BYLAWS OF THE COLLEGE OF MARIN ALPHA SIGMA CHAPTER

ALPHA GAMMA SIGMA, INCORPORATED

(Amended November 2006)

ARTICLE I. NAME AND PURPOSE

Section 1. Name. This organization shall be known as Alpha Gamma Sigma, Incorporated, and the California Community College Honor Scholarship Society, formerly known as the California Junior College Honor Scholarship Society. The College of Marin, Kentfield Campus chapter shall be known as Alpha Sigma.

Section 2. Purpose. The purpose of the organization shall be to foster, promote, maintain, and recognize scholarship, as well as service to AGS, the College of Marin and the community. The function of the state organization shall be to encourage local chapters to develop programs offering cultural, social, or enrichment experiences as a part of the total experience of community college students. The state organization shall also encourage chapters to provide opportunities for participation in service activities by their members.

ARTICLE II. MEMBERSHIP

Section 1. Initial Membership.

A person may attain initial membership if he/she has:

a) Current enrollment at College of Marin

b) Completion of 12 graded units in a maximum of three semesters or five quarters at any recognized institution of higher education

c) A grade point average 3.0 or better from the previous semester OR a 3.0 cumulative GPA.
Section 2. Temporary Membership.

All life time members of the California Scholarship Federation and those who graduated with a minimum G.P.A. of 3.50 at the high school level shall be invited to become temporary members during their first semester in a community college and shall have, upon payment of dues, all the privileges of membership except that of holding elected office.

Section 3. Continuing Membership.

An initial member may obtain continuing membership by:

a) Achieving for the previous semester or quarter not less than a 3.00 G.P.A. in courses of recognized college standing, or

b) Maintaining a cumulative G.P.A. 3.00 or better in courses of recognized college standing.

c) Continuing members will receive one semester (quarter) grace if the member's semester/quarter G.P.A. falls below 3.00, but their cumulative G.P.A. is 3.00 or above. There shall be no two consecutive grace periods. In the event that a student takes all classes credit/no credit, then that semester will count as the grace period if they are a continuing member.

Section 4. Permanent Member.

Student members may apply for permanent membership during the semester in which they complete a minimum of 60 semester or 90 quarter units in degree appropriate courses with at least half of them completed at a community college. Applicants with as few as 54 semester or 81 quarter degree appropriate units may be eligible for permanent membership provided they have enough units graded OR to make up the required total.

Applicants must also meet the requirements of Paragraphs "a" or "b" below:

a) The member has maintained a cumulative G.P.A. of 3.50 or better in all recognized college work and has been a member of AGS for at least one term, or

b) The member has maintained a cumulative G.P.A. of 3.25 or better in all recognized college work and has been a member of AGS, Inc., for at least two terms.

c) In determining eligibility, units must be counted beginning with those most recently completed and going back chronologically until the number of units is reached. If any units from a semester (or quarter) are used to establish eligibility, all units in graded courses on that and all intervening transcripts must enter into the calculation of the G.P.A.

d) Any courses completed two years or more prior to application for permanent membership, whether at a community college or other institution, shall not be used to prohibit any person from becoming a permanent member, provided these units not be used to meet the minimum number of required units.

e) Permanent membership is not granted automatically. Student members must apply for this status through their chapter advisor(s), who determine(s) the eligibility of applicants.
Section 5. Alumnus Member. Any permanent member shall be considered an alumnus member.

Section 6. The Permanent Membership Certificate. Only persons who qualify for permanent membership shall be entitled to receive the Alpha Gamma Sigma Permanent Membership Certificate.

Section 7. The Official Pin. A continuing member shall be entitled to wear the officially adopted silver pin of the organization. A permanent member shall be entitled to wear the officially adopted gold pin of the organization.

ARTICLE III. OFFICERS, ELECTIONS, DUTIES

Section 1. Officers The elected officers of the Alpha Sigma Chapter shall:

a) Consist of a president, a vice-president, a secretary, a treasurer, an Inter-Club Counsel representative, web and technology director, TAD coordinator, publicity coordinator, point recorder, and events coordinator.

b) Maintain at least one official office hour per week to be posted on the Alpha Sigma office door.

c) Remain in contact with the board and advisors throughout the semester.

d) Attend mandatory general meetings and periodic board meetings.

e) No elected officer shall hold concurrent office or serve on any budget advisory committee in any other club or organization on the College of Marin campus. Exceptions may be made on a case-by-case basis and must be approved by a unanimous vote by the current elected officers. This vote may be revoked should a conflict of interests arise later.
Section 2. Duties of Elected Officials

a. The President shall:
   1) Preside over meetings of the State Advisory Board.
   2) Appoint committees and committee chairs as necessary.
   3) Prepare the agenda for each meeting in cooperation with the secretary.
   4) Have the right, but not the duty to serve as ex officio member of all committees.
   5) Call special meetings when necessary.
   6) Perform other duties applicable to the office of President.
   7) Update and maintain club bylaws and service point guidelines.

b. The Vice-President shall:
   1) Assume the duties of President in the absence of the latter.
   2) Assist President and other board members when needed.

c. The Secretary shall:
   1) Record and publish minutes of all meetings.
   2) Maintain correspondence for the chapter.
   3) Prepare the Agenda for each meeting in cooperation with the president.
   4) Perform other duties appropriate to the office of Secretary as designated by the President.
   5) Act as chapter historian

d. The Web and Technology coordinator shall:
   1) Keep Alpha Sigma's internet presence current.
   2) Create and maintain an email list for board members, general members and advisors.
   3) Work with emerging technologies to keep AGS technologically up to date.

e. The Publicity Coordinator shall:
   1) Promote awareness of Alpha Sigma on campus and in the community.
   2) Solicit new members through publicity campaigns.
   3) Create posters and flyers announcing upcoming meetings and events.
   4) Promote Alpha Sigma's events.

f. The Point Recorder shall:
   1) Keep files of all active Alpha Sigma members current.
   2) Make sure that all active members have completed their point requirements.
   3) Provide point sheets to AGS Advisors for scholarship consideration in a timely manner.
   4) Provide a final count of all active members who have completed their points to the advisors at the end of the semester.

g. The TAD Coordinator shall:
   1) Plan all aspects of the current semester's teacher appreciation dinner.
   2) Promote the teacher appreciation dinner.

h. The Interclub Counsel Representative shall:
   1) Regularly attend meetings of the Inter-Club Counsel.
   2) Act as Alpha Sigma's voice at all ICC meetings and events.
   3) Update the board on ICC issues and developments.
i. The Treasurer shall:
   1) Deposit and withdraw money from Alpha Sigma accounts as directed by the board
   2) Keep accurate ledgers of all monies received.
   3) Pay bills for the Alpha Sigma Chapter.
   4) Keep the board up to date on the financial status of all accounts.

j. Events Coordinator Shall:
   1) Research activities within the school grounds as well as outside the community, to provide opportunities for members to take part in.
   2) Will assist in the planning of fundraisers.
   3) Will send out emails to members of any such activities.
   4) Will make signup sheets to keep track of certain activities.

Section 3. Election of the Board

   1) The election of the Board Officers listed shall take place at the final general meeting each semester.
   2) Election requires a majority vote of all present active members.
   3) Terms of office shall be for one semester.
   4) One person may fill no more than one office simultaneously.
   5) The President shall appoint a member to any office made vacant during the semester, excluding that of the vice-president.

ARTICLE IV. Rules and Procedures

Section I. A member must fulfill the following requirement before the announced deadlines:

   a) Completion of a minimum of thirteen points, including four from each of the three outlined categories in the Alpha Sigma handbook and website.

   b) Attendance at four meetings as indicated on the executive calendar of events. Members who are unable to attend any general meetings may view a videotape of the meeting to fulfill this requirement.

   c) Members who do not complete the requirements above by the assigned semester deadline are not active members in good standing.

ARTICLE V. AMENDMENTS TO THE BYLAWS

Section 1. This revision supersedes all previously adopted bylaws of Alpha Sigma. All chapters' bylaws must be in agreement with the state bylaws; therefore state chapter bylaw changes supersede this document.

Section 2. Amendments to these bylaws may be initiated by a majority vote by all active members in good standing.