

Dear Parents/Guardians;

I would like to take this opportunity to welcome you and your child to the College of Marin.

The admissions and enrollment processing of concurrently enrolled students requires your child to comply with various components of “matriculation”. Title 5 of the California Code of Regulations and state mandated matriculation regulations outline the minimum standards for all California Community Colleges. These standards are broken down into eight specific components. Matriculation is a process that brings the College and any student who enrolls for credit into agreement for the purpose of realizing the student’s educational goals and objectives. The agreement involves the responsibilities of both parties to attain those objectives through the College’s programs, policies and services. The College will provide instructional and support services that help ensure that students attain their educational goals.

The primary goal of matriculation is to help each student achieve academic success. To accomplish this goal, the College and the student must work together to generate a Student Educational Plan and to define the various processes and activities that will lead to academic success. To accomplish this, concurrently enrolled students are required to meet with a College of Marin counselor each term prior to enrollment to review all aspects of the student’s academic goals and to obtain the counselor’s signature of approval on the College Credit Program Parent/Guardian Consent Form. **NOTE: Parents/Guardians seeking the signature of the College of Marin counselor for their child is not permitted. However, the parent/guardian may participate in the counseling session with permission from the child.**

Sincerely,

*Robert P. Balestreri*

Robert P. Balestreri  
Dean of Enrollment Services

