Meeting Minutes from May 2, 2013

Curriculum Committee

Present: Nadia Sanko, A. Joe Ritchie, Joanna Pinckney, Fernando Agudelo-Silva, Dave King, Jim Arnold, Becky Brown, Paul Cheney, Mary Pieper-White, Letta Hlavacheck, Chris Schultz, Sara McKinnon

Resource: Kim O’Gara

Topics Discussed:

1. The Committee discussed the on-going challenges CCSF is having with accreditation. Sara talked about their Academic Senate’s progress in responding to WACS demands. The faculty association at CCSF is attempting to fight some of the demands by talking legal action with the Department of Education.

2. David King was elected the Chair of the Curriculum Committee for the next two years. We all support his success and appreciate his willingness to take the work on. Thank you. Chris asked that the entire current member remain active in the fall.

3. David wanted to present revisions to SLO’s in a variety of English courses intended to improve the quality of instruction and student learning. It was decided that Cari Torres would be invited to attend so that we could agree on how and when changes are made to out-line of record.

4. A lengthy discussion was held regarding how courses are added to the General Education offerings. We agreed to continue the discussion and organize the G. E. subcommittee early in the fall semester.

5. The Senate reported that they are working with the Vice President of Student Service in developing a faculty survey which would inform how to identify students at risk of failing. This survey will be distributed this summer and be administered next fall. The VP is also interested in developing an Early Alert committee to oversee the identification of at risk students and the types of interventions to be deployed.

6. Letta suggested that the Curriculum Committee should get regular training from Counselors to enhance their understanding of some of the more subtle aspects of student actions and needs.

7. At the May 9th meeting we will identify additional members that will attend the Curriculum Institute this summer. Those interested should notify Chris before Thursday’s meeting.

8. The group recognized the importance of having a counselor at every meeting and steps are being taken to allow for this.

Courses Approved and Deleted:

Please consult the attached spreadsheet for the details of the many actions taken at the May 2, 2013 meeting.