Meeting Minutes from October 16, 2014

Curriculum Committee

Voting Members: Fernando Agudelo-Silva, Becky Brown, Paul Cheney, Caitlin Escobar, Luna Finlayson, Sarah Frye, Karen Koenig, Sara McKinnon, Lisa Morse, Jessica Park, Joanna Pinckney, Nadia Sanko

Nonvoting Members: Kim O’Gara, Cari Torres

Chair: Dave King

Guests: Roz Hartman, Jeannie Langinger, Mary Pieper-Warren

Topics Discussed:

1. Sarah Frye and Jessica Park motioned to approve the minutes from October 9th. The minutes were approved by all voting members who were present.

2. Becky Brown reported on the Academic Senate meeting. Greg Nelson presented information on the zero waste initiative at COM. The Senate also discussed timelines for accreditation and steering committees. Please see the Academic Senate minutes for October 16th for more information.

3. Kim O’Gara reported that all courses were approved at UDWC.

4. Dave King updated the committee with excerpts from an MOU from the Academic Senate to the administration from January 2011 outlining the signature process for curriculum. Department Chair signatures are required for curriculum review; however, signatures by the Dean are not required for review nor for approval by the Board of Trustees except in “Career and Technical disciplines (particularly in the Health Sciences disciplines) where additional outside accreditation and/or licensing require further curriculum approval.” Dave will attach to MOU to next week’s curriculum email.

5. Mary Pieper-Warren and Roz Hartman presented on a major curriculum revision to the Nursing Education program. The cutting edge curriculum is based on Quality and Safety Education for Nurses (QSEN) standards and has been submitted to the Curriculum Committee and will undergo review locally as well as at the California Board of Registered Nursing. The department intends the new curriculum to be effective Fall 2015 and will phase out the current program, deleting the old curriculum over the next couple of years. The presenters commented that the Course Outline Form was particularly problematic for the department. The Curriculum Committee will work with the Nursing Program to review and if necessary modify the curriculum in a timely manner.

New and Revised Outlines Approved

• ART 166, 266
• BEHS 103
• BIOL 112A &B
• COUN 101, 179
• COUR 141
• DRAM 166
• ELND 160
• ESLN Pronunciation
• MUS 288
• PHIL 110, 117

Deactivated and Deleted Outlines Approved

• MMST 173