

**MARIN COMMUNITY COLLEGE DISTRICT  
MEASURE C BOND CITIZENS' OVERSIGHT COMMITTEE**

**Annual Report  
For The Period Ending June 30, 2010**

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**Description of Measure C**

On November 2, 2004, voters in Marin County approved Measure C which provided \$249.5 million in funding to update, modernize, and retrofit the Marin Community College District serving County residents at the College of Marin Kentfield and Indian Valley Campuses.

**Measure C Bond Citizens' Oversight Committee**

As provided in Education Code Section 15278, a Citizens' Oversight Committee was formed by the Community College District's Board of Trustees on February 8, 2005. The committee is composed of members that represent student government, the business community, a senior citizen organization, taxpayer association, college support organizations and the community at large. The role of the committee is to inform the public concerning the District's expenditure of revenues received from the sale of bonds authorized by the voters in the November 2004 general election. In particular, the committee is providing oversight ensuring that:

1. Bond proceeds are expended only for construction, reconstruction, rehabilitation or replacement of College facilities in compliance with the projects listed in the Measure C ballot language; and that
2. No funds are used for teacher or administrator salaries or for other college operating expenses.

To carry out its role, the Citizens' Oversight Committee may:

1. Receive and review copies of the annual independent performance audit conducted to ensure that the bond revenue has been expended only on the specific projects listed in the bond proposition;
2. Receive and review copies of the annual independent financial audit of the bond revenue;
3. Inspect college facilities and grounds to ensure that the bond revenue is expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution;
4. Receive and review copies of deferred maintenance proposals or plans developed by the district; and
5. Review efforts by the district to maximize bond revenues by implementing various cost saving measures.

Three new members joined the committee in Fall 2009 with terms expiring in May 2011. In May 2010, terms expired for five members of the Committee.

## **Meetings**

Since its formation in February 2005 (to the end of this reporting period), the committee has met 20 (twenty) times. Minutes of the meetings are posted on the District website and are available to the public. Locations of meetings are announced in advance through the publication of the individual agenda and posted on the District website. The committee meetings are typically held at the Kentfield Campus.

During the reporting period (July 1, 2009 – June 30, 2010), the Citizens' Oversight Committee met on three occasions (September 9, 2009; January 26, 2010; and April 6, 2010). The committee heard several reports from staff on the bond's planning, design and construction activities, including an update on LEED processes for the bond program.

## **Major Bond Activity July 1, 2009 – June 30, 2010**

- Under the leadership of Director of Modernization V-Anne Chernock (and subsequently Laura McCarty), and the program management team from Swinerton Management & Consulting continued their oversight of all bond projects, including fiscal management; scheduling; construction management; and reporting.
- During this fiscal year the District completed construction on its first two major building projects; the Diamond PE Center modernization at Kentfield, and Transportation Technology Complex at IVC. Construction also began on the New Main Building project at IVC and new Fine Arts building at Kentfield.
- In Fall 2009 and again in Spring 2010 the District convened a pair of community forums to inform the public of the program's progress.

## **Audit Results**

The accounting firm of Perry – Smith, LLP conducted a performance audit for the year ended June 30, 2010. The firm found that the bond fund financial statements present fairly the financial position and results of operations for the fund.

The methodology included selecting a sample of 90 expenditures totaling \$16,694,194, . The sample was selected to provide a representation across specific construction projects, vendors and expenditure amounts, The sample represented 4% of the number of expenditures and 50% of the total expenditure value. Verified that the expenditures were for approved projects and were to construct, upgrade, and improve classrooms and school facilities and that funds were not spent for District administrative or instructional salaries or other administrative expenses.

## **Conclusion**

The committee is satisfied with the results of the District's efforts on the Measure C bond program for the time period July 1, 2009 to June 30, 2010.

More detailed information about the College District's bond projects, timelines, and expenditures-to-date are available on the District's web page: [www.marin.edu](http://www.marin.edu). From the first page, under

“About the College” click on “Measure C Updates” and “Citizen’s Oversight Committee” where you will find minutes, agendas and reports considered by the Citizens’ Oversight Committee. Measure C Updates allows you to view the bond project lists and other bond-related information. If you have questions or concerns, please contact the Citizens’ Oversight Committee c/o Melinda Molloy at 415-485-9508, e-mail [Melinda.Molloy@marin.edu](mailto:Melinda.Molloy@marin.edu).

The College of Marin Citizens’ Oversight Committee invites community members to attend its meetings held at the College of Marin, Kentfield, CA 94904. All meetings are open to the public; meeting dates, locations and agendas are posted on the District web site.

Measure C Citizens’ Oversight Committee:

*Appointed Fall 2009, terms expire May 2011:*

Diane Ascher

Ted Bright (returning)

Michael Hartnett

Nancy McCauley (continuing)

Donna Reeve

Walter Strauss (continuing)