Meeting Minutes from September 25, 2014

**Curriculum Committee**

**Voting Members:** Fernando Agudelo-Silva, Becky Brown, Paul Cheney, Lisa D'Agostino, Sarah Frye, Sara McKinnon, Lisa Morse, Joanna Pinckney, A Joe Ritchie, Nadia Sanko

**Nonvoting Members:** Tom Hudgens, Debbie Wiebers, Cari Torres

**Chair:** Dave King

**Guest:** Frank Crosby

**Topics Discussed:**

1. Frank Crosby presented an overview of the Film/Journalism/Communication program revitalization that has been taking place over the past few years. He presented two courses—COMM 150 and COMM 152—for technical review by the committee. The committee discussed the goal of developing the entire curriculum for the revitalization to submit by mid-October so the curriculum will go into effect Fall 2015. The Curriculum Committee will work with the department to try to achieve this goal.

2. Paul Cheney and Sara McKinnon motioned to approve the minutes from September 18th. The minutes were approved with a minor typographical amendment by all voting members who were present.

3. Sara McKinnon reported on the Academic Senate meeting. The Senate approved accreditation committee appointments and discussed the strategic plan progress report as well as a letter in support of developing an Umoja program on campus. Please see the Academic Senate minutes for September 25th for more information.

4. Kim O’Gara reported that COUN 116 was approved at UDWC.

5. Dave King updated the committee on 1) the upcoming Curriculum Workshop from 10am to 12pm in the Information Literacy Classroom at the Kentfield Library on Friday, September 26th, 2) the October 1st deadline for new, deleted, deactivated courses and any new, revised, deleted degrees or certificates, and 3) the October 15th deadline for revisions of existing courses.

6. The committee reviewed items 31-26, the course revision recap page, the distance education page, the course materials fee page, and the prerequisite matrix page on an example credit course outline of record. The committee discussed the role of each item in technical review. Dave King reported his research on the requirement of critical thinking in Title 5 and other resources. Kim O’Gara offered to contact other institutions to see how they look at critical thinking component of outlines.

**Course Outlines Approved**

COUN 116