Meeting Minutes from November 7, 2013

Curriculum Committee

Present: Rebecca Beal, Becky Brown, Paul Cheney, Lisa D’Agostino, John Erdmann, Caitlin Escobar, Luna Finlayson, Tom Hudgens, Dave King, Lisa Morse, Joanna Pinckney, Sheila Whitescarver

Resource: Kim O’Gara

Topics Discussed:

1. The committee discussed the procedures and purpose of the minutes. In the past, minutes have mainly been used to document which courses, degrees, or programs have been approved or deleted, with the minutes documenting the basic discussion items. Sheila Whitescarver pointed out that part of the previous week’s discussion also included the a discussion about the difference between SLOs (which are reviewed by ACCJC but not UC) and course objectives (which are reviewed by UC). This came up with regard to C-ID designations, which have objective requirements but not SLO requirements. The committee and VPSL plan to hold more formal trainings about C-ID, SLOS vs. course objectives, and transfer degrees during the spring semester. After this discussion, the minutes from the previous week were approved without amendments.

2. Dave King proposed to defer discussion of the course outline form sections 32 to 26 for a later week in light of the number of course outlines to review.

3. Kim O’Gara updated the committee on the most recent UDWC meeting. UDWC did not approve the change in class maximum enrollment for PE 76 and will be following up with the department. UDWC had also discussed potential changes to the titles of ART 175A, B, C, and D (Primitive Art). The Curriculum Committee discussed this in-depth from various perspectives, including the arts and social sciences, where the term “primitive” takes on different meanings. The committee discussed artistic movements that use the term “primitive” or “primitivism” to describe media used rather than cultures. The committee informally agreed that individual departments should have the ultimate determination of appropriate disciplinary vocabulary. To facilitate communication, Dave King will send an email update to the members of UDWC describing the committee’s discussion.

4. Paul Cheney asked about the procedure for changing the class maximum for a distance education course. First, the course outline must be revised to reflect the changes along with a rationale for the changes. Preferably, the rationale will cite distance education best practices. The outline must go through the Curriculum Committee and then to UDWC, which determines whether or not the class maximum changes.
5. Becky Brown updated the committee on the Academic Senate meeting, which had discussed the Developmental Math Task Force, AP 4022: Program Revitalization and AP 5055: Enrollment Priorities.

6. Dave King reminded the committee of the drop-in course outline workshop on Friday, November 8th from 9am to 1pm. He also reminded faculty of the November 14th deadline as well as the opportunity to attend the November 16th regional curriculum meeting at Laney College. However, even the title of that meeting—“Bringing Sexy Back, Again: Credit/Noncredit and Course Repetition”—failed to pique much interest.

7. The committee commenced technical review.

**Courses Approved**

- ART 175A, 175B, 175C, 175D
- BUS 113
- HED 114DE/KIN 114DE
- PE 70, 71, 72, 74, 75

**Courses Deactivated**

- HIST 125