Planning & Resource Allocation Committee

July 6, 2011
3:30-5:00, AC 108
Minutes

Present: Yolanda Bellisimo, Angelina Duarte (Co-Chair), Jon Gudmundsson, Chialin Hsieh, Peggy Isozaki, Sara McKinnon (Co-Chair), Marshall Northcott (Staff Resource), Carol Scialli (Staff Resource), Kathleen Smyth

Absent: Tom Burke, Earl Hagstrom, Mike Irvine, Sara Lefkowitz, Michele Martinisi, Nathaniel Parker, Nanda Schorske

Others Present: Bob Balestri, David Wain Coon, Al Harrison, Debra Lewis

Agenda Review

- Agenda approved.

Minutes


President’s Response to PRAC’s Final Budget Recommendations
(This is President’s Response to the June 7, 2011 Memo and attachment from PRAC)

David Wain Coon

- Thanks to all for the work put into this process. Evolution of process is encouraging and will continue to evolve.
- Recent communication from Chancellor’s Office recap of state budget:
  - Student fees may be increased from $26 to $36 for fall 2011 and could go to $46 in January.
  - No reductions at state level at this time.
- The college deficit is about $200,000 at this point. Relatively speaking, we’re in good shape.

Recommendation to Hire Full-time Faculty

- In favor of moving forward with recommendation to convert part-time to full-time faculty and proceed with hiring 21 positions.
- Recommend recruiting for first phase of positions in fall 2011 for a January hire date. Next phase would recruit in January for fall 2012 hire date.
- Recruitment for following positions would begin in fall 2011:
  - Accounting (1)
  - Counselors (2)
  - Distance Ed (.5)/(.5) English
  - English (2)
  - EOPS (1)
  - Geology (1)
  - Librarian (1)
  - Modern Languages (1)
  - Basic Skills English (2) (including 1 Reading Specialist)
- Recruitment for following positions would begin in spring 2012:
  - Biology (1)
  - Chemistry (1)
  - Credit ESL (2)
  - Noncredit ESL (2)
  - Drama (1)
  - Geography (1)
  - Modern Languages (1)
Budget Analysis for Unrestricted Fund

- Starting with $723,334 deficit.
- Potential revenue adjustments: $165,792.
- Potential expense adjustments: $250,000.
- Potential district savings: $563,590
- PRAC adjustments: $100,148
- Cabinet requests: ($38,360)
- Adjusted deficit: ($182,164)
- PRAC had requested additional spending of $409,027 which included $100,000 for a computer replacement plan.
  - No funds available to establish a computer replacement plan so computers will be replaced as needed for time being without setting aside special funds.
- Of remaining $309,027, $247,732 was approved with various funding. The Health Sciences Administrative Assistant for IVC needs further analysis.
- PRAC also had recommendations of $955,000 in potential savings. Only $225,000 of that will be considered.

Next Steps

- Take adopted budget to Board in August.
- Show bottom line to Board, July 19. Then, can report out status of items.