accolades to skilled labor, noting that you need the best skilled labor to get the job done. He stated that this was the first COM building under the PSA and that the project was done on time, under budget and with labor harmony. He expressed appreciation to the Trustees who supported the PSA.

Terry Malouf spoke to the Board regarding safety and security issues which have concerned IVC campus neighbors for over four years. He asked the Board to take immediate action to implement the necessary changes on the re-development project. A copy of his statement is attached to the minutes as part of the official record.

Jeannie Langer, nursing faculty member, expressed shock over the recent decision to cut Nursing Education 90, a prerequisite required for all applicants to our Registered Nursing program. She recommended that COM consider moving NE 90 from the summer session to the spring session. A copy of Ms. Langer's statement is attached to the minutes as part of the official record.

Betty Rappaport, Tina Warren of the Marin County Child Care Commission, and Betsy Fox of MarinCARES, stressed the importance of early childhood education in Marin County and the pivotal role of COM's Early Childhood Education program as the training institution for our county. They urged the Board to continue supporting our Child Development Center as a high quality lab for our ECE program.

Earl Downing and Kees Tuinzing urged the Board to renovate the track, noting the importance of the facility to local high school track coaches and various community groups.

5. Chief Executive Officer's Report

a. Update of Community Relations

President Coon reported that, knowing that the Board wants positive community relations, he will be meeting with community groups and will report back to the Board on a regular basis. He informed the Board that he already has meetings scheduled with representatives from the Friends of Kentfield and the Save the COM Track group and will meet with Emeritus students and the Ignacio Homeowners in the near future.

b. Update on WASC Accreditation Report

President Coon reported that we have received our Accreditation Visiting Team's evaluation report and that the college can review it and comment on errors of fact. We have identified 4 or 5 errors and have resubmitted this information for consideration. The next meeting of the Accrediting Commission will take place on January 11, 2011.

6. Academic Senate Report

Sara McKinnon, Academic Senate President, addressed the Board on the proposed 50% cut to COM's summer offerings, commenting that the Planning and Resource Allocation Committee did not have any input on this decision. She stated that the Academic Senate would like to suggest closing the pool for the summer or using funds from the reserve as possible alternatives to these cuts. A copy of Ms. McKinnon's statement is attached to the minutes as part of the official record.

7. Classified Senate Report

A written report from Andrea Hunter, Classified Senate President, was submitted and is attached to the minutes as part of the official record.

8. Student Senate and Student Association Report

No report

9. Consent Calendar Items (Roll Call Vote)

M/s (Treanor/Namnath) to approve all items on the Consent Calendar. The motion passed by a vote of 5-1 with Trustee Dolan casting the no vote.

A. Calendar of Upcoming Meetings

No changes

B. Approve Classified Personnel Recommendations.

1. Temporary Reassignment of Classified Personnel
2. Retirement of Classified Personnel
3. Temporary Increase/Decrease in Classified Assignment

C. Approve Educational Management Personnel Recommendations.

1. Appointment of Educational Management Personnel

D. Short-Term Hourly Positions

E. Budget Transfers – Month of November – FY 2010/11

F. Warrant Approval

G. Modernization (Measure C) - *BP3.1 (Keep modernization program on track)*

1. Ratify/Approve Modernization Contracts, Changes and Amendments

H. Approve Revised Board Policies – *BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)*

1. BP 3300 Public Records
2. BP 3550 Drug Free Environment and Drug Prevention Program

I. Approve New Credit Courses

J. Approve Credit Course Revisions

K. Approve Credit Course Deletions

L. Approve Revisions in A.A. Degrees in Dance and in Drama, and Additions of SLO's

M. Approve Retention of A.S. Degrees and Certificates of Achievement, and Additions of SLO's

N. Approve Deletions of A.S. Degree Specialty and Certificate of Achievement in CIS, and Additions of SLO's

O. Approve New Community Services Courses

10. Other Action Items (10 minutes)

A. M/s (Treanor/Namnath) to Approve 5-Year Scheduled Maintenance Plan – *BP3*

- (Facilities)*. The motion passed by a unanimous 6-0 vote.
- B. M/s (Long/Treanor) to **Approve Agreement with Doctors Medical Center for RN Experience**. The motion passed by a unanimous 6-0 vote.
 - C. M/s (Long/Treanor) to **Approve Addendum to License Agreement with Community Action Marin, Inc. for Marin Head Start**. The motion passed by a unanimous 6-0 vote.
 - D. **Modernization (Measure C) – BP3.1 (Keep modernization program on track)**
M/s (Namnath/Treanor) to approve 10.D.1 & 2. The motion passed by a vote of 5-1 with Trustee Dolan casting the no vote.
 - 1. **Approve Authorization to Pre-Award Construction Contract - Performing Arts Building Modernization Project (#306A).**
 - 2. **Authorize Budget Transfer (Project #407B)**
 - E. M/s (Treanor/Long) to **Approve Resolution to Compensate Student Trustee Parker for Excused Absence**. The motion passed by a unanimous vote of 6-0.
11. **Board Policy Review (1st Read) - BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)**
None
12. **Board Study Session**
None
13. **Board Reports and/or Requests (15 minutes)**
- a. **Commendation Resolutions and Other Resolutions**
None
 - b. **Legislative Report**
None
 - c. **Committee Chair Reports**
None
 - d. **Individual Reports and/or Requests**
Trustee Dolan complimented COM's music department for the excellent Christmas programs they have been presenting. She also reported that she and Trustees Conti and Long attended and enjoyed the Emeritus holiday party.

Trustee Treanor repeated a prior request to have the Board look at its role as policy leaders and to develop a comprehensive plan re. budget decisions and class cuts.

Trustee Long distributed copies of a letter (attached) from Ann Hill, President of the COM Foundation, describing future plans of the Foundation. She also suggested that the Board adjourn the meeting in memory of Mario Ghilotti, a longtime COM supporter, who recently passed away.

14. Approval of Minutes

- **Minutes of October 18, 2010 Board Meeting**

M/s (Treanor/Long) to approve the minutes of the October 18, 2010 Board meeting.

The motion passed by a unanimous vote of 6-0.

- **Minutes of October 19, 2010 Board Meeting**

M/s (Treanor/Long) to approve the minutes of the October 19, 2010 Board meeting.

The motion passed by a unanimous vote of 6-0.

- **Minutes of November 1, 2010 Board Meeting**

M/s (Treanor/Long) to approve the minutes of the November 1, 2010 Board meeting.

The motion passed by a unanimous vote of 6-0.

- **Minutes of November 16, 2010 Board Meeting**

M/s (Treanor/Long) to approve the minutes of the November 16, 2010 Board meeting. The motion passed by a unanimous vote of 6-0.

15. Information Items

Board President Conti referred the Trustees to the information items in their Board packets.

A. Contracts and Agreement for Services Report – November, 2010 – BP1 (Fiscal Accountability)

B. Modernization Update – BP3.1 (Keep modernization program on track)

1. Director's Report – BP3.1 (Keep modernization program on track)

2. Schedule – BP3.1 (Keep modernization program on track)

3. Contract Milestones Report through November 2010 – BP3.1 (Keep modernization program on track)

C. Calendar of Special Events

**January 21-23, 2011 – CCLC Effective Trustee Workshop
Sheraton Grand, Sacramento**

April 29 - May 1, 2011 – CCLC Annual Trustees Conference

Hyatt Regency Monterey

May 28, 2011 – College of Marin Commencement - 10:00 a.m., COM Gymnasium

16. Correspondence

Board President Conti referred the Trustees to the correspondence in their Board Packets.

17. Board Meeting Evaluation

Trustees commented that this was an effective and efficient meeting.

18. Adjournment

M/s (Long/Treanor) to adjourn the meeting in memory of Mario Ghilotti. The motion passed by a unanimous vote of 6-0 and Board President Conti adjourned the meeting at 9:15 p.m.