AP 4232   PASS/NO PASS

Reference:
Title 5 Section 55022

Courses may be offered in either or both of the following categories:

- Courses in which all students are evaluated on a "pass/no pass" basis. Such courses will be identified in the approved course outline of record, the College Catalog, and the Class Schedule.
- Courses in which each student may elect on registration or the first 30% of the semester or session to take the course on a "pass/no pass" basis. Such courses will be identified in the approved course outline of record, the College Catalog, and the Class Schedule. Instructors' grade rosters will only allow "pass/no pass" grading for students who have requested this option by the appropriate deadline.

A student electing to be evaluated on the "pass/no pass" basis will receive both course credit and unit credit upon satisfactory completion of the course. Units earned on a "pass/no pass" (previously "credit/no credit") basis shall not be used to calculate grade point average.

A "pass" grade is granted for performance that is equivalent to the letter grade of "C" or better. A student who fails to perform satisfactorily will be assigned a "no pass" grade.

Students are held responsible for all assignments and examinations required in the course. The standards of evaluation are identical for all students in the course.

From current College of Marin Procedure 4.0003 DP.10 titled Academic Standards (From Page 7)

Credit/No Credit Option Title V. 55752
Credit/No Credit grading encourages students to take a wider variety of courses and to extend their intellectual horizons without jeopardizing their grade point average.

In those courses which permit a student to be evaluated either on a Credit/No Credit or a letter-graded basis, a student must select the Credit/No Credit option no later than the
last day of the fifth week of instruction, for a semester-length course or, for a short-term course, no later than the day which marks completion of 30 percent of the term. Selection will be made by dialing the published touch-tone registration number and entering the Credit/No Credit Option followed by the course number, as soon as programming has been completed. Instructors' grade scanners will only allow Credit/No Credit grading for students who have requested this option by the appropriate deadline. Once a student has made a selection, the option cannot be changed.

**NOTE:** *The red type signifies optional language suggested as good practice by the Community College League and legal counsel (Liebert Cassidy Whitmore). The language in black ink is from current College of Marin Procedure 4.0003 DP.10 titled Academic Standards approved on 2/8/05. The language in this procedure has been revised to reflect the CC League’s Update #13 distributed on September 21, 2007. The language in green ink was added during the Administrative Review with the Senate.*

**Date Approved:**
(Replaces portions of current College of Marin Procedure 4.0003 DP.10)
§ 55022. Pass-No Pass Options.

(a) The policy adopted pursuant to section 55021 may permit courses to be offered in either or both of the following categories and, if so, shall require that each college catalog specify the category into which each course falls:

(1) Courses wherein all students are evaluated on a "pass-no pass" basis.

(2) Courses wherein each student may elect on registration, or no later than the end of the first 30 percent of the term, whether the basis of evaluation is to be "pass-no pass" or a letter grade.

(b) All units of credit earned on a "pass-no pass" or "credit-no credit" basis in accredited California institutions of higher education or equivalent out-of-state institutions shall be counted in satisfaction of community college curriculum requirements.

(c) Units earned on a "pass-no pass" basis shall not be used to calculate grade point averages. However, units attempted for which the symbol "NP" (as defined in section 55023) is recorded shall be considered in probation and dismissal procedures.

(d) Notwithstanding any provision of this chapter, a district may continue to designate courses as being offered on a "credit-no credit basis" instead of a "pass-no pass" basis and may continue to use the "CR" and "NC" symbols, as defined in section 55030, instead of the "P" and "NP" symbols until the Fall 2009 term. Until the Fall 2009 term, any reference in this chapter to the "P" symbol shall be deemed to include the "CR" symbol and any reference to the "NP" symbol shall be deemed to include the "NC" symbol.