Meeting Minutes from September 4, 2014

**Curriculum Committee**

**Voting Members:** Fernando Agudelo-Silva, Becky Brown, Lisa D’Agostino, Caitlin Escobar, Sarah Frye, Karen Koenig, Sara McKinnon, Lisa Morse, Jessica Park, Joanna Pinckney, A Joe Ritchie, Nadia Sanko

**Nonvoting Members:** Debbie Wiebers

**Guests:** Bob McCoy

**Chair:** Dave King

**Topics Discussed:**

1. Becky Brown and Fernando Agudelo-Silva motioned to approve the minutes from August 28th. The minutes were approved by all voting members present except for Lisa D’Agostino and A Joe Ritchie, who were not present at the August 28th meeting.

2. Becky Brown reported on the Academic Senate meeting. The main topics for discussion were two memos from the Senate: one about the dropping of students for the new pay-as-you-go program, and the other about the effects of increase of parking fees on students. Please see the Academic Senate minutes for September 4th for more information.

3. Dave King updated the committee about the updated version of the COM Course Outline Guide, which is available on the Curriculum Committee website. He also presented the list of not approved or conditionally approved courses for C-ID designation, which is also available on the Curriculum Committee website.

4. Dave King presented information about upcoming changes to the Court Reporting program. Due to the changes to repeatability and Court Reporting faculty’s interest in revamping the program to encourage student success, the entire program will be revised to go into effect Fall 2015. The committee discussed and developed questions about the proposed course list, potential financial impacts on students, the scheduling of concurrent classes, and the potential for auditing in the program. Dave will forward a list of questions to Court Reporting faculty. In October, Court Reporting Faculty will present their program revisions, including course and degree outlines for review.

5. Gina Cullen presented a new course (COUN 116) to the committee, requesting that the effective date be made for Spring 2015. The committee supported the course’s Spring 2015 effective date. The committee discussed the significant steps the Counseling Department is taking to facilitate student success, including its successful summer bridge program and new learning communities, as well as ideas for supporting and potentially expanding these programs to reach a wider audience.
6. Technical Review training was tabled for the September 11th meeting.

Course Outlines Approved:

MMST 139A