General Institution

BP 3250 INSTITUTIONAL PLANNING

References:

ACCJC Accreditation Standard I.B;
Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55250, 55400 et seq., 55510, and 56270 et seq.

The Superintendent/President shall ensure that the District has and implements a broad-based comprehensive, systematic, integrated system of planning *and resource allocation* that involves appropriate segments of the college community and is supported by institutional effectiveness research.

The planning system shall include plans required by law, including, but not limited to:

- Long Range Educational Master Plan
- Facilities Plan
- Equal Employment Opportunity Plan
- Student Equity Plan
- Matriculation Plan
- Transfer Center Plan
- Cooperative Work Experience Plan
- Extended Opportunity Programs and Services (EOPS) Plan

The Superintendent/President shall submit those plans to the Board of Trustees for which Board approval is required per Title 5.

The Superintendent/President shall inform the Board of Trustees about the status of planning and the various plans.

The Superintendent/President shall ensure the Board of Trustees has an opportunity to assist in developing the general institutional mission and goals for the comprehensive plans.

- **From current College of Marin Policy 7.0005 titled District Master Plan**

~~The Board recognizes the value of a Master Plan to serve as a planning document, recommending goals and objectives relevant to the needs of those to be served.~~

~~Therefore, the Superintendent/President shall develop for review and approval by the Board an action plan, to be known as the District Master Plan, reducing the prescribed mission and goals of the District to a specific timetable within which certain educational priorities shall be accomplished, based upon a current determination of community needs and responsible utilization of fiscal, physical, and human resources.~~

~~The District Master Plan shall address the following areas: profile of Marin County; projected needs of Marin County; District philosophy, mission, goals; organization and management; educational programs and services; staffing requirements; financial requirements; facility requirements; annual priorities and evaluation of outcomes.~~

~~The Plan shall be updated periodically at the direction of the Board and subject to its approval. Periodic reports relating to the progress made in reaching the approved goals and objectives shall be made by the Superintendent/President to the Board.~~

Also see BP/AP 3200 titled Budget Preparation

Date Adopted:
(Replaces current College of Marin Policy 7.0005)

NOTE: *The* ***underlined regular text*** *signifies language recommended from the Community College League and legal counsel (Liebert Cassidy Whitmore). Language in underlined italics was recommended by the Office of Planning and Development. The language that is struck through is from current College of Marin Policy 7.0005 titled District Master Plan adopted on 5/12/81 and revised on 4/9/85. This policy was reviewed by the Board Policy Task Force on 5/4/09 and recommended to go forward. College Council recommended it go forward to the BOT at its 5/7/09 meeting.*