# January 2010 Flex Workshops At-a-Glance

Go to the [Staff Development Web Page](#) on the College website for complete information about Flex requirements, activities and deadlines. 

**NOTE:** Complete workshop descriptions as well as room changes and cancellations are posted on the online "Faculty & Staff" Calendar. 

(Select "Faculty & Staff" under the "Campus Events Calendars" drop-down menu on the College Home Page.)

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| Wednesday, January 20  
(Independent Flex Day) | Thursday, January 21  
(Independent Flex Day) | Friday, January 22  
(Mandatory Flex Day) |
|------------------------|------------------------|------------------------|
| **9:00-10:00**  
Check Out EduStream:  
COM’s New Streaming Video Capability  
LC 39 | **9:00-11:00**  
Faculty Orientation  
(Repeat of Wednesday evening’s workshop.)  
AC 108 | **10:00-12:00**  
College Convocation  
*Educational Excellence: Preparing Students for a Global Society*  
Guest Speaker: Dr. Juan Carlos Arauz  
OH 96 |
| **9:00-12:00**  
What’s New in Office 2007, Section A*  
BC 102 | **9:00-12:00**  
What’s New in Office 2007, Section C*  
(Repeat of Wednesday’s workshops.)  
BC 102 | **1:30-3:30**  
Department Meetings  
(Check your Chair for location) |
| **10:00-12:00**  
Coping with Disruptive Persons and Workplace Safety  
LC 39 | **11:00-12:00**  
Check Out EduStream:  
COM’s New Streaming Video Capability  
(Repeat of Wednesday’s workshop.)  
LC 39 | |
| **12:00 – 1:00**  
Brown Bag Lunch: Updating Your Syllabus, Easy as 1-2-3!  
LC 38 | **12:45-2:00**  
Joint Department Chairs Meeting  
AC 108 | |
| **1:00 – 3:00**  
Forwarding and Organizing Your College Email Addresses*  
SC 144 | **1:00-2:30**  
Introduction to the SLO WIKI and Writing Degree and Certificate SLOs  
LC 150 | |
| **Cancelled: 1:00-4:00**  
What’s New in Office 2007, Section B*  
(Repeat of morning workshop)  
BC 102 | **1:00-3:30**  
What’s New in PowerPoint 2007*  
BC 102 | |
| **6:00-8:00 p.m.**  
Faculty Orientation  
AC 108 | **2:00-4:00**  
Enhancing Your Blackboard Course  
BC 105 | |

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*Workshop Requires Registration.* To Register Email: [kathleen.kirkpatrick@marin.edu](mailto:kathleen.kirkpatrick@marin.edu). Be sure to include workshop title, day and time! Your registration will be confirmed via email.