Meeting Minutes (amended 2/15/14)

Present: Edwin Towle, Beth Patel, Melody Creel, Becky Reetz, Cheo Massion, David Patterson, Lucas Drisdell, Cari Torres, Rose Thompson, Anna Pilloton

Guests: Meg Pasquel, Andrea Wang

Presentation of a new Proposal

Meg presented a new proposal (COM Academy) to investigate best practices for an aspect of the College Skills/Basic Skills Program Review. The department is considering putting a floor for credit classes at English 92. Below that level, English 62, would become a non-credit course. GED preparation would also be offered in a non-credit program. The purpose of the proposal is to investigate and evaluate other colleges that have non-credit English and basic adult education programs. (see full proposal) The committee approved this proposal. Lori Nelson, an adjunct faculty member, will take the lead on this project.

Final Reports on projects funded

1. Blaze Woodlief delivered a written report with data analysis on the two semesters of English120AC offered Spring 2013 and Fall 2013. The results of this accelerated format for basic skills English students is working as well or better than students who chose to go through the Eng98-Eng120 sequence in two semesters. (see Blaze’s report)

2. Andrea Wang, an adjunct math instructor, presented her report on the second semester of the Dedicated Tutor Math pilot project. Her comments highlighted her written report. (see written report)

Other items

1. Butte College visit will take place on Friday, Feb. 21. Beth, Cheo, Becky, David and Maula are all going. We requested that Lori Nelson join us on this trip as part of the COM Academy proposal/grant that she will be working on. The committee members agreed that BSISC will fund the expenses associated with this fact-finding trip: one night hotel, meals and mileage.
• Recommend that individuals going spend some time on the Butte College website ahead of the visit to familiarize themselves with Butte’s Center for Academic Success (CAS).

2. Cari will request time on the UDWC’s agenda for Wednesday, Feb. 12. Beth Patel will interview re: FIG project, Spring 2014. Most likely, Beth’s hours will be an extension of her current Professional Development assignment load; BSI will pay for her time as outlined in the proposal.

3. David reported that he attended a 3CSN event back in December at which he learned that there is some sort of 3CSN online forum for librarians interested in basic skills. He is going to investigate more.

**Next meeting time:** Thursday, February 20, 3:00pm-4:30pm *(this meeting has been cancelled)*; the next meeting will be on Thursday, March 6, 3:00pm-4:30pm in SS Conference Room A&B