Student Survey
Faculty/Staff Survey

Chialin’s Proposal
September 21, 2011
Internal Stakeholder Focus Groups

• Purpose: to gather information related to important issues/topics from various stakeholders in order to create survey items. The results of the surveys will be used to help the development of the strategic plan.

• Stakeholders:
  o Academic Senate
  o Classified Senate
  o Student Senate
  o Management Council √
  o Operation: Maintenance, Finance, Police, IT, etc.
  o IVC
  o Student Services
  o Department Chairs
## Timeline

<table>
<thead>
<tr>
<th>Date</th>
<th>Task</th>
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<tbody>
<tr>
<td>9/21/2011 to 10/11/2011</td>
<td>Implement the focus groups</td>
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<tr>
<td>10/17/2011 to 10/21/2011</td>
<td>Create the surveys</td>
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<tr>
<td>10/24/2011 to 10/28/2011</td>
<td>Review the surveys: Cabinet, RAG, Ed Planning Committee, PRAC,??</td>
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<td>11/8/2011 to 11/22/2011</td>
<td>Implement the surveys</td>
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<td>December 2011</td>
<td>Share the results of the surveys: Cabinet, RAG, Ed Planning Committee, PRAC, etc.??</td>
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Shared with David (9/22), Management Council (9/23), Research Advisory Group (9/28), EPC (10/4)
Process of the Focus Groups (1 of 2)

Faculty/Staff Survey

- What important topics/issues do you want to be included in the faculty/staff survey? (list 5)
- Process:
  1. Individual list 5.
  2. Work in a group of 4: discuss individual lists and collectively agree with 5 topics/issues from the group.
  3. Share out to the big group.
  4. PRIE will use the information to generate survey item

PRIE 9/21/2011; update 9/26/2011
Process of the Focus Groups (2 of 2)

Student Survey

- What important topics/issues do you want to know from students? or
- What important topics do you want faculty/staff/administration to know? or
- What important topics/issues do you want to be included in the student survey?

Process:
1. Individual list 5.
2. Work in group of 4: discuss individual lists and collectively agree with 5 topics/issues from the group.
3. Share out to the big group.
4. PRIE will use the information to generate survey item