Meeting Minutes: October 4, 2012

Curriculum Committee

Subcommittee of the Academic Senate

**Present:** Fernando Agudelo-Silva, Rebecca Beal, Lisa D'Agostino, Letta Hlavacheck, David King, Lisa Morse, A Joe Ritchie, Cari Torres, Sheila Whitescarver

**Absent:** Rinetta Early, Paul Cheney, Joanna Pinckney, Chris Schultz

**Resource:** Kim O’Gara

**Items Discussed:**

1. The minutes from last week’s meeting were approved.

2. Dave presented information about the North Curriculum Regional meeting on October 13th and reminded the committee that we will be discussing AP 4020, Program and Curriculum Development, next week. The committee recommends for Chris to send out a digital copy of AP 4020.

3. Dave gave the first half of a Powerpoint presentation from the 2012 ASCCC Curriculum Institute: “Building a Strong Foundation: Essential Elements of the Course Outline.”

4. The committee discussed the various audiences of the course outline of record (COR) and the necessity for rigor. The committee came up with the following action items: 1) to develop a presentation of essential elements of the COR for to present at Convocation, to the Academic Senate, to Department Chairs, to new part-time and full-time faculty, and to post on the Curriculum Committee website; 2) to integrate illustrative models and examples into the presentation (possibly based on ECE’s work with course objectives and SLOs); 3) to discuss the differences between objectives and SLOs and work with real examples; 4) to further discuss the relationship between CORs and assessment and how the Curriculum Committee may be able to provide leadership; 5) to finish the Powerpoint presentation at the October 18th Curriculum Committee meeting, if possible.

5. The committee suggested that Chris send a copy of the Powerpoint to the committee.

6. The committee discussed the relationship between syllabi and CORs as well as the importance of syllabi to be available for each course outline of record. A Joe discussed the importance of consistent curriculum across multiple sections of courses. Rebecca discussed prior experiences gathering syllabi two weeks before the start of the semester for Deans to review the alignment of course syllabi to CORs.
7. The committee thanked Dave for lavishly catering the meeting. A Joe commented, “Wow, did we get a lot done today.”

Course Approved:

1. BEHS and PSY 252