Meeting Minutes from September 11, 2014

Curriculum Committee


Nonvoting Members: Tom Hudgens, Cari Torres, Debbie Wiebers

Guests: Patrick Kelly

Chair: Dave King

Topics Discussed:

1. Sara McKinnon and Sarah Frye motioned to approve the minutes from September 4th. The minutes were approved by all voting members present except for Luna Finlayson and Jessica Park, who were not present at the September 4th meeting.

2. Sara McKinnon reported on the Academic Senate meeting. The main topics for discussion were recent PRAC and IT reviews, SAS recommendations, and the ongoing development of a tool for evaluating managers. Please see the Academic Senate minutes for September 11th for more information.

3. Kim O’Gara updated the committee on courses approved at UDWC.

4. Dave King updated the committee on the curriculum deadlines, curriculum workshop on September 26th, and the lists for conditional/not approved C-ID courses and courses in need of revision available on the Curriculum Committee website. Dave also distributed hard copies of the updated COM Course Outline Guide. Cari Torres updated the committee on the college’s consideration of adopting CurricuNET.

5. The committee reviewed items 1-19 of an example course outline of record as part of technical review training. The committee will continue with the remaining items of the example outline next week. The committee briefly discussed the rationale or cross-listing courses, which will be an agenda item for discussion at an upcoming meeting.