## I. Team Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Member Type</th>
<th>Email</th>
<th>Contact Phone</th>
<th>Responsible for what part</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>W. Allen Taylor</td>
<td>Primary Team Member</td>
<td><a href="mailto:wallen.taylor@marin.edu">wallen.taylor@marin.edu</a></td>
<td>x7560</td>
<td>Drama Department Chair and Faculty</td>
<td></td>
<td></td>
</tr>
<tr>
<td>David White</td>
<td>Team Member</td>
<td><a href="mailto:david.white@marin.edu">david.white@marin.edu</a></td>
<td>x7559</td>
<td>Technical Director</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robin Jackson</td>
<td>Team Member</td>
<td><a href="mailto:robin.jackson@marin.edu">robin.jackson@marin.edu</a></td>
<td>x7555</td>
<td>Production Technician</td>
<td></td>
<td></td>
</tr>
<tr>
<td>James Dunn</td>
<td>Team Member</td>
<td></td>
<td>x7555</td>
<td>Drama Department Founder and Faculty</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## II. Program Review Committee

<table>
<thead>
<tr>
<th>Name</th>
<th>Committee (Chairs)</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris Schultz</td>
<td>Curriculum Committee Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blaze Woodlief</td>
<td>Educational Planning Committee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>V-Anne Chernock</td>
<td>Facilities Committee Co-Chairs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yolanda Bellisimo</td>
<td>Planning and Resource Allocation Committee Co-Chair/Academic Senate President</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nick Chang</td>
<td>Planning and Resource Allocation Committee Co-Chair/Instructional Equipment Committee Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sara McKinnon</td>
<td>Program Review Committee Chair and SLO Coordinators</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Becky Brown</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chris Schulz</td>
<td>Student Access and Success Committee Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Michael Irvine</td>
<td>Tech Committee Chair</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## III. Vice President of Academic Affairs

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nick Chang</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## IV. Board of Trustees President

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eva Long</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Instructional Equipment
DRAM-2010

This section will be filled out by faculty and reviewed by the Department Chair, the ARera Dean, the Instructional Equipment Committee, IPC and Budget. Please enter items that will be used over a period of semesters BY STUDENTS. (Note: These should be NEW items that you are requesting one time only - not ongoing or consumable. Ongoing and consumable requests go under "Other Instructional Equipment". Technology-related requests should go under "Technology Requests". Select whether the item is less than or more than $200 each. If you are a large discipline with several areas, please include which area this item is for. Include Tax, Shipping and Handling in the total cost for each item.

I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority</th>
<th>To Support:</th>
<th>Category</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>100+ Students</td>
<td>Over $200 Each</td>
<td>Performing Arts</td>
</tr>
</tbody>
</table>

Description and part number for ordering:
Source 4 Ellipsoidal stage lighting fixtures with lamp, connector, color frame and c-clamp.

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Unit Cost:</th>
<th>Tax:</th>
<th>Shipping:</th>
<th>Total:</th>
</tr>
</thead>
<tbody>
<tr>
<td>150</td>
<td>$390.00</td>
<td>$35.10</td>
<td>$5,850.00</td>
<td>$64,385.10</td>
</tr>
</tbody>
</table>

One-time expenses: (e.g. construction, electrical, installation)
None expected

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)
Faculty and staff to set-up and install these fixtures

Item to be shared with the following Department/Program: (Include any shared expenses)
Drama, Dance, Music and outside renter.

Do you have space for this equipment? Yes

Justification for Item (See Rating Rubric)

1. Indicate how important this item is to the life of your discipline.
   • 'A' means that your discipline cannot teach your course(s) without the requested equipment.
   • 'B' means that your course(s) would be greatly enhanced with the requested equipment.
   • 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.
   B. Our courses would be greatly enhanced with this equipment. We have requested the equipment 4+ times in the past.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
   Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)
   Unknown

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?
   Instructors could teach with the latest available equipment and therefore use the latest techniques available.
Yes, students would excel in several courses with this equipment.

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?

We now have a limited supply of new and efficient lighting equipment, thus limiting the students hands-on experience.

Aproximately 80 students annually.

Yes. Most of the graduating high school students have better, newer equipment than we. Why would students want to come here to our old stuff.

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?

Students will be able to design and hang a lighting plot, using this equipment.

Yes

6. How will these outcomes be measured for future planning? What data or evidence supports your request?

Evaluation of skill development in utilizing techniques with this equipment.

Most high schools in the area have more up to date versions of this equipment that we do.

Additional Justification for this item:

New fixture would have lower maintenance costs; lower electrical cost, more efficient lamp (43% savings lumens/watt) and better optics; lower HVAC costs (cooler fixtures require less air conditioning); and lower storage costs, one lamp for all of the fixtures (including those in item 3), no matter what type. The new fixtures are simpler to use and maintain. New equipment would be attractive to outside groups, renters, as well.

I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority</th>
<th>To Support</th>
<th>Category</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>02</td>
<td>10+ Classes</td>
<td>Over $200 Each</td>
<td>Performing Arts</td>
</tr>
</tbody>
</table>

Description and part number for ordering:

Replacement of old inefficient PAR lighting fixtures with new state of the art fixtures saving electrical energy (43%) and decreasing HVAC loads. Includes lamp, color frame, safety cable and c-clamp.
Qty. | Unit Cost: | Tax: | Shipping: | Total:  
--- | --- | --- | --- | ---
25 | $275.00 | $26.15 | $100.00 | $7,001.15

**One-time expenses:** (e.g. construction, electrical, installation)
Assembly to be done by Drama Staff, but disposal of existing equipment might be $500

**On-going Expenses:** (e.g. maintenance, repairs, staffing, and/or upgrades)
Ongoing Replacement lamps $20/yr

**Item to be shared with the following Department/Program:** (Include any shared expenses)
Drama Dance and Music

**Do you have space for this equipment?**
Yes

**Justification for Item (See Rating Rubric)**

1. Indicate how important this item is to the life of your discipline.
   • 'A' means that your discipline cannot teach your course(s) without the requested equipment.
   • 'B' means that your course(s) would be greatly enhanced with the requested equipment.
   • 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.
   b. this item has been requested 4+ times, each time denied.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)
unknown

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?
Students will train with equipment they will find in their chosen field.

Yes.

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?
100+ drama students per year will either physically use this equipment or will be lit by them.

100+

Yes.

Yes.

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?
Students will be able to operate this new equipment.
Yes, learning how to use the new equipment and being familiar with it will allow students greater opportunities for employment in their chosen field.

6. How will these outcomes be measured for future planning? What data or evidence supports your request?

Evaluation of skill development with new equipment.

Area high school students have access to more up to date versions of this equipment which we currently have and we would like to be able to compete with at least the high schools.

Additional Justification for this item:

New fixture would have lower maintenance costs; lower electrical cost, more efficient lamp (43% savings lumens/watt) and better optics; lower HVAC costs (cooler fixtures require less air conditioning); and lower storage costs, one lamp for all of the fixtures, no matter what type. The new fixtures are simpler to use and maintain. New equipment would be attractive to outside groups, renters, as well.

I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority</th>
<th>To Support:</th>
<th>Category</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>03</td>
<td>10+ Classes</td>
<td>Over $200 Each</td>
<td>Performing arts</td>
</tr>
</tbody>
</table>

Description and part number for ordering:
Video Projector, 4000 lumens

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Unit Cost:</th>
<th>Tax:</th>
<th>Shipping:</th>
<th>Total:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>$2,600.00</td>
<td>$247.00</td>
<td>$200.00</td>
<td>$5,647.00</td>
</tr>
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</table>

One-time expenses: (e.g. construction, electrical, installation)
None expected

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)
None expected

Item to be shared with the following Department/Program: (Include any shared expenses)
Drama Dance and Music

Do you have space for this equipment? Yes

Justification for Item (See Rating Rubric)
1. Indicate how important this item is to the life of your discipline.
   • 'A' means that your discipline cannot teach your course(s) without the requested equipment.
   • 'B' means that your course(s) would be greatly enhanced with the requested equipment.
   • 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.

2/8/2011
b. Many of our productions use video projectors and because of lighting issues we need very bright projectors and there is a very limited supply in the A/V Department which means they are wary of loaning them out for the length of time we need to use them, generally 3-6 weeks at a time.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
   Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)
   unknown

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?
   Video Projection is used in a variety of productions and students familiarity with the equipment's limitations or benefits will greatly enhance their learning experience.

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?
   Having our own stock of equipment will allow greater access for students thereby improving the students learning experience.
   Perhaps 50 students could be effected by this request.

   Yes.

   Yes.

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?
   Students will be able to execute video projections with this new equipment.
   Yes. Greater access to this equipment would allow deeper knowledge of the tools available and better allow students more employment options.

6. How will these outcomes be measured for future planning? What data or evidence supports your request?
   Evaluation of skill development with new equipment. More students employed in their field of work.

   A video projector is a standard piece of equipment for a theatre.

   Additional Justification for this item:
   Our current projector is over 5 years old and at times insufficient for our ongoing needs for multiple projectors in multiple theaters.

I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority</th>
<th>To Support</th>
<th>Category</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>04</td>
<td>8 Classes</td>
<td>Over $200 Each</td>
<td>Drama</td>
</tr>
</tbody>
</table>
Description and part number for ordering:
Porcelain Dry Erase Board with wheels

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Unit Cost:</th>
<th>Tax:</th>
<th>Shipping:</th>
<th>Total:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>$500.00</td>
<td>$47.50</td>
<td>$100.00</td>
<td>$1,147.50</td>
</tr>
</tbody>
</table>

One-time expenses: (e.g. construction, electrical, installation)
Drama staff to install wheels

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)
markers and erasers, less than $100 per annum

Item to be shared with the following Department/Program: (Include any shared expenses)
b. Asked for 2 times, received at no time.

Do you have space for this equipment?  Yes

Justification for Item (See Rating Rubric)
1. Indicate how important this item is to the life of your discipline.
   • ‘A’ means that your discipline cannot teach your course(s) without the requested equipment.
   • ‘B’ means that your course(s) would be greatly enhanced with the requested equipment.
   • ‘C’ means that you would like this piece of equipment for your course(s) but can wait for a future academic year.
b. Asked for 2 times, received at no time.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
   Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)
   Possibly. Chalk dust is a known allergen.

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?
   Better visualization of teaching concepts and other valuable information for students.
   Yes.

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?
   Currently, only the Drama classroom has a chalk board. Portability of this board will give access to more students in various areas of the department.

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?
   Students will be able to visualize what is being taught.
   Yes.
6. How will these outcomes be measured for future planning? What data or evidence supports your request?

Evaluation of skill development using this equipment.

Blackboards are critical to the learning environment.

Additional Justification for this item:

Our current black(green)board is stained and chalk dust is a respiration hazard and we would like to replace it.

I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority</th>
<th>To Support:</th>
<th>Category</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>05</td>
<td>100+ Students</td>
<td>Over $200 Each</td>
<td>Performing Arts</td>
</tr>
</tbody>
</table>

Description and part number for ordering:

New dimming system, should be a Bond purchase, but will not be covered at this time

| Qty. | Unit Cost: $500.00 | Tax: $0.00 | Shipping: $0.00 | Total: $96,000.00 |

One-time expenses: (e.g. construction, electrical, installation)

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)

Item to be shared with the following Department/Program: (Include any shared expenses)

Do you have space for this equipment?

Justification for Item (See Rating Rubric)

1. Indicate how important this item is to the life of your discipline.
   - 'A' means that your discipline cannot teach your course(s) without the requested equipment.
   - 'B' means that your course(s) would be greatly enhanced with the requested equipment.
   - 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
   Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?

6. How will these outcomes be measured for future planning? What data or evidence supports your request?
### I. Instructional Equipment/Materials Requirements

**Priority:** 05  
**To Support:** 100+ Students  
**Category:** Over $200 Each  
**Discipline Area:** Performing Arts

#### Description and part number for ordering:
New dimming system, should be a Bond purchase, but will not be covered at this time

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Unit Cost</th>
<th>Tax</th>
<th>Shipping</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
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<td>$500.00</td>
<td>$47.50</td>
<td>$0.00</td>
<td>$96,047.50</td>
</tr>
</tbody>
</table>

**One-time expenses:** (e.g. construction, electrical, installation)
Instalation of new dimmers and disposal of old dimmers could be $15000

**On-going Expenses:** (e.g. maintenance, repairs, staffing, and/or upgrades)
After the warrantee period is over perhaps $100 per year.

#### Item to be shared with the following Department/Program: (Include any shared expenses)
Drama, Dance, Music and other internal and external users of the theaters

Do you have space for this equipment?  
**Yes**

#### Justification for Item (See Rating Rubric)

1. **Indicate how important this item is to the life of your discipline.**
   - 'A' means that your discipline cannot teach your course(s) without the requested equipment.
   - 'B' means that your course(s) would be greatly enhanced with the requested equipment.
   - 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.

   **B. We have requested this item 6+ times.**

2. **Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)**
   **unknown**

3. **How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?**
   Greater dimming capacity would allow for increased teaching and learning of the use and flexibility of theatrical lighting possibilities.

   **Yes.**

4. **How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?**
   New dimmers would allow for an improved artistic outcome with greater flexibility and allow for multiple shows being performed concurrently.
Over 400 students perform on the Fine Arts Theater stage per year.

Yes.

Yes.

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?

Students will be able to test their artistic theories/techniques about lighting stage productions.

Yes

6. How will these outcomes be measured for future planning? What data or evidence supports your request?

Evaluation of skills developed with new equipment.

Area high schools have more advanced versions of this equipment as compared to our out-of-date system.

Additional Justification for this item:

The existing dimming system is more than 25 years old and no longer sufficient for a facility of this size. A new dimming system would help our students grow as designers and technicians and would be more attractive to potential outside groups (renters). A new dimming system would allow greater flexibility in lighting all of the performances in the Fine Arts Theater, once the best equipped theater in Marin County, now lagging behind most, if not all, of the public High Schools.

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I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority</th>
<th>To Support</th>
<th>Category</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>06</td>
<td>10+ Classes</td>
<td>Over $200 Each</td>
<td>Performing arts</td>
</tr>
</tbody>
</table>

Description and part number for ordering:

Headsets and beltpacks for intercom, see item 7

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Unit Cost:</th>
<th>Tax:</th>
<th>Shipping:</th>
<th>Total:</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>$466.00</td>
<td>$44.27</td>
<td>$100.00</td>
<td>$5,736.27</td>
</tr>
</tbody>
</table>

One-time expenses: (e.g. construction, electrical, installation)

Installation to be done by Drama Department Staff

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)

None Expected

Item to be shared with the following Department/Program: (Include any shared expenses)
Drama Dance and Music

Do you have space for this equipment?  Yes

Justification for Item (See Rating Rubric)

1. Indicate how important this item is to the life of your discipline.
   • 'A' means that your discipline cannot teach your course(s) without the requested equipment.
   • 'B' means that your course(s) would be greatly enhanced with the requested equipment.
   • 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.

b. The current head sets are 22 years old and have broken parts. The current headsets are shared between the two main theaters in the building and they see, at certain points during the year, somevery hard use.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)

Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)

unknown

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?

   Better communication between technicians working on a performance means better outcomes for those students and productions. They will be utilized for several production classes.

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?

   Currently there are insufficient intercom devices to support programs in both theaters simultaneously.

   Approximately 25

   Yes.

   Yes.

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?

   Students will be able to communicate more effectively with this equipment.

   Yes.

6. How will these outcomes be measured for future planning? What data or evidence supports your request?

   Evaluation of skill development with this equipment.

Additional Justification for this item:
Current equipment has broken parts.

I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority</th>
<th>To Support</th>
<th>Category</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>07</td>
<td>10+ Classes</td>
<td>Over $200 Each</td>
<td>Performing Arts</td>
</tr>
</tbody>
</table>

Description and part number for ordering:
Intercom base station.

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Unit Cost:</th>
<th>Tax:</th>
<th>Shipping:</th>
<th>Total:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>$1,000.00</td>
<td>$95.00</td>
<td>$100.00</td>
<td>$2,195.00</td>
</tr>
</tbody>
</table>

One-time expenses: (e.g. construction, electrical, installation)
Installation to be done by Drama Staff

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)
none expected

Item to be shared with the following Department/Program: (Include any shared expenses)
Drama Dance and Music and other internal and external users of the theaters

Do you have space for this equipment? Yes

Justification for Item (See Rating Rubric)

1. Indicate how important this item is to the life of your discipline.
   • 'A' means that your discipline cannot teach your course(s) without the requested equipment.
   • 'B' means that your course(s) would be greatly enhanced with the requested equipment.
   • 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.

   b. The current intercom base station is 22 years old and has broken parts. This base station is shared between the two main theaters in the building and sees, at certain points during the year, some very hard use. This item has been requested 4+ times, each denied.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
   Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)
   unknown

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?
   Students will be able to use quality equipment that won't break down in the middle of a performance.

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?
   It would allow greater student access to the equipment and they would not have to share equipment.
25-30 students per year use this equipment.

Yes.

Yes.

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?
Students will be able operate an intercom system correctly.

Yes.

6. How will these outcomes be measured for future planning? What data or evidence supports your request?
Evaluation of skill development with new equipment.

Current system is malfunctioning.

Additional Justification for this item:
Current equipment has broken parts

I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority</th>
<th>To Support:</th>
<th>Category</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>08</td>
<td>100+ Students</td>
<td>Over $200 Each</td>
<td>Performing Arts</td>
</tr>
</tbody>
</table>

Description and part number for ordering:
Variable speed compact disc players

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Unit Cost:</th>
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<th>Total:</th>
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<tbody>
<tr>
<td>2</td>
<td>$450.00</td>
<td>$42.75</td>
<td>$100.00</td>
<td>$1,042.75</td>
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</tbody>
</table>

One-time expenses: (e.g. construction, electrical, installation)
None Expected

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)
None Expected

Item to be shared with the following Department/Program: (Include any shared expenses)
Drama, Dance, Music and other internal and external users of the theaters.

Do you have space for this equipment?
Yes

Justification for Item (See Rating Rubric)
1. Indicate how important this item is to the life of your discipline.
   • ‘A’ means that your discipline cannot teach your course(s) without the requested equipment.
   • ‘B’ means that your course(s) would be greatly enhanced with the requested equipment.
• 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.

B. We have requested this item 4+ times in the past.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
   Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)
   unknown

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?
   These CD players are used for sound effects and music playback for performances.

   Being able to adjust speeds in real time would allow students to learn new skills and accommodate many unforeseen problems encountered in performances.

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?
   Currently this equipment isn't available in the theater. To adjust music or sound effects requires remastering CDs, which because of copywrite laws is difficult at best.

   Over 200 students, who will potentially perform with some musical accompaniment.

   Yes.

   Yes.

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?
   Students will be able to execute sound playback with this new equipment.

   Greater access would allow more students to become proficient in sound playback thereby making those students more employable in the theater world.

6. How will these outcomes be measured for future planning? What data or evidence supports your request?
   Evaluation of skill development with new equipment.

   Most theatres in the area have equipment of this sort.

Additional Justification for this item:

Audio playback is a mainstay of many performances and absolutely vital to the Dance department. With a standard CD player one is locked into the tempo in which the music/sound
effect was recorded. With a variable speed playback CD play one can speed up or slow down the audio if necessary, a very handy trick.

---

I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority</th>
<th>To Support</th>
<th>Category</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>09</td>
<td>5 Classes</td>
<td>Over $200 Each</td>
<td>Drama</td>
</tr>
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</table>

Description and part number for ordering:

Dress Form Mannequins

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Unit Cost:</th>
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One-time expenses: (e.g. construction, electrical, installation)

None Expected

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)

None Expected

Item to be shared with the following Department/Program: (Include any shared expenses)

Drama Dance and Music

Do you have space for this equipment?

Yes. Students cannot learn without the proper tools to accomplish their tasks.

Justification for Item (See Rating Rubric)

1. Indicate how important this item is to the life of your discipline.
   - 'A' means that your discipline cannot teach your course(s) without the requested equipment.
   - 'B' means that your course(s) would be greatly enhanced with the requested equipment.
   - 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.

   B. Requested 4 times in the past.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
   unknown

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?

   Teachers instruct students on the basics of costume fitting and tailoring on these dress forms.

   Yes. Students cannot learn without the proper tools to accomplish their tasks.

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?

   New forms would allow greater access to students wanting to learn their craft.
25 students per year would have access to these tools.

Yes.

Yes.

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?
Students will be able to excel with costume fitting by using this equipment.

Yes.

6. How will these outcomes be measured for future planning? What data or evidence supports your request?
Evaluation of skill development with new equipment.

All costume shops have a need for mannequins to work with

Additional Justification for this item:
The existing dress forms probably came with the building, some 41 years ago. Some have broken parts, some no longer function as designed and all are well worn. New dress forms would allow us to give the most worn among them the proper burial they so richly deserve.

I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority</th>
<th>To Support:</th>
<th>Category</th>
<th>Discipline Area</th>
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</thead>
<tbody>
<tr>
<td>10</td>
<td>10+ Classes</td>
<td>Over $200 Each</td>
<td>performing arts</td>
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</table>

Description and part number for ordering:
LED cyclorama lighting

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<th>Qty.</th>
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<th>Total:</th>
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<td>$2,711.20</td>
<td>$300.00</td>
<td>$31,550.32</td>
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</table>

One-time expenses: (e.g. construction, electrical, installation)
installation to be done by drama department staff

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)
none

Item to be shared with the following Department/Program: (Include any shared expenses)
Drama Dance music and theater renters

Do you have space for this equipment? Yes
Justification for Item (See Rating Rubric)

1. Indicate how important this item is to the life of your discipline.
   - 'A' means that your discipline cannot teach your course(s) without the requested equipment.
   - 'B' means that your course(s) would be greatly enhanced with the requested equipment.
   - 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.

   b. these lighting fixtures would greatly enhance our lighting capabilities

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
   Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)
   unknown

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?
   This equipment is state of the art and will teach our students what it is like in the outside theatrical world

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?
   Over one hundred students use our stage every year and this new equipment will be shared by all of the performing arts departments.

   yes, our existing equipment is hard to maintain and difficult to use as it is some forty years old.

   Yes, new students will find this equipment very exciting.

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?
   Being trained on the latest equipment will make our students more employable.

6. How will these outcomes be measured for future planning? What data or evidence supports your request?
   When students get jobs in the theater world they will tell others where they were trained.

Additional Justification for this item:

The existing Cyclorama Lighting equipment is some 40 years old and a huge electricity suck. The current lighting package for the cyc requires some 36,000 watts to use, the new LED fixtures will require less than 3,600. The existing fixture burn out lamps every 1,000 hours these new fixture have a 50,000 hour life expectancy. The old fixtures require glass or plastic filters for coloration. Almost all of the glass is broken and each color costs about $8,000 for replacement. The new fixtures use color mixing technology and can give some 16,000,000 colors instantaneously. The old fixtures heat up greatly and cause a greater load on the HVAC system. The new fixtures have almost no heat load at all.
11 100+ Students Over $200 Each Drama

Description and part number for ordering:

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Unit Cost:</th>
<th>Tax:</th>
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<th>Total:</th>
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<td>$955.88</td>
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</table>

One-time expenses: (e.g. construction, electrical, installation)
None

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)
Less than $100 per annum for discs etc.

Item to be shared with the following Department/Program: (Include any shared expenses)
Drama Dance and Music

Do you have space for this equipment?
Yes

Justification for Item (See Rating Rubric)
1. Indicate how important this item is to the life of your discipline.
   • 'A' means that your discipline cannot teach your course(s) without the requested equipment.
   • 'B' means that your course(s) would be greatly enhanced with the requested equipment.
   • 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.

B. This camera would provide an excellent teaching tool for instructors who are describing to students how they want performance techniques changed. If the student is able to see exactly what he or she is doing that needs correction, it makes it much easier for the student to understand what changes are required and ultimately make the correction. It will also provide a visual record of performances to be archived for Music, Dance and Drama to retain as an archival record of performances.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)
Unknown

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?
When an instructor is able to demonstrate to a student exactly how the technique that a student is performing requires changing or improving, it makes it much easier for student and instructor to communicate completely and with full understanding of what is required for the desired outcome.

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?
This will allow all students in technique classes as well as performances to see their performance or technique exercises exactly as they present them so they will have a complete understanding of how they look, how they have interpreted directions and whether or not their performance is appropriate.
5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?
Students will be able to achieve greater success, by being able to see their performance. Technical Theatre students will also achieve more success by seeing settings, costumes, lighting effects, etc. during performance with actors or dancers actually appearing on the set or in the costumes under the lighting.

6. How will these outcomes be measured for future planning? What data or evidence supports your request?
Evaluation of skills developed with addition of equipment use.

Most theatre schools consider a video camera to be standard equipment.

Additional Justification for this item:

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I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority</th>
<th>To Support</th>
<th>Category</th>
<th>Discipline Area</th>
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</thead>
<tbody>
<tr>
<td>12</td>
<td>8 Classes</td>
<td>Over $200 Each</td>
<td>Drama</td>
</tr>
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</table>

Description and part number for ordering:
Industrial iron

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<td>$707.00</td>
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One-time expenses: (e.g. construction, electrical, installation)
none

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)
none

Item to be shared with the following Department/Program: (Include any shared expenses)
Drama Dance and Music

Do you have space for this equipment? Yes

Justification for Item (See Rating Rubric)
1. Indicate how important this item is to the life of your discipline.
   • ‘A’ means that your discipline cannot teach your course(s) without the requested equipment.
   • ‘B’ means that your course(s) would be greatly enhanced with the requested equipment.
   • ‘C’ means that you would like this piece of equipment for your course(s) but can wait for a future academic year.
   b. Requested 4 times in the past.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
   Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)
   unknown

3. How will the quality of instruction be improved for student learning and success? Is it
necessary for students to succeed in a series of courses?
Costuming Faculty and students are constantly ironing fabric to produce costumes for the stage and need proper equipment.

Yes.

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?
The home use iron currently in use is insufficient for the needs of the costume shop and they burn out constantly.

Over 100 drama students appear in costume on the stages in the Fine Arts building and most of them require ironing at some point, if not daily.

Yes.

Yes.

Yes.

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?
Students will be able to execute proper techniques of costume maintenance.

Yes.

6. How will these outcomes be measured for future planning? What data or evidence supports your request?
Evaluation of skill development with new equipment.

A dependable iron is vital to a successful costume shop.

Additional Justification for this item:
Our costume shop is without a quality iron, a basic tool in the production of costumes and properties. Currently we are using home irons which do not stand up to the rigors of constant, 8 or more hours a day, academic use.

I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority</th>
<th>To Support:</th>
<th>Category</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>13</td>
<td>8 Classes</td>
<td>Over $200 Each</td>
<td>Drama</td>
</tr>
</tbody>
</table>

Description and part number for ordering:
Serger Sewing Machines

<table>
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<tr>
<th>Qty.</th>
<th>Unit Cost:</th>
<th>Tax:</th>
<th>Shipping:</th>
<th>Total:</th>
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<tbody>
<tr>
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<td>$1,000.00</td>
<td>$95.00</td>
<td>$100.00</td>
<td>$2,195.00</td>
</tr>
</tbody>
</table>
One-time expenses: (e.g. construction, electrical, installation)
none

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)
less than $100 per year for thread

Item to be shared with the following Department/Program: (Include any shared expenses)
Drama, Dance and Music

Do you have space for this equipment? Yes

Justification for Item (See Rating Rubric)

1. Indicate how important this item is to the life of your discipline.
   • 'A' means that your discipline cannot teach your course(s) without the requested equipment.
   • 'B' means that your course(s) would be greatly enhanced with the requested equipment.
   • 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.
   B. Three or more times requested, denied just as often.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
   Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)
   unknown

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?
   Industrial sewing machines are the souped up version of home machines, but are more rugged and less likely to break down.
   Yes

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?
   Students must frequently wait for maintenance by staff/faculty to perform their class assignments.
   20 or more students per year use this type of equipment.
   Yes.

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?
   Yes.
Students will be able to master new sewing skills with this equipment.

6. How will these outcomes be measured for future planning? What data or evidence supports your request?
Evaluation of skill development with new equipment.

Costume shops must have dependable/workable sewing machines in order to function.

Additional Justification for this item:
The current sergers are several, more than 15, years old and difficult for the average student to use properly and designed for the occasional home use. Industrial sergers are designed for the constant kind of use and abuse that a busy costume shop gives them. Students going on to professional shops or other Colleges will be properly trained on this equipment.

I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority:</th>
<th>To Support:</th>
<th>Category</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
<td>8 Classes</td>
<td>Over $200 Each</td>
<td>Drama</td>
</tr>
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</table>

Description and part number for ordering:
Clothes washer and Dryer

<table>
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<th>Qty.</th>
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<th>Tax:</th>
<th>Shipping:</th>
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<tbody>
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<td>$150.00</td>
<td>$1,683.00</td>
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</table>

One-time expenses: (e.g. construction, electrical, installation)
Installation to be performed by campus plumber. Possibly $100 in materials required.

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)
Soap

Item to be shared with the following Department/Program: (Include any shared expenses)
Dance

Do you have space for this equipment? Yes

Justification for Item (See Rating Rubric)
1. Indicate how important this item is to the life of your discipline.
• 'A' means that your discipline cannot teach your course(s) without the requested equipment.
• 'B' means that your course(s) would be greatly enhanced with the requested equipment.
• 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.
b. Thrice asked for, so far no luck.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)

unknown

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?

Students must learn the proper way to construct and maintain costume. Costumes and costume making materials must be washed to maintain their appearance facilitate construction and protect student health.

Yes.

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?

The current washer was a donation and the current dryer is over 25 years old and a bit cranky often causing students to wait well beyond their alloted class time to finish their assignments.

100+

Yes.

Yes.

Yes.

5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?

Students will be able to perform proper maintenance of costumes for classes and productions.

Yes.

6. How will these outcomes be measured for future planning? What data or evidence supports your request?

Evaluation of skill development with this equipment.

All costume shops need a dependable washer and dryer.

Additional Justification for this item:

A new washer and dryer would likely be more efficient in their use of water and energy.

I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Priority</th>
<th>To Support:</th>
<th>Category</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>5 Classes</td>
<td>Over $200 Each</td>
<td>Drama</td>
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</table>
Description and part number for ordering:

Mig Welder

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<thead>
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<th>Qty.</th>
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<th>Tax:</th>
<th>Shipping:</th>
<th>Total:</th>
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<td>$1,000.00</td>
<td>$95.00</td>
<td>$100.00</td>
<td>$1,195.00</td>
</tr>
</tbody>
</table>

One-time expenses: (e.g. construction, electrical, installation)

Electrical installation by district electrician, perhaps $100. in materials

On-going Expenses: (e.g. maintenance, repairs, staffing, and/or upgrades)

Training at IVC welding class and ongoing welding wire and gasses $100. per year

Item to be shared with the following Department/Program: (Include any shared expenses)

Drama Dance and Music

Do you have space for this equipment?  Yes

Justification for Item (See Rating Rubric)

1. Indicate how important this item is to the life of your discipline.
   - 'A' means that your discipline cannot teach your course(s) without the requested equipment.
   - 'B' means that your course(s) would be greatly enhanced with the requested equipment.
   - 'C' means that you would like this piece of equipment for your course(s) but can wait for a future academic year.

b. Four times requested, four times denied.

2. Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)
   Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)
   
   unknown

3. How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?
   Students could learn how welding can improve theatrical productions and repair vital equipment.

   Yes.

4. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?
   Current welder is unsafe for student use and because it is a "stick" welder, it is difficult for students to learn welding techniques, causing unsafe connections.

   Approximately 100.

   Yes.

   Yes.
5. What student learning or other outcomes are expected? Is it important to the achievement of student goals?

Students will be able to perform welding techniques with this new equipment.

Yes. The more skills a student has, the more employable they will be in the future.

6. How will these outcomes be measured for future planning? What data or evidence supports your request?

Evaluation of skill development with new equipment.

This piece of equipment is critical to the work in scene shops.

Additional Justification for this item:

The current stick welder is on its last leg. A new welder would allow greater welding capability to the shop and allow for some maintenance of existing equipment
Faculty Members
DRAM-2010

I. Program Faculty

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>MI</th>
<th>Year Retired:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bihr</td>
<td>Jeffrey</td>
<td>R</td>
<td></td>
</tr>
</tbody>
</table>

Status: Shared W/other program(s):
Adjunct, ETCUM No

Summer 2009 TU Fall 2009 TU Spring 2010 TU Reassigned (Total)
3.320 6 00.000

Years of Service: Specialty:
4 Theatre Arts, Shakespeare, Character lab, Suzuki, Directing, Audition, Comedy

Leadership: List involvement in committees or other service

List of Faculty Members and Total faculty Units separately for Fall, Spring and Summer

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>MI</th>
<th>Year Retired:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dunn</td>
<td>James</td>
<td>C</td>
<td></td>
</tr>
</tbody>
</table>

Status: Shared W/other program(s):
Adjunct, ETCUM No

Summer 2009 TU Fall 2009 TU Spring 2010 TU Reassigned (Total)
0 9 00.000

Years of Service: Specialty:
45 Directing - Have taught directing classes and directed about 150 productions. Acting; Dramatic Literature; Audition Technique; History of Theatre

Leadership: List involvement in committees or other service
Founder and Chair of the Drama Department for 25 years
Served on Curriculum Committee for 15 years
Artistic Director of the Marin county mountain play for 26 years

List of Faculty Members and Total faculty Units separately for Fall, Spring and Summer

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>MI</th>
<th>Year Retired:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hall</td>
<td>William</td>
<td></td>
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</tbody>
</table>

Status: Shared W/other program(s):
Adjunct, ETCUM No

Summer 2009 TU Fall 2009 TU Spring 2010 TU Reassigned (Total)
2.383 00.000

Years of Service: Specialty:
4 Improvisation; Theatrical Mask Work; Commedia dell'Arte

Leadership: List involvement in committees or other service

Improvisational Theatre (Founded BATS Improv in SF, largest Improv School and Theatre in Northern California), theatre masks (performed and taught as guest lecturer at various universities including Stanford, SF State, University of Florida), Commedia dell'Arte advisor to various productions, Business Innovation (Theatre in Residence, The Idea Factory, Dr. John Kao), Presentation Training (Google, Cisco, BATS Improv, Stand & Deliver), Business Theatre (with my company Fratelli Bologna, clients include HP and Microsoft), Long Form Improvisation including The Life Game (traveled to Poland to train and direct), meeting facilitation and instructional design (worked with Thiagi).

List of Faculty Members and Total faculty Units separately for Fall, Spring and Summer

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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>MI</th>
<th>Year Retired:</th>
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<tr>
<td>Killam</td>
<td>Paul</td>
<td>F</td>
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<th>Last Name</th>
<th>First Name</th>
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<th>Year Retired</th>
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<tr>
<td>Klein</td>
<td>Lisa</td>
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<tr>
<td>Krempetz</td>
<td>Ronald E</td>
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<tr>
<td>Noble</td>
<td>Mary (Molly)</td>
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List of Faculty Members and Total faculty Units separately for Fall, Spring and Summer

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<th>Last Name</th>
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<tr>
<td>Polen</td>
<td>Patricia G.</td>
<td>G.</td>
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Status: Shared W/other program(s):
Adjunct, ETCUM No

Summer 2009 TU Fall 2009 TU Spring 2010 TU Reassigned (Total)
2.25 1.125 00.000

Years of Service: Specialty:
18.5 Costume Design; Costume History; Costume Construction; Theatrical Make-up/Wigs; Introduction to Theatre and Theatre History

Leadership: List involvement in committees or other service
Professional Costume Designer for the Marin County Mountain Play. Professional Wig and Make-up Artist with both the San Francisco and Portland Opera Companies.

List of Faculty Members and Total faculty Units separately for Fall, Spring and Summer

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<th>Last Name</th>
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<tbody>
<tr>
<td>Taylor</td>
<td>William Allen</td>
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Status: Shared W/other program(s):
Full-time, tenured No

Summer 2009 TU Fall 2009 TU Spring 2010 TU Reassigned (Total)
15 15 00.000

Years of Service: Specialty:
10 Acting, Directing, Solo Performance, Theatre Intro, Seminar and Fieldwork

Leadership: List involvement in committees or other service
Recruitment/Outreach Coordinator (Off and On Campus Events) for Drama Department and general campus; COM diversity on-campus events participation (ongoing); Drama Department fundraising coordinator; Drama Club Advisor; Drama Department Coordinator (Fall 2001); Department liaison with theatre community. Department Chair-2009-2010

List of Faculty Members and Total faculty Units separately for Fall, Spring and Summer

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<th>Last Name</th>
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<tr>
<td>Weber</td>
<td>Andrea</td>
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Status: Shared W/other program(s):
Emergency Hire No

Summer 2009 TU Fall 2009 TU Spring 2010 TU Reassigned (Total)
00.000

Years of Service: Specialty:
2 stage movement; stage combat

Leadership: List involvement in committees or other service

Additional Teaching Unit Requests

III. FT Faculty Needs (Please fill this out ONLY if you are stating a need for new full time faculty in your area.)
1. Please indicate if there are NO FT faculty in your discipline. Please provide data regarding the length of time this discipline has been without a full time instructor.

Drama requests one additional FT faculty member to replace recently retired FT faculty. Carla Zilbersmith retired at the end of the Spring-2008 semester after fourteen years of service. We had 2 full-timers from Fall - 2000 until that time.

2. Non-availability of part-time instructors in a subject area. Please provide evidence demonstrating the difficulty in finding part-time instructors to teach in the subject area.
There is a need for two full-timers in the department because the part-timers don't have the time or allegiance (understandably) to the department that would satisfy the department's long range goals.

3. RETCUM Faculty: How many FT faculty have retired in the past ten years. How many units are now taught by RETCUM faculty each year?

One. Nine units.

4. New FT Faculty: How many NEW FT faculty have been hired in past 10 years? Please list each faculty name and the year of employment. If this instructor is shared with another department, please list the equivalent FTE% for your department. Please list instructional equivalencies as necessary and if faculty member was the result of retreat rights.

One. W. Allen Taylor, who joined the faculty for the Fall-2000 semester.

5. Reduction in department TUs as a result of FT Faculty retirements or other significant causes? Please provide data that illustrates a change in teaching unit allocation as a direct result of FT faculty retirements within your department and how this may change in the coming year(s).

We lost teaching units between fall-2007 and fall-2008 because of low enrolled classes being cancelled. This was due to a 3 unit class not being listed in the schedule, which occurred because of several last minute changes in the schedule necessitated by Carla Zilbersmith's abrupt departure. It is important to these units restored to the program, since they were lost due to reasons caused by a health crisis and Drama needs those units in order to fulfill the schedule requirements necessary for the AA degree.

6. Other reasons: Have there been other causes for a reduction in units in your discipline? If so, please explain and provide evidence.

7. Changes in Student Demand: Recent or forthcoming growth as a result of added sections due to enrollment demands. Provide evidence that illustrates the need for additional faculty due to increased student demand such as numbers of sections added and/or courses with waitlist totals showing a need for additional sections. What is the % of FTEF for this increase in units? If there has been a decline in student growth, please explain why.

We have had a recent growth in enrollment and the current semester has continued the upswing. We currently have several classes with their highest enrollment in several semesters, including Acting I -130, Stage Movement - 125, Improvisation I-126, Improvisation Performance -127, Acting for the Director's workshop- 134 and Storytelling and Personal Narratives - 143.

8. Current of forthcoming changes that illustrate the immediate need of additional FT faculty within this department. Please outline all relevant circumstances that justify the priority of a FT hire in addition to those already outlined above. Consider changes in the field, changes in the job market and population shifts.

Our enrollment is increasing and we could easily add two to three more classes to our schedule if we had the faculty and teaching units. Case in point, Acting II and Improvisation II could be offered (and filled) on a regular basis, as we have great numbers in the introduction classes of both tracks. The students would have more opportunities to advance to the next level.

9. Program Review Findings: Indicate what trends you identified in your last program review that support the need for full time faculty hires. Tie these to the department and college mission.

There are about 40 units in the discipline each semester and only 15 of those units are are being taught by a full-time instructor. This means that there is in excess of 62% of our units being taught by part-time faculty in the discipline each semester. It is important that this FT replacement be considered immediately to maintain the health of the program. Also, it would allow us to expand the program more effectively by offering the majority of our blueprint with FT faculty.

10. Other considerations: Include such information as matriculation needs, changes in student demand or community and job market needs, response to legislation, or rapid growth of the discipline.

Students are eager to take additional classes outside of the blueprint, but we are at our unit allocation limit. An additional FT faculty member would allow us to hire more specialty faculty for classes outside of the blueprint, which would be handled primarily by the FT faculty.

11. Shared Resources: If you have requested FT faculty that will be used by more than one department, please indicate here. Please indicate which disciplines and/or departments and the number of combined students/faculty or classes he/she would serve. Please indicate how it will improve access or outcomes and if it is needed for health and safety concerns or required by law.
Area Directors and Deans Comments
DRAM-2010

1. Please make any comments on the Five Pathways, Student Access and Success, Facilities, Curriculum and SLO sections.

2. Please comment on the instructional equipment requests, technology requests and other instructional materials requests sections. Please comment especially on any specific priorities without which this program cannot function.

Comments from division dean (David Snyder):

I support all higher priority requests offered. The #1 request is quite expensive ($64,385.10), but also important - new lighting for the college's theater. There are tremendous cost savings to the college in lower energy use (43% direct electricity + lower HVAC loads to compensate for heat of older bulbs), as well as lower maintenance costs associated with replacing a system that in some areas is 40 years old. Perhaps the committee could consider phasing in this request, with 1/3 of lights replaced every several years. In addition to upgrading lights to current industry standards, this would provide students with the ability to work & learn under current lighting systems (as well as older systems that they may encounter), a necessary skill for theater production professionals who work in lighting.

3. Please comment on the faculty and staff sections.

4. Please itemize expenses currently covered by external funds that may revert back to general funds.

5. Other comments