

COLLEGE OF  
**MARIN**

*Board of Trustees Meeting*

*Agenda*

*August 24, 2010*

*Miwok 181, Indian Valley Campus*

Web Address: <http://www.justin.tv/comtrustees>

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*The Board shall act on posted items and shall not deliberate items that are not on the posted agenda.*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Human Resources Department at 485-9340. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

*If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number "C.3" on the agenda. Public comment presentations will be limited to no more than 3 minutes each.*

*Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular Board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of the Superintendent/President at 835 College Avenue, Administrative Center 123, Kentfield for the purpose of making those public records available for inspection.*

**A. Closed Session – 5:00 to 5:30 p.m. in AS 101, Indian Valley Campus**

1. Call to Order, Roll Call and Adoption of Agenda
  - a) Request for Public Comment on Closed Session Agenda

2. **Closed Session: To consider and/or take action upon any of the following items:**
  - (a) Under Government Code Section 54957:  
**PUBLIC EMPLOYMENT**  
Title: Superintendent/President
3. **Recess to Open Session**

**B. Board Study Session – 5:30 p.m., Miwok 181, Indian Valley Campus**

1. **Call to Order, Roll Call and Adoption of Agenda**
2. **2010/2011 Adoption Budget (*Peggy Isozaki & Nick Chang*)**

**REGULAR MEETING AGENDA**

**6:30 p.m. – Miwok 181**

**Indian Valley Campus**

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**C. Reconvene to Regular Meeting**

1. **Call to Order, Roll Call and Adoption of Agenda**
2. **Report of Closed Session for August 24, 2010 (2 minutes)**
3. **Citizens' Requests to Address the Board on Non-Agenda Items (3 minutes)**
4. **Chief Executive Officer's Report (5 minutes)**
  - a. **Staff Reports (5 minutes)**
    1. **Partnership Development Progress Report (*written report in packet*)**
    2. **Follow-Up Report (*written report in packet*)**
5. **Academic Senate Report (5 minutes)**
6. **Classified Senate Report (5 minutes)**
7. **Student Senate and Student Association Report (5 minutes)**

8. **Consent Calendar Items (Roll Call Vote)**
  - A. **Calendar of Upcoming Meetings**
    - Special Closed Session Board Meeting – August 30, 2010, 6:00 p.m. – AC108, Kentfield
    - Special Closed Session Board Meeting – August 31, 2010, 6:00 p.m. – AC108, Kentfield
    - Special Closed Session Board Meeting – September 1, 2010, 6:00 p.m. – AC108, Kentfield
    - Special Closed Session Board Meeting – September 2, 2010, 6:00 p.m. – AC108, Kentfield
    - Special Closed Session Board Meeting – September 3, 2010, 6:00 p.m. – AC108, Kentfield
  - B. **Approve Classified Personnel Recommendations**
    1. Appointment of Classified Personnel
    2. Appointment of Hourly Personnel
    3. Temporary Increase/Decrease in Assignment/Salary for Classified Personnel
  - C. **Approve Short-Term Hourly Positions**
  - D. **Approve Academic Personnel Recommendations**
    1. Appointment and/or Change of Academic Personnel
    2. Resignation/Retirement of Academic Personnel
  - E. **Budget Transfers – Month of July – FY 2010/2011**
  - F. **Warrant Approval**
  - G. **Modernization (Measure C) - *BP3.1 (Keep modernization program on track)***
    1. **Ratify/Approve Modernization Contracts, Changes and Amendments (\$225,468)**
    2. **Approve Subcontractor Substitution Requests (Structural Steel, Vertical Concrete Formwork, Metal Wall Siding & Architectural Sheet Metal Work)**  
 Science/Math/Central Plant Complex Increment 2 & 3 – Site Development & Building Project (305A)  
 Lathrop Construction Associates, Inc. - (\$0) - Structural Steel, Vertical Concrete Formwork, Metal Wall Siding & Architectural Sheet Metal Work
  - H. **Approve Student Health Fee**
  - I. **Approve Student Senate Constitution (Revised)**
9. **Public Hearing on 2010/11 Adoption Budget**
  - A. **Approve 2010/2011 Adoption Budget – *BP1 (Fiscal Accountability)***
10. **Other Action Items (10 minutes)**
  - A. **Approve 5-Year Construction Plan – *BP3 (Facilities)***
  - B. **Approve Resolution Establishing Fiscal Year 2010/11 Proposition 4 (GANN) Appropriations Limit**

- C. **Modernization (Measure C) – BP3.1 (Keep modernization program on track)**
    - 1. **Authorize Bidding and Pre-Authorize Award of Construction Contract**  
IVC Main Building Project (417A) – Audio Visual Equipment & Installation
    - 2. **Approve New Professional Services Agreement**  
New Academic Center Project (303B)  
TLCD Architecture (\$2,208,720)
    - 3. **SMCP Increment No. 1 Site Development Utilities Project (305C)**  
**Approve Change Order #12 and Resolution C.10.C.3 Attesting No Benefit to Bidding Out Change Order Work (\$39,265)**  
Dick Emard Electric, Inc. dba Emard Engineering
  - D. **Approve Resolution to Enter into Transaction with the California Department of Education for the Purpose of Providing Child Care and Development Services and to Authorize the Designated Personnel to Sign Contract Documents for Fiscal Year 2010/2011**
  - E. **Approve Confidential, Supervisory, and Managers’ Salary and Benefits: 2009-2010**
  - F. **Approve Community Service Class Fee Increases Beginning Winter Session 2011**
- 11. **Board Policy Review (1<sup>st</sup> Read) - BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)**
    - BP 2220 Committees of the Board
    - BP 2717 Personal Use of Public Resources
  - 12. **Board Reports and/or Requests (15 minutes)**
    - a. **Commendation Resolutions and Other Resolutions**
      - 1. Resolution in Support of Constitution Day – September 17
      - 2. Community College Budget Resolution
    - b. **Legislative Report**
    - c. **Committee Chair Reports**
      - 1. Fund Development Committee Report (*Trustees Hayashino and Conti*)
    - d. **Individual Reports and/or Requests**
  - 13. **Approval of Minutes (2 minutes)**
    - Minutes of July 27, 2010 Board Meeting
  - 14. **Information Items (see written reports)**
    - A. **Contracts and Agreement for Services Report – July, 2010 – BP1 (Fiscal Accountability)**
    - B. **Modernization Update – BP3.1 (Keep modernization program on track)**
      - 1. **Director’s Report – BP3.1 (Keep modernization program on track)**
      - 2. **Contract Milestones Report through July, 2010 – BP3.1 (Keep modernization program on track)**

**3. Schedule – BP3.1 (Keep modernization program on track)**

**C. Revised Administrative Procedures**

- **AP 2712 Conflict of Interest Code**
- **AP 2800 Naming of Facilities**

**D. Calendar of Special Events**

November 18-20, 2010 CCLC Annual Convention and Partner Conferences,  
Pasadena Convention Center

April 29-May 1, 2011 CCLC Annual Trustees Conference  
Hyatt Regency Monterey

**15. Correspondence**

Correspondence in Board Packets

**16. Board Meeting Evaluation**

**17. Adjournment**