Meeting Minutes from April 10, 2014

Curriculum Committee

Present: Becky Brown, Lisa D’Agostino, John Erdmann, Caitlin Escobar, Luna Finlayson, Tom Hudgens, Dave King, Karen Koenig, Jessica Park, Mary Pieper-Warren, Nadia Sanko

Resource: Kim O’Gara

Topics Discussed:

1. Jessica Park and Mary Pieper-Warren motioned to approve the minutes from April 3rd. The minutes were approved by all faculty present except for Becky Brown, who was not present at the meeting on the 3rd.

2. Becky Brown reported on the Academic Senate meeting. The senate revised language on its memo about the proposed student fees. It also discussed and tabled revisions to AP 4105: Distance Education due to a question about the MCCD-UPM contract. Derek Levy gave a presentation on the college’s new Early Alert System.

3. UDWC had no update.

4. Dave King updated the committee on the upcoming review of the curriculum sections for Program Review.

5. The committee discussed the current plan for revising the course outline form. For the Fall 2014 curriculum deadline in October, Dave King and Tom Hudgens will work with Dong Nguyen of IT/OIM to update the language on our current form, which faculty will continue using to develop and maintain curriculum. Dave and Tom will also begin implementing and testing the new course outline, degree, and certificate form and database in the fall for use in Spring 2015. Subsequent phases will add features to the new form. The committee voted unanimously to approve the new form’s official name: CurricuTRON.

6. The committee discussed amending language to sections 33-37 of our current course outline form. These changes, as well as those discussed last semester, will be implemented this summer.