Basic Skills Steering Committee Meeting
Thursday March 19, 2015 3:00pm – 5:00pm
SS Conference Room A&B
Meeting Minutes

Present: Maula Allen, Cheo Massion, David Patterson, Anna Pilloton, Becky Reetz, Cari Torres

Report on FLIT (Basic Skills master planning group)

- FLIT is meeting with each dept. for an hour and a half and will ask a series of questions
- They will research best practices and go back to departments- share research
- Then the full plan will be developed
- FLIT Proposal- Analysis software for project- needs transcripts for qualitative data
  - Hire court reporting students to transcribe dept. meetings
  - Estimate of $1500 not to exceed $2500 with the possibility of increasing the amount if the pages seems like there will be more
- Approved by committee

AB 86 Update

- Maula met with Tam Adult School – GED / ESL/ HS Grad
  - They have limited resources in summer- what can COM do?
    - AB 86 money may allow for some new partnerships with – Marin County Adult Ed
    - Interest in trades licensers- customized modules for reviewing certain areas- ie math for electricians

Caitlin’s proposal [English Skills Student Success Workshops]

- Research into APC workshops, develop, implement, assessment
- Need clarification on funding request and deliverables
- Committee would like to see some research from similar sized institutions
- Ask Caitlin- how do they choose faculty to do workshops?
- Becky will contact Miya- can we come for another visit to Butte- maybe invite Caitlin
- Ask Caitlin to collaborate with library for a place to pilot workshops
- Revise proposal- include templates and SLOs
- Interested in a secondary proposal- survey of learning assistance on campus- what would a centralized model look like

Library proposal coming soon [Library Books for Basic Skills and ESL]

- Physical section in the library- ESL basic skills collection
  - Enticing, interesting books - $3000
  - Furniture display $1500
- Connect with College Skills faculty to connect to their curriculum
- Assess effectiveness
- Changing the perception of the library- a place to hang out, check out fun books, movies, etc
- Idea- quick survey when student checks books back in; suggest placing a computer (strategically-placed) with a Survey Monkey questionnaire to collect information from students about the book they just read

Book in Common for COM – FY 2015-16

- Entire college reads the book for the entire year
- Becoming Dr. Q is the recommended title
- Year would include events, curricular tie ins, etc
- Would involve students as well
- May do a BSI proposal to support the project

StatWay Presentation

Documents provided during the meeting:

- 2 BOAR letters detailing what they are accepting, and CSU
- Carnegie Foundation document on StatWay
  - Preliminary results are extremely encouraging
    - “Our preliminary findings also indicate that Hispanic students’ success rate in StatWay are also three times the non-Pathway average, whereas, for African American students, the success rate is four times.”
- Summary of different math courses and pathways to Stats offered at the Bay 10 Community college districts
- 2014-15 College Catalogue Math provides – summary chart on Common 1st College Level Math taken by Non-Stem Majors, and alternative pathways

Announcements

March 19th 10am Yolanda presenting about Peru, regarding At Night We Walk in Circles

Action Items:

1. Cari Torres to get back to the committee on the estimate of the pages for court reporting/FLIT
2. Cheo and Becky to schedule meeting and have it with Caitlin regarding changes to her proposal
3. Becky will contact Miya at Butte - can we come for another visit - maybe invite Caitlin