

TO: Yolanda Bellisimo, Nick Chang, Co-Chairs,
Planning and Resource Allocation Committee
FROM: Fran White, Supt/President
DATE: June 1, 2010
SUBJT: Response to Recommendations for Programs, Restricted Funds,
Unrestricted Funds, and Planning Process

Thank you for your recent memorandum outlining recommendations for programs, restricted funds, unrestricted funds, and planning process. The PRAC assessed the 2009/2010 program reviews for instructional programs, student services, and administrative units to derive the recommendations forwarded on May 11, 2010.

Please note my response to the recommendations below:

Programmatic Recommendations

Due to the district's projected budget (\$1.1million) shortfall for 2010-2011, all staffing position requests are being reviewed on a case-by-case basis. That said, the district does recognize the need for a Transcript Evaluator and will identify resources to comply with this recommendation. Recommendations #2-4 remain status quo at this time.

Recommendations #5-8 are accepted.

Recommendations for Restricted Funds

The district is in the process of hiring a counselor for BSI/Puente. This recommendation is accepted.

The district agrees that additional staffing is necessary to implement the Technology Plan. The division of College Operations has identified resources within its current general fund budget to fund 1FTE. The district agrees this is a priority. The administration will continue to review IT staffing to comply with this recommendation. However, it will be up to the district to identify the best source of funding, which may or may not fall under the Restricted Funds category. The recommendation is accepted.

Unrestricted Funds

Instructional Equipment

The district supports instructional equipment with dollars from state (categorical) funding, certain restricted funds and Measure C dollars identified for technology/equipment. In recent years, state funding for instructional equipment has dwindled, leaving the district to identify other sources to fund instructional equipment needs. To the extent possible and there is state funding, the district will use those dollars to fund equipment requests. Other funding sources such as Measure C, require specific

criteria and requirements for funding authorization, and may not be the best source for equipment funding requests. Additionally, the recommendation \$25,621 be funded out of the general fund will be a function of appropriateness and the availability of funds.

Instructional Supplies

The district accepts this recommendation.

Planning Process

The district acknowledges PRAC's request for a read only or budget review that can be made available to the campus. The timeline will be during fall 2010. The district accepts this recommendation.

Cc: Board of Trustees
Sara McKinnon, AS President