

REVISED

COLLEGE OF  
**MARIN**

*Board of Trustees Meeting*

*Agenda*

*April 20, 2010*

*Cafeteria, Student Services Building, Kentfield Campus*

Web Address: <http://www.justin.tv/comtrustees>

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*The Board shall act on posted items and shall not deliberate items that are not on the posted agenda.*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Bob Balestreri at 485-9414. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

*If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number "C.3" on the agenda. Public comment presentations will be limited to no more than 3 minutes each.*

*Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular Board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of the Superintendent/President at 835 College Avenue, Administrative Center 123, Kentfield for the purpose of making those public records available for inspection.*

**A. Closed Session – 4:00 p.m. in SS A&B, Kentfield Campus**

1. Call to Order, Roll Call and Adoption of Agenda
  - a) Request for Public Comment on Closed Session Agenda
  
2. Closed Session: To consider and/or take action upon any of the following items:
  - (a) *With respect to every item of business to be discussed in closed session pursuant to*

**Section 54957.6:**

**CONFERENCE WITH LABOR NEGOTIATOR**

Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)

Agency Negotiators: Larry Frierson

Bruce Heid

**(b) Significant exposure to litigation pursuant to subdivision (b) of Government Code Section**

**54956.9:**

**CONFERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation**

- Twelve - G. Garabato vs. M CCD (Marin Superior Court)
- Mize-Kurzman vs. Marin CCD (California Court of Appeal)
- UPM/T. Fung, P. Christensen vs. M CCD Grievance
- SEIU vs. M CCD Grievance (Police Officers – Donning & Doffing)
- UPM/Ordin vs. M CCD Grievance
- UPM/Christensen vs. M CCD Grievance (Overload III)
- UPM/Christensen vs. M CCD (compressed calendar)
- UPM/Jones vs. M CCD (Overload)
- SEIU vs. M CCD Grievance (contracting out)
- SEIU vs. M CCD (PERB Unfair Practice Charge re. Surface Bargaining)
- SEIU vs. M CCD (PERB Unfair Practice Charge re. Contracting Out)
- SEIU/Kesecker vs. M CCD Grievance

**(c) PUBLIC EMPLOYEE DISCIPLINE/DISCUSSION/DISMISSAL/RELEASE/SEPARATION**

**(d) Under Government Code, Section 54957:**

**PUBLIC EMPLOYMENT**

Title: Superintendent/President

**(e) Under Government Code, Section 54957:**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: Superintendent/President

**3. Recess to Open Session**

**B. Board Study Session – 5:30 p.m. in Cafeteria, Student Services Building, Kentfield**

- 1. Overview of Community Comments Related to New Academic Center  
(V-Anne Chernock & Leigh Sata)**

**REGULAR MEETING AGENDA**  
**6:30 p.m. – Cafeteria**  
**Student Services Building, Kentfield Campus**

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**C. Reconvene to Regular Meeting**

1. Call to Order, Roll Call and Adoption of Agenda
2. Report of Closed Session for April 20, 2010 (2 minutes)
3. Citizens' Requests to Address the Board on Non-Agenda Items (3 minutes)
  
4. Chief Executive Officer's Report (5 minutes)
  - a. Staff Reports (45 minutes)
    1. Adapted PE Update (*Nick Chang*) - *SP.1 (Improve Student Access)*
    2. ARCC Report Update (*Chialin Hsieh*)
    3. College Avenue Visioning Committee Update (*V-Anne Chernock*)
    4. Unfunded Liability Funding Plan (*Al Harrison*)
    5. Academic Planning at College of Marin (*Nick Chang & Yolanda Bellissimo*)
    6. Follow-Up Report (in packet)
  
5. Academic Senate Report (5 minutes)
6. Classified Senate Report (5 minutes)
7. Student Senate and Student Association Report (5 minutes)
  
8. Consent Calendar Items (Roll Call Vote)
  - A. Calendar of Upcoming Meetings  
No changes
  - B. Approve Classified Personnel Recommendations
    1. Classified Request for Leave of Absence/Uncompensated Leave
  - C. Approve Classified Management Personnel Recommendation

1. Resignation/Retirement of Classified Management Personnel
- D. Approve Short-Term Hourly Positions**
- E. Approve Academic Personnel Recommendations**
1. Resignation/Retirement of Academic Personnel
  2. Phased-in-Early Retirement of Academic Personnel
- F. Budget Transfers – Month of March – FY 2009/10**
- G. Warrant Approval**
- H. Declaration of Surplus Property – Miscellaneous Equipment**
- I. Modernization (Measure C) - *BP3.1 (Keep modernization program on track)***
1. Ratify/Approve Modernization Contracts, Changes and Amendments (\$208,595)
  2. Approve Six-Month Re-authorization for Contract Changes and Amendments
- J. Approve Revised Board Policies – *BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)***
1. BP 2100 Board Elections
  2. BP 2305 Annual Organizational Meeting
  3. BP 2715 Code of Ethics
  4. BP 2800 Naming of Facilities
  5. BP 3050 Institutional Code of Ethics
  6. BP 4106 Nursing Programs
  7. BP 4107 Health Science Programs
  8. BP 5030 Fees
  9. BP 5400 Associated Students Organization
  10. BP 5410 Associated Students Elections
  11. BP 5420 Associated Students Finance
  12. BP 6200 Budget Preparation
- K. Approve Revisions in A.A. Degree in International Studies - *SP.2 (Improve Student Learning and Success)***
- L. Approve New Credit Courses – *SP.2 (Improve Student Learning and Success)***

- M. Approve Credit Course Revisions – *SP.2 (Improve Student Learning and Success)*
- N. Reject Claim – Suttipong Suvonnasupa

9. Other Action Items (10 minutes)

- A. Approve BP 1200 College of Marin Mission Statement
- B. Modernization (Measure C) – *BP3.1 (Keep modernization program on track)*
  - 1. New Academic Center Project (#303B)  
Award Design Contract
  - 2. Approve Updated Bond Spending Plan and Authorize Initiation of Child Development Center Project (#303C)
  - 3. SMCP Increment No. 1 – Site Development Utilities Project (#305C)  
Approve Change Order #10 and Resolution Attesting No Benefit to Bidding Out Change Order Work, Emard Engineering (\$31,692)
- C. Approve Appointments to Citizens’ Oversight Committee – *BP3.1 (Keep modernization program on track)*
- D. Approve Authorization to Sign on Behalf of Governing Board – BP 1  
*(Fiscal Accountability)*
- E. Approve Cash Borrowing Program Resolution – *BP1 (Fiscal Accountability)*
- F. Approve Notice of Completion LRC Cooling Tower Replacement Project
- G. Approve Selection of Keenan & Associates as Health Benefits Broker
- H. 2010 California Community College Trustees (CCCT) Board Election
- I. Approve Authorization to Bid IVC Locker/Shower Building – *BP3 (Facilities)*
- J. Approve Agreement with Community College League of California Board Policy and Procedures Consultation Services – Year 4
- K. Approve Agreement for Services – Cabrillo Community College District and College of Marin
- L. Accept 2010 Accountability Reporting for the California Community Colleges (ARCC) Report & Self- Assessment

10. Board Policy Review (1<sup>st</sup> Read) - *BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)*

- A. BP 3310 Records Retention and Destruction
- B. BP 3518 Child Abuse Reporting

- C. BP 4060 Delineation of Functions Agreement
  - D. BP 5052 Open Enrollment
  - E. BP 5170 Children's Centers
  - F. BP 6450 Wireless or Cell Phone Use
  - G. BP 6640 Art Work Displays
11. Board Study Session
- None*
12. Board Reports and/or Requests (15 minutes)
- a. Commendation Resolutions and Other Resolutions
- None*
- b. Legislative Report
  - c. Committee Chair Reports
  - d. Individual Reports and/or Requests
13. Approval of Minutes (2 minutes)
- Minutes of March 16, 2010 Board Meeting
  - Minutes of March 30, 2010 Special Board Meeting
14. Possible Future Agenda Items for Discussion
- A. Fundraising - BP4.1 (*Implement a Strategic Plan for College Development*)
15. Items for Possible Future Board Action (5 minutes)
- A. Recommendation on Bolinas Field Station – *BP1 (Fiscal Accountability)*
  - B. Resource Development Plan – *BP4.1 (Implement a Strategic Plan for College Development)*
  - C. Proposal to Enter into a Joint Use Agreement for LaCrosse/Soccer at Kentfield –  
*BP1 (Fiscal Accountability)*
  - D. Unfunded Liability – *BP1 (Fiscal Accountability) (May)*
  - E. Resolution for Athletic Field
  - F. Marin Clean Energy Leadership Request
16. Information Items (5 minutes)

- A. **Contracts and Agreement for Services Report – March, 2010 – BP1 (Fiscal Accountability)**
- B. **3/31/10 Year-to-Date Financial Report – BP1 (Fiscal Accountability)**
- C. **Modernization Update – BP3.1 (Keep modernization program on track)**
  - 1. **Director’s Report – BP3.1 (Keep modernization program on track)**
  - 2. **Sustainability Report**
  - 3. **Schedule – BP3.1 (Keep modernization program on track)**
  - 4. **Contract Milestones Report through March 2010 – BP3.1 (Keep modernization program on track)**
- D. **Revised Administrative Procedures**
  - 1. **AP 3310 Records Retention and Destruction**
  - 2. **AP 3518 Child Abuse Reporting**
  - 3. **AP 5170 Children’s Centers**
- E. **Calendar of Special Events**
  - CCLC Trustees Conference – April 30-May 2, 2010, Hyatt Regency Long Beach**
  - Grand Opening Ceremony for Trans Tech Complex – May 13, 2010, 5:30 p.m., IVC**
  - Retiree Reception - May 19, 2010, 4 to 6 p.m., Marin Art & Garden Center,  
30 Sir Francis Drake Blvd., Ross**
  - Faculty & Staff Recognition Luncheon – May 27, 2010, 12 to 1:30 p.m., Lawn area at top of  
hill above Student Services, Kentfield**
  - Golden Bell Education Ceremony – May 27, 2010, 4:30 p.m., Dominican University -  
Angelico Hall**
  - COM Commencement – May 29, 2010, 10:00 a.m., COM Athletic Field**
  - Marin County Mayors and Councilmen’s Dinner – June 23, 5:00 p.m., San Francisco Yacht  
Club, Belvedere**
- 17. **Correspondence**  
Correspondence in Board Packets
- 18. **Board Meeting Evaluation**
- 19. **Adjournment**