Basic Skills Steering Committee Meeting
Thursday, May 14, 2015  3:00pm – 5:00pm
SS Conference Room A&B

Meeting Minutes
Present: Lucas Drisdell, Cheo Massion, Beth Patel, David Patterson, Becky Reetz, Rose Thompson, Cari Torres, Anna Pilloton

Report from May 8 – Regional BSI Coordinator Meeting (Solano Community College)
• New deadline for reporting FY 2014-15 Expenditures = July 31, 2015; this is 2 months earlier than the previous years
• Becky will be getting the fiscal numbers for us
• Recommended that BSI send the FLIT members RP conference: Strengthening Student Success, especially to the sessions that focus on “leading from the middle”; taking unhappiness and turning it into solutions – complain first, then help develop solutions which is what the initial focus groups have collected information on
  o Also recommend sending Carol Hernandez, and two math faculty – Dept. Chair and colleague
  o Becky will contact Carol; request for response by June 12
• Cheo to email all members - Lauren’s dropbox link to May 8 handouts, etc.
• Anna reported that Marin Promise model – collective impact –is based on the Long Beach (John Hetts presented at this regional meeting)
• Also the Common Assessment Initiative was discussed at the May 8 meeting; the CAI steering committee has asked for feedback for 1) Reading and English, 2) ESL and 3) Math rubrics; after the feedback is collected, the vendor will start writing the survey questions that will produce student assessment profiles

Proposal – “Who gets to graduate?” Effective Low Cost Student Skills and Identity Intervention
submitted by Lucas Drisdell and Kate Kickerbocker
• Student ambassadors – write letters; Lucas is meeting with Irina; letter to math faculty to get them to participate
  o “Belong to College” intervention; develop a Belonging video
• There are 4 faculty ... Eng 120 (2), Eng 62, 92, 120AC ... with about 6 or 7 sections that are signed-up to participate in the fall, first week of classes
• Maula has agreed to her sections of Math 101 and 103
• $5,363 – requested funds; committee approved this proposal
• Cari will take it to May 27 – UDWC – she’ll get it approved; UDWC is a recommending body – not an approval committee
Proposal – English 79 Curriculum Re-design submitted by Lucas Drisdell
- Dept. consensus is that it needs to be improved
- Lucas to work on the curriculum – with faculty input
- Focused on proofreading and more complex communicative sentences
- Discipline literature – rhetorical grammar
- More student writing and Ss proofreading
- Dave – Ss need to be informed that it won’t be a grammar workbook like in the past
- Funding - $4,134.65 – approved by the committee

COMmon Read Funding “Becoming Dr. Q” for the fall 2015 semester Proposal – submitted by Beth Patel
- Dave will outline his hours for his portion of the proposal
- Dr. Coon – supports this project and the committee would like to see institutional buy-in and what portion of the cost they are willing to cover
- Derek – equity issue
- Beth will get a revised proposal to us via email

FLIT – calls for summer and fall have been completed / May 13, 2015
- BSISC members need to stay apprised of the work being done
- The committee discussed and agreed to continue the partial unit funding as follows:
  - Summer units – 12 units... to pay half ... BSISC $18,000
  - Fall units – 12 units – to pay half ... BSISC $18,000
  - Becky will notify Leslie as to the best arrangement for funding our portion

Meeting Minutes: 5/20/15