

COLLEGE OF
MARIN

**Board of Trustees Meeting
December 8, 2009
Minutes**

A. Closed Session

1. Call to Order, Roll Call, Adoption of Agenda, Closed Session

The Board of Trustees of the Marin Community College District met in the SS A&B conference room on the Kentfield campus, all members having received notice as prescribed by law. Board President Kranenburg called the meeting to order at 5:12 p.m. All publicly elected Trustees were present except Trustee Conti. Fran White, Al Harrison, Nick Chang, Linda Beam, Larry Frierson, and Bruce Heid were also in attendance.

M/s (Treanor/Long) to adopt the agenda as presented. The motion passed by a unanimous vote of 6-0.

There was no one present who wished to address the Board on the items listed to be discussed in closed session, and the Board went into closed session.

The closed session recessed at 6:30 p.m.

B. Board Organizational Meeting

1. Call to Order, Roll Call and Adoption of Agenda

Board President Kranenburg called the Board Organizational Meeting to order at 6:45 p.m. All publicly elected Trustees were present and Student Trustee Parker was excused.

President Kranenburg announced that the agenda had been adopted in closed session but that a request had been made to move the Audit Report (C.4.a.7) up on the

agenda. M/s (Treanor/Hayashino) to move C.4.a.7 to the beginning of the Staff Reports section of the agenda. The motion passed by a unanimous vote of 7-0.

- Oath of Office

Chuck Gompertz administered the Oath of Office to Trustees Dolan and Conti and Trustee Treanor was sworn in by Judge Faye D'Opal.

2. Readoption of Policies

M/s (Treanor/Hayashino) to readopt district policies and procedures as they exist for the Board's own operation and the operation of the district. Trustee Dolan stated that she would like to have the Board look at these policies more in depth to make sure we all have a clear understanding of changes that have been made and wait on making this vote final since we have a new Board member. Dr. White and Trustee Treanor explained that if the Board does not approve the policies at this meeting the policies and procedures of the college will be rescinded, thus affecting the operations of the college. The motion to readopt district policies and procedures passed by a unanimous vote of 7-0.

3. Meeting Schedule 2010

M/s (Long/Treanor) to approve the meeting schedule with one change: moving the July Board meeting from July 20 to July 27 (if a meeting is needed in July). The motion passed by a unanimous vote of 7-0.

(All Regular Meetings begin at 6:30 p.m. unless otherwise noted).

January 15	Board Retreat – 8:30 a.m. to 5:00 p.m., Marin Community Foundation, Oak Room, 5 Hamilton Landing, Suite 200, Novato
January 19	Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
February 16	Regular Meeting – 6:30 p.m., Miwok 181 (Bldg. 15), IVC
March 16	Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
April 20	Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
May 18	Regular Meeting – 6:30 p.m., Miwok 181 (Bldg. 15), IVC
June 8	Board Retreat – 9:00 a.m. to 5:00 p.m., Location tbd
June 22	Regular Meeting – 6:30 pm. Staff Lounge, Deedy Student Services, Kentfield - Tentative Budget Adoption
July 27	Regular Meeting - 6:30 p.m., Miwok 181 (Bldg. 15), IVC

- August 24 Regular Meeting – 6:30 p.m., Miwok 181 (Bldg. 15), IVC
Final Budget Adoption
- September 21 Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services,
Kentfield
- October 19 Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services,
Kentfield
- November 16 Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services,
Kentfield
- December 14 Organizational and Regular Meetings - 6:30 p.m., Staff Lounge, Deedy
Student Services, Kentfield

4. *Election of Officers*

Board President Kranenburg commented that he has been proud of the college and the governance team which has worked through some difficult issues and challenges during a time of economic uncertainty. He noted that we have been getting into alignment with the needs of our community, have worked hard on our facilities and bond spending, were recognized at the state level for our green practices, and have revitalized IVC. He stated that we've made huge progress for the benefit of our students with Dr. White's fine leadership and that it has been a pleasure to work with President White. Outgoing President Kranenburg thanked the Board and the staff for doing their best to get things done and stated that it has been his pleasure to serve as Board President. His challenge to the Board going forward was to not ignore the foundation that has been laid and to build upon it for the community as a whole.

Noting that it is time for the Board to come together to meet the tough challenges ahead, Trustee Hayashino nominated Trustee Long for Board President and this nomination was seconded by Trustee Namnath. The Board unanimously (7-0) elected Trustee Long Board President for 2010.

Trustee Treanor nominated Trustee Hayashino for Vice President and Trustee Dolan nominated Trustee Namnath for Vice President. Trustees Treanor and Kranenburg voted for Trustee Hayashino and Trustees Conti, Long, and Dolan voted for Trustee Namnath. Trustees Hayashino and Namnath abstained, so Trustee Namnath was elected Vice President of the Board by a vote of 3-2-2.

Trustee Treanor nominated Trustee Hayashino for Board Clerk and she declined. Trustee Namnath nominated Trustee Conti for Board Clerk. Trustee Treanor nominated Trustee Kranenburg for Board Clerk and he declined. Trustee Conti was elected Board Clerk by a vote of 6-0-1 (Trustee Conti abstained)

5. Appointment of Trustee Representatives

Board President Long stated that she will work with Board members on committee assignments during the next few weeks.

6. Board Comments & Acknowledgments

Trustee Treanor complimented outgoing Board President Kranenburg for providing outstanding leadership and balance during a difficult year. She stated that she hopes the Board can work positively for the benefit of students and that there will be participation by the full Board on committees. She also stated that she hopes Board President Long will look to a Trustee with experience in the Presidential search process to participate in the upcoming Presidential search.

Trustee Dolan welcomed Trustee Conti to the Board and stated that fresh insights will be helpful. She said she was sad that President White is leaving and thanked the community for electing her to a 7th term. She also said that she wanted to honor the memory of veterans who attended College of Marin and our veteran students who are coming back from the war at this meeting. Trustee Dolan congratulated Trustee Treanor on her reelection and said she looks forward to working with her and a reinvigorated Board.

Trustee Hayashino congratulated Trustees Dolan and Treanor on their reelection and welcomed Trustee Conti to the Board. She stated that she thinks this is an opportunity for the Board to come together and be more focused. She stated that she will vote for Trustee Namnath for Vice President and wants the new Board officers to know they have her support.

Trustee Conti stated that she was honored to sit at the table with her fellow Trustees, that she respects and admires all of them and all that Dr. White and the capable staff have done. She wants the college to continue to thrive, believes all Trustees have perspective and skills to contribute, and commented on the need to listen to stakeholders.

7. Adjournment

The Board Organizational Meeting was adjourned at 7:25 p.m.

C. Regular Meeting

1. *Call to Order, Roll Call and Adoption of Agenda*

The meeting of the Board of Trustees of the Marin Community College District was called to order at 7:30 p.m. by Board President Long in the Deedy Staff Lounge in the Student Services Building on the Kentfield campus. She announced that the meeting was being recorded to facilitate the preparation of minutes. All publicly elected Trustees were present and Student Trustee Parker was excused.

2. *Report of Closed Session for December 8, 2009*

Former Board Clerk Hayashino reported that no action was taken in closed session.

Board President Long welcomed everyone present to celebrate the election of Trustees Dolan, Treanor and Conti. She extended recognition to Dr. White, expressed appreciation for her time with us, and stated that she is saddened by her need to retire. She thanked fellow Board members for electing her as Board President and stated that it's an interesting time to serve in public life when we're expected to do more with less and to be totally accountable for how we spend and utilize the scarce resources we have. President Long stated that the Board must work together, be responsive and accountable to the community, and above all put students first. She noted that every suggestion needs to be appreciated and that diversity of opinions is inherent in a democracy. She stressed the importance of tolerance, diplomacy and working for win-win solutions. Trustee Long stated that there will be no tolerance for intimidation or lack of civility and that she expects the truth about the facts. She noted that she has taught leadership and organizational development and that it's always we, not I. She stated that she looks forward to working with her fellow Trustees and the staff.

President Long called the Board's attention to the upcoming Board Retreat on January 15 and stated that she will ask the Board for committee assignment preferences. She also stated that each Board member will be asked how to achieve win-win strategies and that she wants to have discussions about decision making.

3. *Citizens' Requests to Address the Board on Non-Agenda Items*

Carol Reyes, Vida Wheeler, Dina Zvenko and Joshua Green urged the Board to restore cuts made to the Adapted PE and stroke support classes which have helped so many students come back from difficult health situations. Ms. Reyes read a letter (copy attached) on behalf of the 182 students currently enrolled in adapted PE asking the Trustees to be creative and compassionate in continuing their classes. Ms. Wheeler presented a petition (copy attached) requesting reinstatement of the weekly Stroke Support Class. Staff were asked to provide an update at the next meeting.

Elizabeth Moody stated that she takes objection to the poll question on the Gateway in the December 7 edition of the Marin IJ. She stated that she has no idea who answered the

poll and questions the scientific basis of the poll. She also objected to the fact that the first few paragraphs of the article were critical of the project.

Sierra Salin commented that our job at the college is education, not retail. If there will be retail on campus he thinks we should keep business local, small and grassroots and not allow "big box" businesses.

Vivien Bronshvag, student and neighborhood homeowner, commented that College of Marin is in a residential area and she doesn't feel there is a need to create a commercial looking campus. She doesn't know why the Board thinks we need a Gateway Center and wants the college to be a good neighbor and friendlier for students. If conversion of parking into retail shopping is placed on a Board agenda she will be collecting a petition from students and neighbors opposing this because the students really need parking spaces.

4. Chief Executive Officer's Report

President White called the Board's attention to her report in their packets. She announced that a doctoral student in the Educational Leadership Program from San Francisco State University will be doing a case study at College of Marin entitled "Connecting Institutional Effectiveness and Leadership." Her study will examine leadership and organizational culture during a period of WASC-ordered probation that began in November 2007 and ended with the removal of sanctions and reaffirmation of the institution's accreditation in June 2008. She has asked to interview administrators, staff and students who were involved in accreditation during that time period.

Dr. White distributed copies of a letter (copy attached) from Scott Lay, President and CEO of the Community College League, regarding budget issues facing the community colleges and possible state interference in our college operations.

President White called the Board's attention to correspondence between her and Trustee Treanor and Dr. Frank Parnell, President of the College of Marin Foundation Board, regarding efforts to schedule a meeting to discuss revising the College of Marin/College of Marin Foundation MOU.

a. Staff Reports

7. Report on District Annual Financial Audit and Bond Audit

Tina Treis of Perry-Smith reviewed the financial statements for the Marin Community College District and the College of Marin Foundation for the year ended June 30, 2009. She reported that we are in compliance with state laws and regulations and there are no material weaknesses. Some areas that need to be worked on are regular bank reconciliations, review of employee information input into the payroll system, and a formal authorization process for issuance of credit cards.

1. WASC Report Status

President White reported that the Self-Study for the Fall 2010 Accreditation visit is still being refined and will hopefully be circulated for review during the first part of the year.

2. Lacrosse/Soccer Proposal

Dr. White stated that asset management is a Board priority and that we are looking at many options to generate income. Vice President Harrison reported that we receive many requests to use some of our assets. One group has expressed interest in using our athletic field, track and bleachers to provide lacrosse and soccer playing opportunities for students in the community. They would modernize the facilities, install artificial turf, and repair the track and bleachers. If we decide to go forward with this we would have to put together a concept paper and put this on the open market for anyone to compete on. Trustee Namnath urged the Board to consider college as well as community uses for our athletic facilities.

Michael Lateef, representing the Ross Valley Lacrosse Club, called this proposal a win-win situation for the college and the community, noting that \$800,000 to \$1,200,000 would be offered to provide the college with a first class field and opportunities to use it. Lisa Schallenberger, who sits on the board of the Marin Highlanders rugby team, informed the Board that the Highlanders have talked about being included in the proposal and noted that there is a great need for fields for all sports in Marin County.

3. Tennis Proposal

Vice President Harrison reported that a group has approached the college about a proposed lease or joint occupancy of the IVC tennis courts which have been sitting dormant. Their proposal would include upgrading the courts. Ignatius Chan, representing the Novato Tennis Center, stated that this proposal would be a win-win situation for faculty, students and the community. He noted that his group intends to have after school tennis programs and would be willing to see if some COM PE instructors could teach after school tennis classes.

Trustee Long asked to have the lacrosse/soccer and tennis proposals discussed at the upcoming Board Retreat.

4. Expenditure Assumptions

Al Harrison, Vice President of College Operations, made a presentation to the Board on "COM Budget Analysis and Expense Assumptions" (copy attached). He reported that our revenue projection for 2010-11 has decreased from \$902,322 to \$787,157 and that we now have a negative inflation factor. We are also facing \$502,700 in employee benefit increases and can no longer count on healthy increases in property taxes to augment our revenue. Vice President Harrison emphasized the need for a healthy reserve. Dr. White stated that the state held \$320,000 in categorical funds and that this Board has a background of not

backfilling categorical programs with unrestricted general funds. She hopes we're not looking at mid-year cuts. She noted that the Board has a real challenge to find alternative ways to generate revenue for the district.

5. Bond Spending Plan

Modernization Director Chernock reviewed the updated bond spending plan on the action agenda for approval at this meeting. She noted that this is the seventh update since the Board first approved the plan in October 2006 and that the primary focus of this update is the re-allocation of bond reserves and project savings to the Gateway Complex project.

6. Gateway Selection Process

Modernization Director Chernock informed the Board that the modernization team asked our legal counsel, Mark Kelley of Miller Brown & Dannis, for legal advice on how best to proceed on the action item to award a design contract to one of the two architects who presented their design ideas for the Gateway Complex at the November 17 Board meeting. His advice was to make a motion to accept one of the two firms recommended for selection, discuss and vote, and repeat as needed. She noted that we'll have a year or so to refine the actual design of the complex with significant input from user groups. She encouraged the Board to stay focused on the big picture and select the architect whose ideas most closely fit our vision for the Kentfield campus.

Anne Petersen, a resident of Kentfield and chair of the Kentfield Planning Advisory Board, informed the Board that visioning meetings for Kentfield are being held and that our projects in the College Avenue-Sir Francis Drake corridor are significant. She hopes we have an architectural theme for the campus and that the Board will make the right decision on design. She also stated that she hopes we will work with her organization on the parking issue as parking impacts neighborhood merchants.

8. Follow-Up Report

President White referred the Board to the Follow-Up Report in their Board packets.

9. COM Foundation Report

Dr. Frank Parnell, President of the COM Foundation Board, presented a gift fund report and final expense recap for the 2008-09 fiscal year (copy attached). He reported that he had received a letter from President White and Trustee Treanor asking for a meeting to discuss the relationship between the college and the Foundation. He suggested adding Board President Long and Margaret Elliott, Executive Director of the Foundation, to that meeting. Dr. Parnell reported that the Foundation had engaged counsel to review their documents and that their articles of incorporation and bylaws are all in order. He informed the Board that

the Foundation Board voted at their November meeting to continue as an independent charitable 501c3 corporation and that they agree that a revised MOU needs to be developed.

Trustee Treanor commented that we have been looking at what other community colleges are doing to evolve their relationships with their Foundations and she and Dr. White had previously talked with Dr. Parnell about the Foothill-DeAnza model which would involve the Foundation changing from a 501c3 organization to an auxiliary of the college because of changing needs. Dr. Parnell responded that such a change at COM would require a vote of the current COM Foundation Board. Board President Long encouraged more reports from the Foundation at Board meetings to improve communication and exchange of ideas.

5. *Academic Senate Report*

Yolanda Bellisimo, Academic Senate President, read a resolution (copy attached) commending the College of Marin Athletic Department for their demonstrated commitment to foster student success for our athletes both on and off the field and to make our athletes true student athletes. The efforts of the COM Athletic Department have included instituting a program that requires student athletes to take English and Math courses each semester until they meet requirements based upon their college goal, encouraging student athletes to develop and follow a comprehensive education plan, and instituting a strong study hall program.

Trustee Namnath expressed concern that we have singled out a certain class of students to achieve these types of academic goals. Vice President Chang explained that other groups of students, including EOPS, CalWorks and basic skills students, have very strict requirements. Trustee Namnath urged the Academic Senate to hold debate to see if these requirements should be limited to athletes. Academic Senate President Bellisimo responded that the Senate has discussed this and supports the efforts of the Athletic Department.

6. *Classified Senate Report*

Jon Gudmundsson presented Kathleen Kirkpatrick's Classified Senate Report in her absence. He reported that the Classified Senate hosted a modernization update at its December meeting where Modernization Director Chernock provided current information about construction projects and the new Gateway project. In January the Classified Senate will solicit nominations for the Golden Bell Award sponsored by the Marin County Office of Education. A copy of Ms. Kirkpatrick's report is attached to the minutes as part of the official record.

7. *Student Senate and Student Association Report*

Nick Pampanin, ASCOM President, congratulated the reelected and newly elected Trustees and said good-bye to Dr. White, noting that he had always found her to be approachable and very professional. He offered kudos to Trustee Dolan for paying tribute to veterans. He reported that the December 4 Night of Giving was very successful and that there was

participation by student clubs and the basketball team. ASCOM President Pampanin stated that the students are for the Gateway project 100%, he thinks both designs are good and hopes the Board can come to a decision.

M/s (Namnath/Treanor) to move the Action Calendar up on the agenda to follow the Student Senate Report. The motion passed by a unanimous vote of 7-0.

9. Other Action Items

- A. M/s (Kranenburg/Hayashino) to **Accept District Annual Financial Audit and Bond Audit – BP1 (Fiscal Accountability)**. The motion passed by a unanimous vote of 7-0.
- B. M/s (Treanor/Hayashino) to **Approve 5-Year Scheduled Maintenance Plan- BP3 (Facilities)**. The motion passed by a unanimous vote of 7-0.
- C. **Modernization (Measure C) – BP3.1 (Keep modernization program on track)**
 1. M/s (Treanor/Kranenburg) to **Approve Updated Bond Spending Plan.**

Bill Scott of the Marin Building Trades Council; Frank Reordon, business agent for the Plumbers Union; Philip Cohen of Carpenters Local #35; Carl Sanchez of Sheet Metal Workers Local #104; and Brett Risley of Sheet Metal Workers Local #104 urged the Board to go forward with the bond spending plan and the Gateway project. They noted that delay is costly, we will get a great price for the project in the current economic climate, there is an ample labor supply ready to go to work, and that we should not miss this opportunity. Vic Canby of San Anselmo asked the Board to be cautious in its decision, noting the importance of long-range planning and visioning, input from the community and an architectural theme. Basia Crane stated that she is not as optimistic as other people about this issue and stated there are some things we will not be able to do because we won't have the money and that the Gateway Project should head this list. She stated that she doesn't think the picture of a potential design of the Gateway in the paper fits in with the rest of the campus and expressed opposition to commercialization of Kentfield with a retail center.

Trustee Namnath offered a substitute motion to table this action item (**C.9.C.1 Approve Updated Bond Spending Plan**) to the next regular meeting (January 19). The motion passed by a vote of 4-3 with Trustees Long, Dolan, Namnath, and Conti voting aye and Trustees Hayashino, Kranenburg and Treanor voting no.

2. Gateway Complex Project (#303B)

M/s (Hayashino/Treanor) to **Award Design Professional Services Agreement to one of the architectural teams who presented a design concept for the Gateway Complex at the November 17, 2009 Board meeting.**

Trustee Namnath offered a substitute motion asking the Board to select one of

three options for design of the Gateway Project: 1) TLCD/Mark Cavagnero, 2) ED2 International or 3) none.

Trustee Dolan called the question. The vote was 3 to 4 with Trustees Long, Namnath, and Dolan voting aye and Trustees Kranenburg, Treanor, Hayashino, and Conti casting the no votes.

Trustee Namnath moved to table this issue to the next Board meeting.

Board President Long declared a five minute recess at 10:25 p.m.

The meeting was reconvened at 10:30 p.m.

To clarify the previous discussion, Trustees Long and Namnath (parliamentarian) explained that since calling the question was defeated, Trustee Namnath's substitute motion could be discussed.

The Trustees shared their views on the substitute motion. Some favored delay of the decision to allow time to make sure we're addressing concerns that have been expressed by the community and some faculty, staff and students and to see how deferred maintenance problems and unfunded bond projects can be handled. Others advocated for respecting the years of work and the process that have gotten us to this point and going forward with the design selection for the Gateway Project. In response to questions about parking problems on campus Modernization Director Chernock distributed a report (copy attached) on September 2009 Parking Lot Closures.

Board President Long summarized comments made by the Trustees on the Gateway design selection agenda item and stressed the importance of taking the time to allow each Board member to fully understand the issues, have the opportunity to ask questions for clarification, and have a chance to voice ideas and opinions so that everyone is prepared to vote on this important issue.

Hoa Long-Tam, former ASCOM President and Student Trustee, and Dr. Frank

Parnell, President of the College of Marin Foundation Board of Trustees, expressed concern over the Board's delays and urged the Board to proceed with the Gateway project. A copy of Mr. Tam's statement is attached to the minutes as part of the official record.

M/s (Treanor/Hayashino) to table the discussion of the Gateway design selection to the January 15 Board Retreat to provide an opportunity to inform anyone needing additional information before making a decision and to take action on the Gateway design selection at the January 19 Board meeting. The motion passed by a vote of 5-2 with Trustees Namnath and Dolan casting the no votes.

Trustee Namnath stated that the question will remain the same (his motion offering three options).

3. **M/s (Treanor/Hayashino) to Approve Memorandum of Understanding – Kentfield Fire Department - Dickson Hall Fire Department Training.** The motion passed by a **vote** of 6-1 with Trustee Dolan voting no.
 4. **Hazardous Materials Abatement SMCP Project (#305A)**
M/s (Treanor/Hayashino) to **Award Construction Contract to Asbestos Management Group of California, Inc. in the amount of \$187,575.** The motion passed by a unanimous vote of 7-0.
 5. **Diamond PE Center Alterations, Parking Lot 10 Grade/Pave/Stripe Project (#308B)**
M/s (Treanor/Hayashino) to **Approve Change Order #2; Resolution Attesting No Benefit to Bidding Out Change Order Work; and Notice of Completion (\$20,706).** The motion passed by a unanimous roll call vote of 7-0.
 6. **Diamond PE Center Alterations Project (#308B)**
M/s (Treanor/Hayashino) to **Approve Change Order #19 and Resolution Attesting No Benefit to Bidding Out Change Order Work (\$31,570).** The motion passed by a unanimous roll call vote of 7-0.
- D. M/s (Hayashino/Treanor) to **Approve License Agreement Permitting Marin Head Start Family Development Program to Use Space in Building 12 at the Indian Valley Campus for an Early Head Start Infant Toddler Child Care Program – SP1 (Improve Student Access).** The motion passed by a unanimous vote of 7-0.
- E. **Public Hearing -Service Employee International Union (SEIU) 1021 Initial**

Contract Proposal to the District and District's Initial Proposal to SEIU 1021.

Board President Long declared the public hearing open. There being no comments from the public, she declared the hearing closed.

- F. Public Hearing – California School Employees' Association (CSEA), Chapter 196 Initial Contract Proposal to the District and District's Initial Proposal to CSEA.**

Board President Long declared the public hearing open. There being no comments from the public, she declared the hearing closed.

8. Consent Calendar Items

M/s (Treanor/Hayashino) to approve all items on the Consent Calendar. The motion passed by a unanimous roll call vote of 7-0.

A. Calendar of Upcoming Meetings

No changes

B. Approve Classified Personnel Recommendations.

1. Appointment of Hourly Personnel
2. Temporary Increase/Decrease in Assignment/Salary for Classified Personnel

C. Approve Academic Personnel Recommendations.

1. Resignation/Retirement of Academic Personnel

D. Approve Educational Management Personnel Recommendations.

1. Resignation/Retirement of Educational Management Personnel.

E. Short-Term Hourly Positions

F. Budget Transfers – Month of November – FY 2009/10

G. Warrant Approval

H. Modernization (Measure C) - BP3.1 (Keep modernization program on track)

1. Ratify/Approve Modernization Contracts, Changes and Amendments (\$677,944)

2. Approve Subcontractor Substitution Request (Glazing) Transportation Technology Complex Project (#402A)

Alten Construction, Inc. – (\$0) Architectural General Construction, Inc.

3. Declaration of Surplus Property

Miscellaneous Equipment

4. Approve Sole Source of Dental Equipment

Main Building Complex Project (#417A)

1. Approve Revised Board Policies – BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and

Assessment, the Strategic Plan and the Educational Master Plan)

1. BP 2015 Student Trustee
 2. BP 2105 Election of Student Trustee
 3. BP 2431 Superintendent/President Selection
 4. BP 4030 Academic Freedom
10. **Board Policy Review (1st Read) - BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)**
- A. **BP 2310 Regular Meetings of the Board**

Trustee Conti asked to have BP 2310 referred back to the Board Policy Committee to review the deletion of the reference to Robert's Rules of Order. Trustees Namnath and Dolan concurred.
 - B. **BP 2330 Quorum and Voting**

Trustee Long requested further review of BP2330.
 - C. **BP 2345 Public Participation at Board Meetings**
 - D. **BP 2365 Recording**
 - E. **BP 2410 Policy and Administrative Procedure**
 - F. **BP 2710 Conflict of Interest**
 - G. **BP 2720 Communication Among Board Members**

Trustee Namnath asked to have BP 2720 referred back to the Board Policy Committee as he believes the exact wording in the Government Code should be used instead of the term "collective concurrence."
 - H. **BP 2725 Board Member Compensation**

Trustee Long asked why the reference to election of health and welfare benefits was deleted.
 - I. **BP 3510 Workplace Violence Plan**
 - J. **BP 5015 Residence Determination**
11. **Board Study Session**
None
12. **Board Reports and/or Requests (15 minutes)**

a. Commendation Resolutions and Other Resolutions

None

b. Legislative Report

None

c. Committee Chair Reports

Trustee Treanor, on behalf of the Fund Development Committee, reminded the Board that consultant Patricia Stirling's contract stated that she would work on retooling the MOU with the COM Foundation and would look at other community college models that we might be able to adapt to our situation. Trustee Treanor had no idea that the Foundation would vote at their November meeting not to become an auxiliary Foundation as the Fund Development Committee thought the Foundation understood the direction in which we were going. She noted that if we have to accept their 501c3 status we will have to start a Development Office.

d. Individual Reports and/or Requests

Trustee Dolan reported that she saw The Story Theater presented on campus and that it was enjoyable and suitable for the whole family. She also noted that many fine Christmas programs are being offered by our Music Department this month.

Trustee Treanor announced that she will be interviewed by the Grand Jury on December 14.

Trustee Long stated that she will work with Dr. White on the Board Retreat agenda. Some of the items suggested for inclusion on the agenda included accreditation requirements, planning and resource allocation, the budget development process, the revised bond spending plan, the Gateway complex, and the Board Code of Ethics.

Trustee Long stated that there have been lots of comments in the community about the possibility of commercial retail on campus property and asked about the status of the asset management feasibility study. Dr. White responded that the feasibility study was pulled from the October 13 Board agenda and has been shelved for the time being. Trustee Long asked how much was spent on the asset management feasibility study. Vice President Harrison will provide this information.

e. Superintendent/President Search Process

M/s (Namnath/Treanor) to direct Linda Beam, the Executive Dean of Human Resources & Labor Relations, to start the presidential search firm RFQ process. The motion passed by a unanimous vote of 7-0.

13. Approval of Minutes

M/s (Hayashino/Namnath) to approve the minutes of the November 17, 2009 Board Meeting. The motion passed by a unanimous vote of 7-0.

14. Possible Future Agenda Items for Discussion

A. Fundraising- BP4.1 (*Implement a Strategic Plan for College Development*)

15. Items for Possible Future Board Action

A. Recommendation on Bolinas Field Station – BP1 (*Fiscal Accountability*)

B. Plan to Address Athletic Facilities Repair, Maintenance, and ADA and Health and Safety Issues – SP.1 (*Improve Student Access*)

C. Resource Development Plan – BP4.1 (*Implement a Strategic Plan for College Development*)

D. Proposal to Lease IVC Tennis Courts – BP1 (*Fiscal Accountability*)

E. Proposal to Enter into a Joint Use Agreement for LaCrosse/Soccer at Kentfield - BP1 (*Fiscal Accountability*)

16. Information Items

Board members were asked to review the information items.

A. Contracts and Agreement for Services Report – November, 2009 – BP1 (*Fiscal Accountability*)

B. Modernization Update – BP3.1 (*Keep modernization program on track*)

1. Director's Report – BP3.1 (*Keep modernization program on track*)

2. Sustainability Report

3. Schedule – BP3.1 (*Keep modernization program on track*)

4. Contract Milestones Report through November 2009 – BP3.1 (*Keep modernization program on track*)

5. Quarterly Progress Report Period Ending September 30, 2009 – BP3.1

(Keep modernization program on track)

- C. Boilerplate Agreement for Dental Student Experience at Dental Offices
- D. Revised Administrative Procedures

- 1. AP 2110 Vacancies on the Board
- 2. AP 2710 Conflict of Interest
- 3. AP 3510 Workplace Violence Plan
- 4. AP 4026 Philosophy and Criteria for International Students
- 5. AP 5015 Residence Determination

- E. Calendar of Special Events

COM Commencement – May 29, 2010, 10:00 a.m., COM Athletic Field

17. Correspondence

Board members were asked to review the correspondence in their Board Packets.

18. Board Meeting Evaluation

Board President Long commented that this meeting did not go as smoothly as she would have liked and that we will continue to move in the right direction, to move things along and to have a process.

19. Adjournment

M/s (Namnath/Treanor) to adjourn the meeting in memory of Roy Claxton, a former director of the COM Foundation, and Marie Woefl, former secretary to George Harlan. The motion passed by a unanimous vote of 7-0. President Long adjourned the meeting at 12:25 a.m.

Trustee Long's Comments from December 8, 19, 2009 Board Meeting During the Discussion on the Gateway Design Award Agenda Item

1. Community voices, faculty, staff, students, Administration, and Board members. Comments important to summarize.
2. Issues that we see as future problems both short and long term.
3. Example: Parking, maintenance need further study, what will be the impact at the final end?
4. Comments about being good neighbors and what it means to involve the people who need to be involved.
5. Some have suggested a delay so that there's a bigger picture on the overall planning and the impact on how some of the money has been or will be distributed and decisions are should be based on data.
6. Other members call for review and slowing down the process so that there's ample time to have discussions about the projects, parking, renovation, moderization, deferred maintenance.
7. Some Trustees have mentioned that some around the table may have memories fading....giving the history of where we've been and where we are now and urging us to move forward. Some others comment that there's been a process that we've prioritized, that we also need to move on.
8. My conclusion from these comments are those who are sitting here probably understand more about what's happened than most people.
9. My belief is it's always good to refresh the memories of those who might not remember or who may not have been involved as much.
10. I don't think it's a criticism to not remember something.
11. I think it's fine for people to ask the questions to get clarification.
12. My election as President is to enable our Trustee to feel and participate in such a way that they fully understand because each of the people sitting around the table have a responsibility explain this to anyone asks them.
13. If we took some time to actually say let's make sure that the total group understands what's going on and then is prepared to vote it will be a better Board.
14. Our challenge will be clarity of thought, ideas, criteria, and participation. I would encourage us to assure that we work together to bring our colleagues along so we can have a genuine, strong consensus by each Trustee.

15. But if we don't take the time to do it and do it correctly when we're making one of the most significant decisions for the next two years and the future.
16. Shame on us that we didn't take the time and wanted to push people along. There are actually two new Board members that do not have the history that some of us have.
17. I want all of you to appreciate for some of us to talk from 2003 or 2002 historical perspective . but also to understand that if people are saying I think we need some time to discuss this to make sure we have the right information, to be able to talk about how did you arrive at exemplary decisions
18. It's like family-if you short cut the communication and two of the kids don't agree or didn't get their say or two adults who clearly did not feel that they were respected or given the time of day.
19. I hope we are willing to put the money up front in terms of time to make sure that we bring everyone along.
20. So when you vote you're voting for the investment of time to make sure that we have unanimity and group think. I'm looking for win-win strategies, not an easy fix.

PROGRESS REPORT ON GOALS AND PRIORITIES

SP/BP PRIORITIES	BOARD ACTIONS TAKEN	DATE	VOTES AYES/NOES
BP1: Fiscal Accountability	Accept District Annual Financial Audit and Bond Audit	December 8, 2009	7-0
BP3: Facilities	Approve 5-Year Scheduled Maintenance Plan	December 8, 2009	7-0
BP3: Facilities 3.1: Keep modernization program on track	Ratify/Approve Modernization Contracts, Changes and Amendments	December 8, 2009	7-0
	Approve Subcontractor Substitution Request (Glazing)- Transportation Technology Complex	December 8, 2009	7-0
	Approve Declaration of Surplus Property -- Miscellaneous Equipment	December 8, 2009	7-0
	Approve Sole Source of Dental Equipment -- Main Building Complex	December 8, 2009	7-0
BP1: Fiscal Accountability 1.4a Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan	Approve Revised Board Policies BP 2015 Student Trustee, BP 2105 Election of Student Trustee, BP 2431 Superintendent/President Selection, BP 4030 Academic Freedom	December 8, 2009	7-0

SP/BP PRIORITIES	BOARD ACTIONS TAKEN	DATE	VOTES AYES/NOES
BP3: Facilities 3.1: Keep modernization program on track	Approve Memorandum of Understanding – Kentfield Fire Department – Dickson Hall Fire Department Training	December 8, 2009	6-1
	Award Construction Contract for Hazardous Materials Abatement SMCP Project to Asbestos Management Group of California	December 8, 2009	7-0
	Approve Change Order #2, Resolution and Notice of Completion for Diamond PE Center Alterations, Parking Lot 10 Grade/Pave/Stripe Project	December 8, 2009	7-0
	Approve Change Order #19 and Resolution for Diamond PE Center Alterations Project	December 8, 2009	7-0
SP1: Improve Student Access	Approve License Agreement Permitting Marin Head Start Family Development Program to Use Space in Building 12 at the IVC Campus for an Early Head Start Infant Toddler Child Care Program	December 8, 2009	7-0

BOARD STUDY SESSIONS/STAFF REPORTS

SP/BP PRIORITIES	BOARD STUDY SESSIONS/STAFF REPORTS	DATE	PRESENTER
SP.2: <i>Improve Student Learning and Success</i>	WASC Report Status	December 8, 2009	Dr. Fran White
BP1: <i>Fiscal Accountability</i>	Lacrosse/Soccer Proposal and Tennis Proposal	December 8, 2009	Al Harrison
BP1: <i>Fiscal Accountability</i>	Expenditure Assumptions 2010-2011	December 8, 2009	Al Harrison
BP3.1: <i>Keep modernization program on track</i>	Bond Spending Plan	December 8, 2009	V-Anne Chernock
BP3.1: <i>Keep modernization program on track</i>	Gateway Selection Process	December 8, 2009	V-Anne Chernock
BP1: <i>Fiscal Accountability</i>	Report on District Annual Financial Audit and Bond Audit	December 8, 2009	Al Harrison & Tina Treis of Perry-Smith

December 7, 2009

From: COM Adapted P.E. Program

835 College Ave.

Kentfield, CA 94909

College of Marin

Board of Trustees

835 College Ave.

Kentfield, CA. 94909

Dear President Kranerburg and Board Members: Conti, Hayashino, Long,
Namnath, Treanor, Dolan & Student Parker:

Cutting Adapted P.E. classes should not be an option for the COM Board of Trustees in Marin County, USA. The Community College is a vital responder to the needs of this community. Adapted P.E. is a vital need, as is our Stroke Support Class.

COM Trustees have a 21st century obligation to operate the College not only as a physical placement of students, faculty, staff and administrators. Rather COM Trustees should see their responsibility as a weaver of an educational fabric that sustains life in its wholeness. The individual student is a vital part

of the COM family. Indeed, Adapted P.E. classes and Stroke Support are like individuals in an immediate family, though they are COM classes. So when times get tough, families do not kick to the curb a part of the family and let a select few stay in the house. Instead, families find creative ways to solve their problems more humanly. COM Trustees can do no less.

Adapted P.E. and Stroke Support, for over 25 years have brought students back from the brink of extreme weakness and near death to vitality. It is unconscionable for COM Trustees to allow the discontinuance of our life sustaining classes, and our Stroke Support class.

On behalf of the 182 students currently enrolled in Adapted PE, we ask that COM Trustees be creative and compassionate in continuing our classes, as we students are in getting broken bodies to class.

We do live in Marin.

Respectfully,

Students of Adapted P.E. and Stroke Support

To: Mr. Chris Shultz
 Director of Disabled Students Program
 College of Marin

cc. Heart Association, Kaiser Permanente, Marin General, Marin Independent Journal, Pacific Sun, Senators Boxer and Feinstein, Congressional Representatives. Woolsey and Hoffman, Governor Schwarzeneger, County Health and Human Services, President Obama, Commission on Aging, and the Buck Community Foundation.

Return Response to: Ms. Carol Reyes
 114 Jordan Ave.
 San Anselmo, Ca 94960

We, the following undersigned participants are supportive of the Stroke Support Group at College of Marin in Kentfield, California.

We are requesting the re-instatement of the weekly Stroke Support Class. We were informed that the Support Class has been in existence for 35 years.

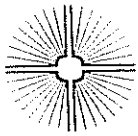
We have seen the progress that stroke survivors have made from extreme desperation to a more balanced life as a result of this class.

A stroke is a sudden insidious trauma that results in a changed life forever.

It is imperative to the mental and physical health of stroke survivors that this class be continued;

Name Address Name Address

Welen Betty Wallace	Carol Reyes
949 St Francis Drake Apt 2	114 Jordan Ave. San Anselmo, CA 94960
Redwood. CA 94909	Marc Berger 9 Ross St. #3 94901
Victor	Francis S. Willman
45 Park Dr. San Anselmo CA 94960	Nancy Wichtefeld 2500 Deer Valley Rd, Apt 12, San Rafael CA, 94903
Ben Wheeler 84 Loma Mill Valley CA 94041	Sally Martin
Vida Wheeler 84 Loma Mill Valley CA 94041	Mary B. 10 Dunsmuir SAN RAFAEL CA 94903
R. Peterson	Paul P. 37 Wood Ln Petaluma
Kay Decker MV 94901	Dorothee Parloff 3



COMMUNITY COLLEGE LEAGUE
OF CALIFORNIA

CC's BOT
Cabinet
College Council

December 3, 2009

Frances White
Superintendent/President
Marin CCD
835 College Ave
Kentfield, CA 94904-2590

Dear Frances:

As you likely are aware, 2010 provides California with the confluence of unprecedented higher education enrollment demand amidst the continuation of a state fiscal crisis. In a sort of cruel irony, next year is the year of several milestones—20 years of your Community College League of California, 50 years of the Master Plan for Higher Education, and 100 years of the California community college.

While all of our districts are faced with making heart wrenching budget and staffing reductions, we successfully fought many threats in the 2009 budget debate. We defeated proposals to eliminate credit funding for physical education courses, a tripling of student fees in one year, and several less-publicized attempts to tell our colleges which students they are able to serve and how they could serve them. As we prepare for another year of difficult decisions by the Legislature, we must assess where we are politically.

The 2009-10 graduating high school class is the largest ever as a baby boom from 1990-91 crests through our secondary schools. California's 2.3 million unemployed residents now include more than 1.3 million whose employment was lost due to the current recession, and estimates are that it will take five years to rebuild the job base to pre-recession levels. A large class of returning veterans is expected to seek education and retraining over the next couple of years, and both state university systems are reducing enrollment forcing an increasing number of students to seek space in our colleges.

Meanwhile, California has a \$20.7 billion deficit, and much of it is structural and ongoing. In short, the decisions to cut taxes and increase spending in 2000 have only been exacerbated as the Legislature has had bipartisan complacency to defer permanent solutions. Through borrowing, unfunded promises and the use of temporary solutions, the structural deficit has only grown. Whether or not you are a proponent of the two-thirds budgetary requirement, there is no doubt that the deal-making to achieve each year's budget pact has only grown the structural problem.

Thus, the Legislature is facing a real problem in meeting the demands of California's would-be higher education students without any state resources to do so. At the end of the day, every politician is going to do anything possible to look their voters in the eye and say "Fret not, we ensured your kid had a spot in college."

It is among this backdrop that we will continue to have troubling state interference in our college operations. Each of the three segments will be under growing scrutiny as to who is being served, how they are being served and what the state is getting out of it. The physical education fight last year was simply an early symptom of this growing state attention.

In short, there are many areas of curriculum and enrollment scrutiny that we need to prepare for, as the Legislature does all it can do to reassure the public that there is room for high school graduates, the unemployed and returning veterans.

As we discussed at the November's statewide CEOCCC meeting, some of the areas of vulnerability we know the Legislature is already looking at include:

- physical education and the arts, specifically proportionality to other programs
- programs for non-traditional students, particularly programs for older adults
- course repeatability
- intercollegiate athletics, specifically issues relating to nonresident students and academic progress
- unit accumulation unassociated with transfer, a degree, or a certificate
- enrollment of students without a high school diploma

Your League is committed to fighting simple policy proscriptions that do not recognize the broad mission of community colleges, the unique challenges faced by our students, and decisions local districts are forced to make based on other state laws and mandates. Based on my own educational experience, I take some of these proposals very personally, and commit to bringing that passion to the fight.

As a general occasionally has to inform his commander, though, I need to caution you that we may not win all of these battles in this political environment. Without additional revenues, California's fiscal crisis will continue, and there are no feasible pots of state funds to augment the community college budgets to increase college access. The Legislature will thus be looking to rearrange our budget for us to "make room" for incoming students.

We need to be on the offensive, talking about how the decisions we are making in course reductions and enrollment priority are directly contributing to the state's policy goals to ensure that students have a spot in college. Aside from the political reasons, it is a moral cause—the students graduating high school this year should have no less a chance to go to college than their sibling had a few years ago.

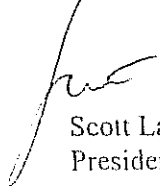
The League will also continue to be on the offensive, using the resources fifty-nine districts provided under the special assessment for budget advocacy. Our regional representatives are available to assist you in meetings with local legislators, media outreach, and work with your student and faculty activists to channel budget-related anger to the proper place.

Based on the guidance of attendees at November's statewide CEOCCC meeting, we will also likely go on the offense on student fees by introducing a fee policy that is not only fair, moderate and predictable, but also sensible given the need to ensure that as many Californians as possible who need community colleges have access to them.

However, even presenting the best possible case to minimize state intervention we will lose the battle if we are not taking clear and decisive action at the local level to respond to the priorities we are being given. As you make the necessary reductions I encourage each of you to carefully review your practices in the areas I articulated above and take action that clearly demonstrates your colleges have the same priorities of career technical education, transfer education and basic skills as do state-level policy makers.

This will be another difficult battle, but if we approach it knowing and minimizing our vulnerabilities, and combine it with a strong offense, we will emerge stronger to enable you to better able to serve your communities.

Sincerely,

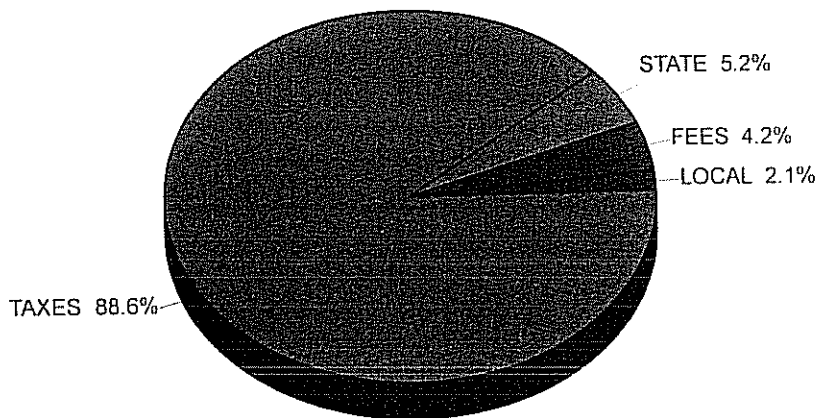


Scott Lay
President and CEO

COM BUDGET ANALYSIS & EXPENSE ASSUMPTIONS

UNRESTRICTED REVENUES

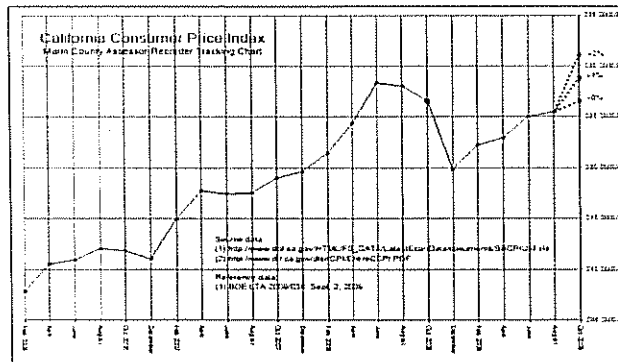
PROJECTED 2009-2010



REVENUE PROJECTION

	ESTIMATED ACTUAL 2008-2009	ADOPTED BUDGET 2009-2010	MODIFIED BUDGET 2009-2010	CHANGE	PROJECTED 2010-2011
PROGRAM-BASED FUNDING					
STATE SUBVENTIONS	780,416	777,942	767,685	(5,257)	767,685
TOTAL	780,416	777,942	767,685	(5,257)	767,685
PROPERTY TAXES					
SECURED	37,713,052	38,361,991	38,156,303	(205,688)	38,876,239
SUPPLEMENTAL	751,871	500,000	710,036	210,036	710,036
UNSECURED	796,323	891,047	866,404	(24,643)	866,404
PROH-YEAR	103,082	75,000	79,545	4,545	79,545
TOTAL TAXES	39,364,314	39,828,018	39,822,288	(5,730)	40,542,224
ENROLLMENT FEES	1,328,495	1,250,000	1,909,100	659,100	1,909,100
TOTAL PROGRAM-BASED	40,295,226	41,450,960	41,899,073	448,113	42,719,159
FEDERAL REVENUE	745	750	750	-	750
STATE REVENUE					
PARTNERSHIP FOR EXCELL	1,742,873	1,509,426	1,509,426	-	1,509,426
OTHER STATE	661,069	828,173	828,173	-	828,173
TOTAL STATE	2,403,942	2,337,600	2,337,600	-	2,337,600
LOCAL REVENUE					
INTEREST	87,271	100,000	100,000	-	100,000
NON-RESIDENCE FEES	487,280	500,000	500,000	-	500,000
OTHER STUDENT CHARGES	86,838	95,000	95,000	-	95,000
FIRE-RESIDENCE INSURANCE	35,103	35,000	35,000	-	35,000
MISCELLANEOUS	258,000	204,000	204,000	-	204,000
TOTAL LOCAL	954,492	934,000	934,000	-	934,000
TOTAL REVENUE	\$ 44,797,913	\$ 44,720,520	\$ 44,219,673	\$ 548,847	\$ 46,170,844
TOTAL REVENUE INCREASE		\$ 177,611	\$ 479,679	\$ 548,847	\$ 872,722

Consumer Price Index Projected thru October, 2009



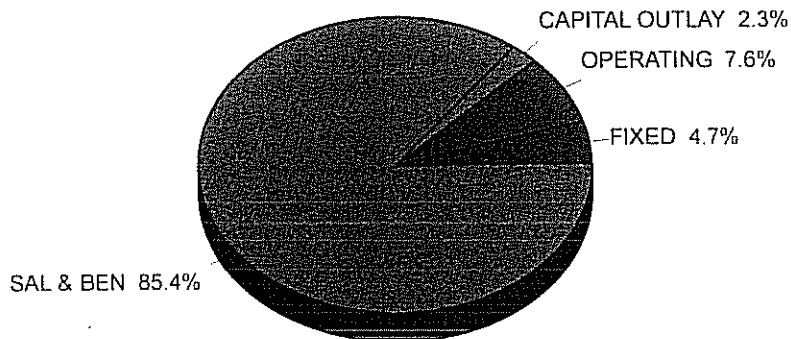
Main County Assessor/Recorder Chart, February, 10-13-2009

REVISED REVENUE PROJECTION

	ACTUAL 2008, 2008	ADOPTION BUDGET 2009, 2010	MODIFIED BUDGET 2009, 2010	CHANGE	PROJECTED 2010, 2011
PROGRAM-BASED FUNDING					
STATE SUBVENTIONS	280,416	277,942	287,685	(5,257)	287,685
TOTAL	280,416	277,942	287,685	(5,257)	287,685
PROPERTY TAXES					
SECURED	37,713,252	38,261,991	38,156,202	(205,689)	38,156,202
SUPPLEMENTAL	751,877	581,083	720,026	230,026	720,026
UNSECURED	798,223	831,047	846,424	(24,843)	846,424
PRIOY YEAR	103,062	15,000	19,545	4,545	19,545
TOTAL TAXES	39,266,314	38,618,036	39,822,288	(5,750)	40,450,187
ENROLLMENT FEES					
TOTAL PROGRAM-BASED	1,338,495	1,250,000	1,809,100	559,100	1,809,100
FEDERAL REVENUE					
TOTAL PROGRAM-BASED	40,988,226	41,850,969	41,899,073	548,083	42,676,973
FEDERAL REVENUE					
TOTAL	745	250	250	-	250
STATE REVENUE					
PARTICIPATORY OR EXCELL	1,742,873	1,509,126	1,509,126	-	1,509,126
OTHER STATE	941,968	826,172	816,172	-	816,172
TOTAL STATE	2,684,841	2,335,298	2,325,298	-	2,325,298
LOCAL REVENUE					
INTEREST	87,271	100,000	100,000	-	100,000
NON-RESIDENCE FEES	682,286	500,000	500,000	-	682,286
OTHER STUDENT CHARGES	80,836	95,000	95,000	-	80,836
NON-RESIDENCE INSURANCE	35,183	35,000	35,000	-	35,183
MISCELLANEOUS	230,732	204,000	204,000	-	230,732
TOTAL LOCAL	1,133,298	934,000	934,000	-	1,133,298
TOTAL REVENUE	<u>44,807,857</u>	<u>44,720,329</u>	<u>45,259,672</u>	<u>\$ 539,343</u>	<u>\$ 46,015,773</u>
TOTAL REVENUE INCREASE		<u>\$ (87,928)</u>	<u>\$ 459,343</u>	<u>\$ 548,072</u>	<u>\$ 787,157</u>

UNRESTRICTED EXPENSES

PROJECTED 2009-2010



ASSUMPTION #1

▷ STEP & COLUMN INCREASES \$323,000

- CERTIFICATED STAFF \$173,000
- CLASSIFIED STAFF \$147,500
- ADMINISTRATORS \$ 2,500

Automatic increases for employees not at the top of the salary schedule or who acquire advanced academic degrees.

ASSUMPTION #2

▷ EMPLOYEE BENEFIT INCREASES \$502,700

- PERS – RETIREMENT \$ 74,000
- STRS – RETIREMENT \$ 14,300
- Health Benefits *
- KAISER HEALTH 16.5% \$298,400
- HEALTH NET 15.8% \$116,000

▷ * See health benefit monthly rates chart

SOURCE AND USE OF FUNDS

	ACTUAL 2008,2009	ADOPTION BUDGET 2009,2010	MODIFIED BUDGET 2009,2010	PROJECTED 2010,2011	INCREASE (DECREASE)
SOURCES OF FUNDS					
REVENUES					
PROGRAM-BASED FUNDING	40,985,225	41,450,880	41,099,873	42,026,972	627,899
FEDERAL	245	250	250	250	-
OTHER STATE	2,684,842	2,335,299	2,335,299	2,312,271	(23,028)
OTHER LOCAL	1,132,210	934,000	934,000	1,116,280	182,280
TOTAL SOURCES	44,802,522	44,720,429	45,269,422	46,055,773	787,157
USE OF FUNDS					
SALARIES	27,899,435	28,555,522	28,555,522	28,878,522	323,000
BENEFITS	9,537,655	9,903,892	9,903,892	10,426,592	502,700
TOTAL SALARIES & BENEFITS	37,437,090	38,459,414	38,459,414	39,285,114	825,700
FIXED EXPENSES	1,860,347	2,133,000	2,133,000	2,133,000	-
OTHER OPERATING	3,514,111	3,429,836	3,429,836	3,429,836	-
CAPITAL OUTLAY	211,818	181,276	181,276	181,276	-
OTHER OUTGO	1,313,090	212,642	896,724	896,724	-
TOTAL OTHER EXPENSES	6,919,472	6,356,754	6,556,836	6,640,836	825,700
TOTAL USES	44,356,562	44,816,168	45,119,250	45,926,950	825,700
SOURCES OVER (UNDER) USES	446,960	254,261	150,172	119,823	(28,843)
TRANSFER IN (OUT)	(148,519)	(55,666)	(55,666)	-	55,666
BEGINNING FUND BALANCE	\$ 4,019,497	\$ 4,915,938	\$ 4,962,145	\$ 5,084,951	102,706
ENDING FUND BALANCE	\$ 4,870,978	\$ 5,154,633	\$ 5,054,851	\$ 5,174,680	\$ 119,823
Reserve	11.1%	11.0%	11.2%	11.3%	

ASSUMPTION #3

▶ OTHER BOARD PRIORITIES:

- RESERVES LEVEL
- UNFUNDED LIABILITIES
- EMPLOYEE EQUITY STUDY
- CONTRACT NEGOTIATIONS
- FACILITIES MAINTENANCE

HEALTH BENEFIT MONTHLY RATES

	OLD RATE	NEW RATE	INCREASE	% INC
KAISER				
MEMBER	\$ 501.63	\$ 584.63	\$ 83.00	16.5%
MEMBER + 1	\$ 1,003.26	\$ 1,169.27	\$ 166.01	16.5%
FAMILY COVERAGE	\$ 1,334.34	\$ 1,555.12	\$ 220.78	16.5%
HEALTH NET HMO				
MEMBER	\$ 771.04	\$ 892.86	\$ 121.82	15.8%
MEMBER + 1	\$ 1,542.07	\$ 1,785.71	\$ 243.64	15.8%
FAMILY COVERAGE	\$ 2,050.96	\$ 2,375.00	\$ 324.04	15.8%
HEALTH NET SELECT				
MEMBER	\$ 1,042.79	\$ 1,207.55	\$ 164.76	15.8%
MEMBER + 1	\$ 2,085.58	\$ 2,415.10	\$ 329.52	15.8%
FAMILY COVERAGE	\$ 2,773.63	\$ 3,212.09	\$ 438.26	15.8%

**COLLEGE OF MARIN FOUNDATION
GIFT FUND REPORT
From 7/1/2008 to 6/30/2009**

Cash Gifts Received	1803 gifts	\$770,489.54
Non-Cash Gifts Received	44 gifts	\$73,865.64
GRAND TOTAL	1847 gifts	\$844,355.18

College of Marin Foundation
Final Expense Recap FY 2008-2009
July 1, 2008 through June 30, 2009

PROGRAM SUPPORT

Cash Transfers to COM/MCCD for College Programs:	\$	22,958.82	
Foundation Support to Programs:	\$	5,307.78	
Expenses Paid to Vendors on Behalf of College Programs:	\$	<u>328,622.98</u>	
Total Paid on Behalf of College Programs:			\$ 356,889.58

STUDENT SUPPORT

Cash Transfers to COM/MCCD for Student Scholarships/Grants:	\$	80,841.62	
Scholarships/Grants/Loans Paid Directly to Students:	\$	<u>157,218.79</u>	
Total Paid for College of Marin Students:			\$ <u>238,060.41</u>

OTHER SUPPORT

Romulo Torres	\$	2,335.00	
Brianna Burkhart (Litz Loan)	\$	1,000.00	
Carla Smith-Zilber's Fund	\$	11,000.00	
Brian Chi's Fund	\$	2,456.25	
Total Paid to Other Support			\$ <u>13,456.25</u>
Total Expenses Paid on Behalf of COM Programs & Students:			\$ <u><u>608,406.24</u></u>

COLLEGE OF
MARIN

ACADEMIC SENATE
Resolution

Whereas The College of Marin Athletic Department has instituted a program that requires student athletes to take English and Math courses each semester until they meet requirements based upon their college goal; and

Whereas The College of Marin Athletic Department has encouraged student athletes to develop and follow a comprehensive education plan; and

Whereas The College of Marin Athletic Department has instituted a strong study hall program and has provided a system of mentoring for all student athletes; and

Whereas The College of Marin Athletic Department has demonstrated a commitment to work with the academic faculty in order to improve the academic performance of all student athletes; and

Whereas The College of Marin Athletic Department has fostered strong success for athletes both on and off the field:

Be it Resolved that the Academic Senate of the College of Marin acknowledges the hard work and positive results of the coaches and Athletic Director in making our athletes truly Student-Athletes. We, the Academic Senate, thank all of the coaches and the Athletic Director for their effort on behalf of our students and we look forward to continued positive results for our student-athletes.

Yolanda Bellisimo
Academic Senate President

Derek Wilson
Academic Senate Vice President

Approved by the Academic Senate, December 3, 2009

**Classified Senate Report to Board of Trustees
December 8, 2009
Kathleen Kirkpatrick, Classified Senate President**

Unfortunately, I'm not able to attend tonight's Board Meeting so I've asked Jon Gudmundsson to present this evening's Classified Senate Report.

The Classified Senate hosted a Modernization Update for all classified staff at its December meeting. Director of Modernization, V-Anne Chernock provided current information about building and re-construction projects and the new Gateway project followed by a lively question and answer session. The event was well attended and very informative.

After the semester break, the Senate will be soliciting nominations for the Golden Bell Award sponsored by the Marin County Office of Education. Two classified staff members will be selected for this special recognition and will be honored at an awards ceremony in April.

On behalf of the Senate, we wish everyone a happy and safe holiday season!

Marin Community College District
Larkspur, California

Parking Lot Closures – September 2009

#	Location	Previous Spaces	Status as of 9/1/09	Spaces as of 9/1/09
1	Off Kent Avenue, under Austin Science Center building	124	Open	124
2	Off / across Sir Francis Drake Blvd north of campus	109	Open	109
3	Circle Drive, north campus perimeter off Laurel Ave.	50	Closed through Spring 2011	0
4	Off Laurel Avenue, west edge of campus	158	Closed through Fall 2011	0
5	Off College Ave. behind Learning Resource Center	26	Open	26
6	Off College Ave. south of creek near East Bridge	167	Open	155
7 ³	Between College Ave. and Kent Ave. adjacent to Stadium Way	133	Open	133
9	Off Kent Ave adjacent to creek, west campus perimeter	209	Closed through Fall 2011	0
10	Off College Avenue behind (east of) PE Complex	28	To re-open 9/1/09	28
11	Off College Avenue south of tennis courts	116	Portables on site	50
12	Off College Avenue south of PE Complex	268	Open	150
13	South of PE Complex, access through Lot #12	200	Open, not paved	200
15	Off / across Kent Avenue west of Maintenance Yard	190	Open	190
16	Off Sir Francis Drake Blvd. at corner w/ Laurel Avenue	29	Open	29
17	Off / across Laurel Avenue west of Lot #4	13	Open	13
	Total available parking spaces	1,820		1,207

³ No lots are numbered "8" or "14."

Betty Schlaepfer

From: Hoa-Long Tam [mediaptera@gmail.com]
Sent: Tuesday, December 08, 2009 11:19 PM
To: Betty Schlaepfer
Subject: My Comments from Tonight's Board Meeting

"I'm a former ASCOM president and student trustee and very familiar with the history of the gateway project from many sides of the issue.

I speak to you tonight because I am concerned about how the board's dilly-dallying and repeated redesigns and delays have cost millions to the bond and are the main reason why we've had to scale-back.

All this has been to please an implacable vocal minority while the overwhelming silent majority of taxpayers bear the cost of the board's inaction.

We have discussed this project ad nauseam and will do so again and again and again. The ideas I've heard about additional review processes of up to 90 days are absurd. The board was elected to govern the bond responsibly. The delays being talked about are the definition of 'irresponsible.' Please, take responsibility for the taxpayers' money by choosing an architect and moving forward tonight.

Are there board members who want to hold this off because they truly need more information or are there board members who want to hold this off because they want to spend the money on something else? If so, stop this charade and make THAT case to the public.

Thank you."

Hoa-Long Tam
Former President, Associated Students of College of Marin, Inc., 2006-2007
Former Student Trustee, Marin Community College District, 2007-2008