Meeting Minutes from February 26, 2015

Curriculum Committee

Voting Members: Rebecca Beal, Becky Brown, Paul Cheney, Lisa D’Agostino, Caitlin Escobar, Luna Finlayson, Sarah Frye, Karen Koenig, Bob McCoy, Sara McKinnon, Jessica Park, A Joe Ritchie

Nonvoting Members: Kim O’Gara, Cari Torres

Guests: Absolutely none.

Chair: Dave King

Topics Discussed:

1. Jessica Park and Rebecca Beal motioned to approve the minutes from January 29th. The minutes were approved by all voting members who were present.

2. Karen Koenig and Sara McKinnon reported on the Academic Senate meeting. The Senate discussed the process of hiring committees. Kristina Combs also presented on required equal opportunity training. Please see the Academic Senate minutes for February 26th for more information.

3. Kim O’Gara reported that all courses were approved at UDWC except FREN 108C, which had minor issues with the articulation checkboxes.

4. Dave King updated the committee on the following points:

   a. The next Curriculum Committee meeting will be held on Thursday, March 12th.

   b. CSU has posted Executive Order 1100, which updates the GE Breadth transfer curriculum with the following changes: 1) it permits the delay of some lower-division GE until after the transfer to the CSU, for community college students who earn certain STEM ADTs; 2) it establishes a minimum grade of C for “Golden Four” courses in written communication, oral communication, critical thinking, and quantitative reasoning; and 3) it phases out the use of “subareas” in Area D Social Sciences.

   c. Dave has developed a “C-ID Designation Lists” page, which breaks down all COM courses submitted for C-ID designation into the following lists: 1) Not Approved, 2) Conditionally Approved, 3) Submitted/In Progress, and 4) Approved. Dave will update the page regularly as C-ID results are received.

5. Cari Torres and Dave King presented on Chancellor’s Office feedback about courses that were recently not approved due to lack of information in field #32 on the course outline of record: Assignments and Methods of Evaluation. Dave will gather information form the “Program and Course Approval Handbook” and “ASCCC Course Outline Guide” for best practices with these elements. In general, it appears there is
increased scrutiny by the Chancellor’s Office for course outlines of record.

6. Sara McKinnon and Dave King introduced the curriculum component of the 2014 full program review. The committee began summarizing each discipline’s program review curriculum component and will finish at the next meeting.