March 5, 2015, 3:00 p.m. – 4:30 p.m.
Humiston Reading Room, Student Services 146, KTD

Present:  David Wain Coon, Sara McKinnon, Becky Brown, Patricia Seery, Monica Rudolph, Marian Mermel, Jonathan Eldridge, Laura McCarty, Christina Leimer; Greg Nelson, Kathy Joyner

Absent:  Laura Cooper, Emy Bagtas, Greg Nelson, Kristina Combs

1. **Agenda** - *The agenda was approved by consensus.*

2. **Minutes** - *The minutes from the February 17, 2015 meeting were approved by consensus with spelling corrections.*

3. **President’s Report**

   **Revised Mission Statement** - Dr. Leimer shared the final version of the revised mission statement, noting changes from the last version, which added English as a second language back as its own bullet and moved life-long learning from community and cultural enrichment to its own bullet. In response to the suggestions to include “global education and awareness” to the Mission Statement, Dr. Coon stated that he plans to include it in a revised Vision Statement, which he will bring to the next meeting. College Council agreed to move forward with the revised Mission statement by consensus. It will now move forward to the Board of Trustees for final approval.

   **Other** – Dr. Coon reported on the successful kick-off of the Haddie Speaker Series in the William Keith Room last Friday, noting there was a full room and author Don George was great. The paintings will be hung in the room tomorrow. The next speaker series is with author Cara Black on March 27 and he encouraged attendance if possible. He also reminded the group about the Drama Retrospective in the Fine Arts Gallery and the tribute to Robin Williams in the lobby tomorrow night, followed by the performance of The Comedy of Errors.

4. **Modernization Report** – Ms. McCarty shared pictures of the TB-1 and MS-2 demolition and of the progress on the new Academic Center. Both TB-1 and MS-2 have been demolished and planning is occurring for the Austin Center demolition and site and parking management during that project. Dr. Coon suggested that some of the area be used for picnic tables and a place for students to sit. Ms. McCarthy reported that the NAC is on schedule for completion by the end of May and ready for classes in the fall. There have been a few delays with the LRC Seismic project and an inspection delay on the ADA walkway. She noted that the Board would be reviewing projects to determine where to spend the remaining bond fund dollars at their meeting on Tuesday.

5. **Board of Trustees Meeting** – Dr. Coon reviewed the meeting agenda for the March 10 Board meeting, noting that it would start with a 4:00 p.m. study session to reallocate the remaining $2.5 million in bond funds to other projects. He noted there is a long list of projects and the Board will need to make a decision on how the funds will be used. There will also be a discussion about refinancing the bonds, which will save taxpayers approximately $1.7 million
showing good custodianship of the funds and hopefully help to pass another bond. Some of the funds will be used to update the Facilities Master Plan, which will put us in a position to move right away if a new bond is passed. Completion of master planning and other documents with the first bond delayed the start of projects significantly. Regular business at the March meeting includes movement of probationary and tenure track faculty and renewing administrator contracts. There will be a presentation by the City of Novato on a lighting upgrade to the IVC ball fields and the annual Measure C Citizens’ Oversight Committee Report. Dr. Coon will report out the results of the study session review of the Bond Spending Plan and will note highlights of our basketball team and coaches.

6. Constituent Reports

   Academic Senate – Sara reported that the Academic Senate had taken part in a screening committee/diversity session, were working on enrollment management and class scheduling, had a presentation on the Library by John Erdmann, were ordering key chains for retiring faculty and will be working on updating administrative procedures. Ski week has had mixed reviews and there should be a better idea later in the semester how faculty feel about it.

   ESCOM – Marian Mermel thanked Dr. Coon for his comments on the speaker series and noted that Cara Black will be coming on March 27 and is a best-selling author. She stated that ESCOM did a survey with Dominican, the San Francisco Fromm Institute and Whistlestop and determined that COM Emeritus has the most members, classes and clubs, however no one knows who they are. There were also comments that our classes are not as intellectual as courses offered elsewhere. It will be a good time to review community education courses when the Director position is filled. ESCOM hopes to do a survey to solicit member interest and encourage more volunteers. Book passage is still advertising the speaker series, and helping get us out there.

   Classified Senate – Monica reported that Classified Senate reviewed and agrees with the Mission statement as revised. They are working on their newsletter and hope to get it out no later than spring, and then each semester if possible. They will be voting on a new ethics statement at the next meeting and planning their annual BBQ. They will also be working with Vice President Nelson to try to get some of the picnic benches replaced and on a clean-up day project with the grounds staff.

7. Meeting Wrap-Up

   Agenda items for next meeting: Revised Vision Statement, Administrative Procedures if ready.

8. Next Meeting – The next meeting is scheduled for March 5, 2015, 3:00 p.m., Emeritus Humiston Reading Room.

9. Adjourn Meeting – Meeting was adjourned at 3:39 p.m.