Meeting Minutes from February 27, 2014

Curriculum Committee

Present: Rebecca Beal, Becky Brown, Paul Cheney, Luna Finlayson, Tom Hudgens, Dave King, Karen Koenig, Joanna Pinckney, Sara McKinnon, Jessica Park, Nadia Sanko

Resource: Kim O’Gara

Guest: David Snyder

Topics Discussed:

1. Paul Cheney and Rebecca Beal motioned to approve the minutes from the February 20th meeting. The minutes were approved. All members present voted to approve the minutes except for Karen Koenig and Sara McKinnon, who were absent at the previous meeting.

2. Sara McKinnon reported on the Academic Senate’s meeting. The senate approved changes to AP 4260 that specific how departments go about implementing recency requirements for prerequisites. Departments will need to follow up with Curriculum Committee one year after implementation to check report on any impacts on students. The Senate also discussed AP 4321, which covers the informal and formal processes for changing grades. The Senate also continued discussions of the faculty role in evaluating managers.

3. Kim O’Gara reported that UDWC had approved AUTO 244. David Snyder summarized UDWC’s roles both generally and specifically with course outline reviews. In general, the UDWC focuses on class maximums as well as teaching units to help ensure fair workloads as defined in the MCCD-UPM contract. David Snyder and the committee discussed the feedback loop between both committees.

4. The committee discussed proposed changes to its website as well as its course and degree/certificate forms. The committee offered suggestions for a new menu bar, new features on the site, revisions of current content, and integration with the new curriculum form that is currently in development. Dave King and Tom Hudgens described their overarching vision for the new form. They will continue working on a foundation for the new form and seek input from the OIM, Curriculum Committee, Academic Senate, UDWC, Department Chairs, and others.

Outlines Approved

AUTO 244