COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES
For May 19, 2011
12:45 p.m. – 2:00 p.m.
Student Services Building, Conference Rooms A & B

Senators Present: Sara McKinnon, Becky Brown, Derek Wilson, John Sutherland, Bonnie Borenstein, Erika Harkins, Peggy Dodge, Yolanda Bellisimo, Rinetta Early, Meg Pasquel, Paul Cheney, Joe Mueller, Arthur Lutz, Blaze Woodlief

Senators Absent: Robert Ovetz

Guests: Chris Schultz, Chialin Hsieh, Hank Fearnley, Karen Robinson, Rebecca Beal, Michael Dougan

Minutes

I. Approval and Adoption of the Agenda: adopted

II. Reading and Approval of the Minutes of May 12, 2011: approved as amended

III. Officers’ Reports
   a. President (Sara McKinnon): Written. Attached.
   b. Vice President (Derek Wilson): none.

IV. Committee Reports

Curriculum Committee (Schultz): The committee has five CORs to review today and will also discuss how to streamline the COR revision process.

Academic Standards (Rinetta Early): none.

Other Senate Subcommittee Reports - DEC/SLOAC/PRC: Sara thanked the DEC for their hard work on the Moodle migration. PRC discussed the program review template.

Community Education (Harkins): Erika asked if there was an update on the Marty Meade situation. Sara had met with Marty and Janice and Marty will look into the kiln arrangement and installation. Erika also asked for (ASAP) a list of things that pertain to the AS and CE, and a list of things that don’t pertain, and would like the list in writing. Thank you.
Governance Committees (McKinnon/Bellisimo): PRAC continues to meet weekly. Last week PRAC looked at strategies to reduce the deficit and to keep teaching units.

V. Consent Agenda
   a. Governance Committee Appointments: none
   b. Request to provide written reports: Discussion of handing out a list of criteria of what would go into a written report at the beginning of the semester. Arthur asked if this written report would displace the oral report. Sara stated that there would be both a written and oral report. Becky asked that the written reports be sent to the AS secretary in electronic format to become part of the minutes. Consent.

VI. Action Items
   a. Distance Education Student Evaluation Forms: approved as amended

VII. Discussion
   a. ARCC Report and PRIE Webpage (Dr. Chialin Hsieh): Chialin reported on the following at COM: student FTES, ages, sex, ethnicity, student progress and achievement, completed 30 units or more, fall to fall persistence, successful vocational course completion, basic skills course completion, basic skills course improvement, ESL course improvement, and what’s next.

VIII. New Business

IX. Public Requests to Address the Senate on Non-Agenda Items

X. Adjournment: 1:59 PM