Meeting Minutes

Present: Edwin Tolle, Beth Patel, Cara Kreit, Melody Creel, Maula Allen, Becky Reetz, Cheo Massion, David Patterson, Lucas Drisdell, Cari Torres

Guests: Tonya Hersch, Meg Pasquel

Presentation of Final Reports on Projects Funded & new Proposals

1. Tonya, Lucas and Meg presented their findings and report from the Fall2013 project: Eng92 Lab Curriculum Re-design. Tonya and Lucas have prepared 15 modules for this lab work. Their report consists of 75 pages of materials, one template and video instructions for Eng92 students. As a department, all faculty members met and discussed this work at the end of the fall semester, and everyone was very pleased with the direction so far.
   - Tonya and Lucas also presented their new proposal for work this semester. (see proposal for details) This proposal was approved by the committee.
   - Meg is currently using the template and modules in her Eng92 class as a trial run before full implementation in fall 2014 with all sections of Eng92.

2. Beth and Cara presented their final report on the Faculty Inquiry Group (FIG) project which involved 25 faculty members on 8 different FIG projects. The symposium on December 12, 2013 was well attended by participants, but the FIG team and committee would like to see this symposium reach a broader audience when it is given the next time. Suggestions: advertise more and provide a lunch for participants and attendees.
   - Beth presented the new proposal for Spring 2014 – FIG Part 2. It was recommended by the committee that Beth include additional hours to cover the work that Cara had done for the fall semester in coordination, planning and execution. The proposal requests another semester of FIGs, and it was approved by the committee.

3. The committee approved C. Massion as Co-Chair. UDWC had recommended her for this position. C. Massion has also been approved as Dedicated Tutor Coordinator for COSK English.
4. Cheo reported that the DT Training took place on Friday, Jan 17. It was attended by 18 DTs, the coordinators (Massion and Wang), and Becky Reetz. Evaluations from the participating DTs were consistently rated as “Excellent” and “Very Good”. Many DTs commented before leaving the training that the manual was also a great resource. Both Math and English DTs attended this training.

5. We began a discussion about whether or not BSISC should fund more faculty/staff’s participation in the annual On Course Conference in southern California from April 24-26, 2014. No decision yet.

6. Becky brought to the committee’s attention that we are paying for a great resource of information (not just focused on math instruction) through our EAB contract. Becky said that she would follow-up with an email that demonstrates information she has requested from our EAB librarian.

7. We discussed that BSI and the committee and/or FIG results should be presented at Convocation in the fall semester 2014.

8. Beth announced that there will be a 3CSN workshop in Pittsburg (Los Menandos College) on Habits of Mind on Feb 21.

Next meeting time: Thursday, February 6, 3:00pm-4:30pm