Description of Measure C

On November 2, 2004, voters in Marin County approved Measure C which provided $249.5 million in funding to update, modernize, and retrofit the Marin Community College District serving County residents at the College of Marin Kentfield and Indian Valley Campuses.

Measure C Bond Citizens’ Oversight Committee

As provided in Education Code Section 15278, a Citizens’ Oversight Committee was formed by the Community College District’s Board of Trustees on February 8, 2005. The committee is composed of members that represent student government, the business community, a senior citizen organization, taxpayer association, college support organizations and the community at large. The role of the committee is to inform the public concerning the District’s expenditure of revenues received from the sale of bonds authorized by the voters in the November 2004 general election. In particular, the committee is providing oversight ensuring that:

1. Bond proceeds are expended only for construction, reconstruction, rehabilitation or replacement of College facilities in compliance with the projects listed in the Measure C ballot language; and that

2. No funds are used for teacher or administrator salaries or for other college operating expenses.

To carry out its role, the Citizens’ Oversight Committee may:

1. Receive and review copies of the annual independent performance audit conducted to ensure that the bond revenue has been expended only on the specific projects listed in the bond proposition;

2. Receive and review copies of the annual independent financial audit of the bond revenue;

3. Inspect college facilities and grounds to ensure that the bond revenue is expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution;

4. Receive and review copies of deferred maintenance proposals or plans developed by the district; and
5. Review efforts by the district to maximize bond revenues by implementing various cost saving measures.

At the end of this reporting period the Committee had six members whose terms expire in May 2008, one member whose term expires in August 2008, and six members whose terms expire in May 2009.

**Meetings**

Since its formation in February 2005 (to the end of this reporting period), the committee has met 10 (ten) times. Minutes of the meetings are posted on the District website and are available to the public. Locations of meetings are announced in advance through the publication of the individual agenda and posted on the District website. The committee meetings have been held at the Kentfield Campus.

During the reporting period (July 1, 2006 – June 30, 2007), the Citizens’ Oversight Committee met on three occasions (September 26, 2006; January 30, 2007; and April 10, 2007). In these meetings the committee appointed or re-appointed seven members to new terms and reviewed audit and quarterly reports through December 31, 2006. The committee also heard several reports from staff on the bond’s planning, design and construction activities.

**Major Bond Activity July 1, 2006 – June 30, 2007**

- Under the leadership of Director V-Anne Chernock, Swinerton Management & Consulting and Steinberg Architects completed the Goals, Principles and Guidelines document and Program Definition Document that serve as the “backbone” of the bond modernization program.

- In October 2006, the Board of Trustees approved a Bond Spending Plan that outlines how the program’s $264.5 million ($249.5 m bond plus projected $15 m interest) will be spent on seven major building projects, several smaller infrastructure projects, temporary “swing” space, and operating and management expenses. A revised Bond Spending Plan was approved by the Board in February 2007.

- In Fall 2006 the District hired three new architects, who joined two architects already under contract, launched programming and design for three new building projects, and continued design for three building projects already started in the previous year. By the end of this reporting period, programming was complete on all six projects, and design was well underway.

- In Fall 2006 the District convened a pair of community forums to inform the public of the program’s progress, and formed constituent user groups to gather ideas and preferences the design of each building project.
• In January 2007 Swinerton hired Rich Graziano as Program Manager to replace former Program Manager Dave Kirn, who resigned in November 2006.

• Throughout the year, planning and design continued on small infrastructure and swing space projects.

Audit Results

The accounting firm of Perry – Smith, LLP conducted a financial and performance review for the 2005-2006 fiscal year and another for the six-month period July 1 – December 31, 2006. In both cases the firm found that the bond fund financial statements present fairly the financial position and results of operations for the fund.

During the fiscal year audit, the accountants selected 50 randomly chosen expenditures from warrants issued from July 1, 1005 through June 30, 2006 to check for mathematical accuracy and proper representation of bond expenditures. Vice-President Harrison explained the five discrepancies noted in the findings, and the committee expressed both its concern over the discrepancies and its satisfaction that steps were being taken to prevent a re-occurrence.

During the six-month audit, the accountants selected a sample representative of the 169 warrants issued from July 1, 2006 – December 31, 2006 to check for mathematical accuracy and proper representation of Bond expenditures. The firm concluded that the representative sample of 50 expenditures accurately represented a valid Bond expenditure; expenses were properly charged in the location indicated; expenses were properly coded; and were determined to represent constructing, rehabilitation, or replacement of school facilities. They also determined that the expenditures were mathematically accurate.


Conclusion

The committee is pleased with the results of the District's efforts on the Measure C bond program for the time period July 1, 2006 through June 30, 2007.

More detailed information about the College District's bond projects, timelines, and expenditures-to-date are available on the District's web page: www.marin.edu. From the first page, under “About the College” click on “Measure C Updates” and “Citizen’s Oversight Committee” where you will find minutes, agendas and reports considered by the Citizens’ Oversight Committee. Measure C Updates allows you to view the bond project lists and other bond-related information. If you still have questions or concerns, please contact the Citizens’ Oversight Committee c/o Melinda Molloy at 415-485-9508, e-mail Melinda.Molloy@marin.edu.

The College of Marin Citizens’ Oversight Committee invites community members to attend its meetings held at the College of Marin, Kentfield, CA 94904. All meetings are open to the public; meeting dates, locations and agendas are posted on the District web site.
Measure C Citizens’ Oversight Committee: (As of June 30, 2007)

Dr. William Levinson, Chair
(Co-chair vacant)

Members:

Richard Biegel
Ted Bright
Joan Capurro
Julie Grantz
Elizabeth Greenberg
Klif Knoles
Nancy McCarthy
Nancy McCauley
Perry Newman
Roberta Michels
Walter Strauss
Dr. Lawrence Witter