Signature Page

Physical-Education,-Health-&-Athletics-2011

I. Team Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Member Type</th>
<th>Email</th>
<th>Contact Phone</th>
<th>Responsible for what part</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matt Markovich</td>
<td>Team Member</td>
<td><a href="mailto:matt.markovich@marin.edu">matt.markovich@marin.edu</a></td>
<td>7451</td>
<td>All</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kathleen Smyth</td>
<td>Team Member</td>
<td><a href="mailto:kathleen.smyth@marin.edu">kathleen.smyth@marin.edu</a></td>
<td>7578</td>
<td>All</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Steve Berringer</td>
<td>Team Member</td>
<td><a href="mailto:steve.berringer@marin.edu">steve.berringer@marin.edu</a></td>
<td>7589</td>
<td>All</td>
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</tr>
</tbody>
</table>

II. Program Review Committee

<table>
<thead>
<tr>
<th>Name</th>
<th>Committee (Chairs)</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris Schultz</td>
<td>Curriculum Committee Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blaze Woodlief</td>
<td>Educational Planning Committee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Laura McCarty and Erik Dunmire</td>
<td>Facilities Committee Co-Chairs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sara McKinnon</td>
<td>Planning and Resource Allocation Committee Co-Chair/Academic Senate President</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N/A</td>
<td>Planning and Resource Allocation Committee Co-Chair/Instructional Equipment Committee Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sara McKinnon, Yolanda Bellisimo and Anne Gearhart</td>
<td>Program Review Committee Chair and SLO Coordinators</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N/A</td>
<td>Student Access and Success Committee Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Michael Irvine</td>
<td>Tech Committee Chair</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

III. Vice President of Academic Affairs

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nick Chang</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

IV. Board of Trustees President

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eva Long</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Instructional Equipment

**Physical-Education,-Health-&-Athletics-2011**

This section will be filled out by faculty and reviewed by the Department Chair, the ARea Dean, the Instructional Equipment Committee, IPC and Budget.

Please enter items that will be used over a period of semesters BY STUDENTS.. (Note: These should be NEW items that you are requesting one time only - not ongoing or consumable. Ongoing and consumable requests go under "Other Instructional Equipment". Technology-related requests should go under "Technology Requests".

Select whether the item is less than or more than $200 each. If you are a large discipline with several areas, please include which area this item is for. Include Tax, Shipping and Handling in the total cost for each item.

**Importance:**
- ‘A’ means that your discipline cannot teach your course(s) without the requested equipment.
- ‘B’ means that your course(s) would be greatly enhanced with the requested equipment.
- ‘C’ means that you would like this piece of equipment for your course(s) but can wait for a future academic year.

In addition, how many times have you requested this item, but you have not received it?

#### I. Instructional Equipment/Materials Requirements

<table>
<thead>
<tr>
<th>Importance</th>
<th>Priority</th>
<th>To Support Annually:</th>
<th>Category</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>01</td>
<td>$200 and over</td>
<td>Physical Education</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Athletics</td>
</tr>
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</table>

**Description and part number for ordering:**

CLSC Upright Lifecycle - CLSC-0000R-01

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Unit Cost:</th>
<th>Tax:</th>
<th>Shipping: Total:</th>
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<tbody>
<tr>
<td>6</td>
<td>$2,140.00</td>
<td>$1,092.00</td>
<td>$14,552.00</td>
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</tbody>
</table>

**One-time expenses:** (e.g. construction, electrical, installation)

N/A

**On-going Expenses:** (e.g. maintenance, repairs, staffing, and/or upgrades)

Gym doctors to upkeep the equipment is already in place.

**Item to be shared with the following Department/Program:** (Include any shared expenses)

To be shared with P.E., Athletics, Community Education.

Do you have space for this equipment? Yes

**Justification for Item (See Rating Rubric)**

1. **Is this equipment required to meet Title 5 and/or Ed Code? If so, how? (Cite code)**

Is this equipment required to meet any local, state or federal Health and Safety Code? If so, how? (Cite code)

This equipment is not required to meet Title 5 and or ED Code.

2. **How will the quality of instruction be improved for student learning and success? Is it necessary for students to succeed in a series of courses?**
This is not necessary for students to succeed in a series of courses.

3. How will access for students be improved? How many students (annually) will benefit from this request? Is it required to accommodate existing students? Would it be vital to attracting new students?

Our bikes in our facility are old and need to be replaced.

Access will be improved for the entire department. New bikes will bring more students to the P.E. department.

Close to 880 students will be served by the upgrade of bikes.

This is vital to attracting new students; we compete on a daily basis with local health clubs getting new bikes would help us out tremendously.

4. What student learning or other outcomes are expected? Is it important to the achievement of student goals? How will these outcomes be measured for future planning? What data or evidence supports your request?

Students will be able to compare and contrast various training programs to determine which is best for their individual goals.

With the addition of the new bikes students will be able to calculate heart rate percentages for weight loss, cardiovascular conditioning while on the bikes.

Students will have an understanding of being more fit.

Students will learn how and where to keep their hr during the exercise program in order to meet their goals.

These outcomes will be measured through final exams. Also through a pre and post test of fitness.

5. Additional Justification for this item:

We currently have bikes in the weight room but they have been there for a long time and need to be replaced.
Non-Instructional Requests

Part II : Other Non-Instructional Costs/Contract Services

This section will be filled out by the Department Chair

Physical-Education,-Health-&-Athletics-2011

II. Other Non-Instructional Costs

This section will be filled out by the Department Chair and reviewed by the Area Dean, PRAC.

Note: Service Contracts: maintenance, repairs, laundry, hazardous waste removal, etc.

<table>
<thead>
<tr>
<th>Category</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletics: Meals/Travel</td>
<td>Previously funded with cost increase</td>
</tr>
</tbody>
</table>

Description and part number for ordering:

Providing meals for students on away contests

<table>
<thead>
<tr>
<th>Annual Cost</th>
<th>Previous Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>8000.0</td>
<td>4500.0</td>
</tr>
</tbody>
</table>

Justification

Please comment on request in terms of how it benefits your program, faculty and/or students:

- We are asking for an increase in our meal money due to the increase in teams and due to the amount that we typically spend per kid, per trip. Right now we have $4500.00 which does not cover meals for every trip and for every team. Right now if a student-athlete travels more than 100 miles we only give them $5.00 towards a meal. If they travel 200 miles or more we give them $10.00 towards 2 or 3 meals. If they travel less than 100 miles we do not give them meal money. It has been a good addition to the program but increasing the amount allocated to these student-athletes is the right thing to do. Many days these kids are on the road for 8 hrs representing the school, we should be able to buy them something to eat.
Commission for Community and Junior Colleges of the Western Association of Schools and Colleges • College of Marin serves approximately 9000 credit and noncredit students each spring and fall semester.
Faculty Members
Physical-Education,-Health-&-Athletics-2011

I. Program Faculty
Additional Teaching Unit Requests

II. Additional Unit requests for NEW classes or extra sections
(requests for returned units has different process).

<table>
<thead>
<tr>
<th>Specialty</th>
<th>Units/Class</th>
<th>Number of Sections/Year</th>
<th>Existing or New Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>PE 191A-10 Mens Soccer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theory PE 191A-20 Womens</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Soccer Theory PE 194</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Volleyball Theory PE</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>192A-10 Mens Basketball</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theory PE 192A-20 Women's</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basketball Theory</td>
<td>6.665</td>
<td>5/Su12</td>
<td>Existing Course</td>
</tr>
</tbody>
</table>

To meet Program requirements for the following:

☐ Health/Safety          ☐ Scheduling          ☐ Title 5/Ed.Code  ☐ Waitlists

Other:

These courses are vital to the health of our athletic program. 95% of all community colleges in the state have athletic classes during the summer. With the recent cuts over the last year we have no athletic classes during the summer.

If it is for a new course, has the outline been submitted and approved by curriculum, UDWC and the Board?

Justification for new units:

1. Why do you feel this is an important addition to your overall curriculum and/or number of offerings?
2. Is it or will it be required for a degree or certificate?
3. Is it a new state law requirement?
4. How will this improve access, student learning outcomes and success?
5. Do you have evidence to support the need for your request? If so, please explain and/or attach.

Our Athletic classes during the summer session are important to our student-athletes and coaches on many different levels.

-These classes help with the retention of our current student-athletes.
-These classes help increase access to the college by helping with the recruitment of future student-athletes.

-These classes help our student-athletes improve their skill on a year round basis which will help our student-athletes achieve their student learning objective.

-These classes help our student-athletes stay in school during the summer and some of them will take other classes towards their degree or transfer status.

**Shared Resources:** If you have requested additional units that will be used by more than one department, please indicate here. Please indicate which disciplines and/or departments and the number of combined students/faculty or classes he/she would serve. Please indicate how it will improve access or outcomes and if it is needed for health and safety concerns or required by law.

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**III. FT Faculty Needs (Please fill this out ONLY if you are stating a need for new full time faculty in your area.)**

1. **Please indicate if there are NO FT faculty in your discipline.** Please provide data regarding the length of time this discipline has been without a full time instructor.

   Physical Education and Athletics has 4 full-time faculty.

2. **Non-availability of part-time instructors in a subject area.** Please provide evidence demonstrating the difficulty in finding part-time instructors to teach in the subject area.

   We have no issues finding part-time instructors.

3. **New FT Faculty:** How many NEW FT faculty have been hired in past 10 years? Please list each faculty name and the year of employment. If this instructor is shared with another department, please list the equivalent FTE% for your department. Please list instructional equivalencies as necessary and if faculty member was the result of retreat rights.

   There have been No Full-Time Faculty Hired in the last 10 years.

4. **Reduction in department TUs as a result of FT Faculty retirements or other significant causes?** Please provide data that illustrates a change in teaching unit allocation as a direct result of FT faculty retirements within your department and how this may change in the coming year(s).
There has not been a reduction of units in our department due to FT Faculty retirements.

5. Other reasons: Have there been other causes for a reduction in units in your discipline? If so, please explain and provide evidence.

There has been a reduction of units in our department due to cuts that have come down through the school.

6. Changes in Student Demand: Recent or forthcoming growth as a result of added sections due to enrollment demands. Provide evidence that illustrates the need for additional faculty due to increased student demand such as numbers of sections added and/or courses with waitlist totals showing a need for additional sections. What is the % of FTEF for this increase in units? If there has been a decline in student growth, please explain why.

The PE and Athletic Department has not increased sections in the last 4 years.

With the state demand for kinesiology we have added a new class that we are offering that fulfills the CSU kinesiology major requirement has 40 students enrolled with a waitlist.

7. Current of forthcoming changes that illustrate the immediate need of additional FT faculty within this department. Please outline all relevant circumstances that justify the priority of a FT hire in addition to those already outlined above. Consider changes in the field, changes in the job market and population shifts.

The PE and Athletics department is asking for a conversion that will strengthen our department.

We would like this conversion to be a coach/teacher to help strengthen our athletic department.

Having another full-time faculty member on campus will help with our impact as a department on campus and in our participatory governance system. Additionally morale would be greatly improved by hiring more faculty that would be involved campus wide.

8. Program Review Findings: Indicate what trends you identified in your last program review that support the need for full time faculty hires. Tie these to the department and college mission.

We are looking into the Kinesiology field and we will need a more diversified full-time faculty to help with the implementation of more kinesiology based courses. For example a new class that we are offering that fulfills the CSU kinesiology major requirement has 40 students enrolled with a waitlist.

As described in the mission statement our department is looking in to transferring more of our student-athletes and a full-time coach/instructor will help improve our student success, access, and transfer rates.
9. Other considerations: Include such information as matriculation needs, changes in student demand or community and job market needs, response to legislation, or rapid growth of the discipline.

We are interested in creating courses in meeting the needs of the coaching and officiating community. In order to do this we would have to have a full-time faculty that could help create this program. Due to student demand and matriculation needs the student-athletes requires more support and having a full-time coach/instructor on campus will help with the success rate of our student-athlete. When we look at our current coaches on campus their student-athletes tend to be more successful in course work, retention, and matriculation.

10. Shared Resources: If you have requested FT faculty that will be used by more than one department, please indicate here. Please indicate which disciplines and/or departments and the number of combined students/faculty or classes he/she would serve. Please indicate how it will improve access or outcomes and if it is needed for health and safety concerns or required by law.

It's imperative that we hire a full-time faculty member that can teach in all 3 of areas: Athletics, Physical Education, and Health Education. An additional full time coach/instructor on staff will improve the student-athlete success rates both intellectually and physically. Furthermore, a full-time faculty member in the PE/Athletics dept. will increase our presence on campus and the participatory governance system resulting in increased department morale.
Non-Instructional Support Staff

Physical-Education,-Health-&-Athletics-2011

I. Current Support Staff
II. Request for additional support staff (clerical, lab tech, IS, comp tech, tutor, etc.)

<table>
<thead>
<tr>
<th>Purpose:</th>
<th>Type</th>
<th>Approx. hours per week:</th>
<th>To support:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other</td>
<td>Hourly</td>
<td>25</td>
<td>50 Students</td>
</tr>
</tbody>
</table>

Justification: Please address the following areas as applicable. How will it be used? How will instruction be improved for student learning and success? How will access be improved? What student learning outcomes are expected? How will the outcomes be measured? What data or evidence is supplied to support your justification?

The Athletic department is requesting an increase in our assistant coach's stipends.
- Right now they are $1,250.00 which is the lowest in the conference.
- We would like to increase our assistant coach's stipends to $5,000.00 and put them on a 10 month contract.

Student learning and success will be improved by:
- Right now our assistant coaches just come to campus for practice and usually just work during the semester of competition.
- Putting them on a 10 month contracts would require them to be around the campus more and involving them with the academic side of the student-athletes.
- Having more coaches involved with the student-athletes on their academics will improve the success of the student-athletes.

Access will be improved by:
- Putting our assistant coaches on 10 month contracts would allow them to be a lot more involved with recruiting and retention of our student-athletes.
Right now that all falls on the head coach.

The Student Learning Outcomes that will be improved by adding an assistant coach will be:
- Higher retention rate for our student-athletes
- Higher transfer rate for our student-athletes
- Higher percentage of Marin County student-athletes enrolling in College of Marin

These student learning outcomes will be measured by:
- We have created a student-athlete academic report card that can be accessed through ARGOS:
- It will show - success rate, GPA, units taken, units passed, transfer students.

The College of Marin Pays their assistant coaches a stipend of $1,250.00 per season. This is the lowest in the conference. Below you will see what other colleges pay their assistant coaches in the Bay Valley Conference.
Laney College $3,100.00 to $5,000.00 per team.
Los Medanos College $3,362.00 - $7,685.00 per team.
Alameda College $3,579.00 to $4,476.00 per team.
Mendocino College $2,000.00 per team.
Solano College $4,500.00 per team.
Contra Costa College $2,100.00 to $2,800.00 per team.
Yuba College -$3,000.00 per team.
Napa College $1,500.00 per team.

**Shared Resources:** If you have requested additional staff that will be used by more than one department, please indicate here. Please indicate which disciplines and/or departments and the number of combined students/faculty or classes he/she would serve. Please indicate how it will improve access or outcomes and if it is needed for health and safety concerns or required by law.
Program Summary
Physical-Education,-Health-&-Athletics-2011

Instructions: after reviewing your data and reports from all other sections of your program review, use this form to briefly summarize all of the information you have provided by closing with your concluding remarks (e.g. an executive one-page summary) for your entire program review.

I. Assessment of Previous Program Reviews:

1. What resources have you been granted from your previous program reviews?
2. Please assess how these resources have been used to improve access, learning outcomes and student success in your program?
3. What changes have you implemented based on previous program reviews?
4. What results have you found?

1) In the past we have been granted $9,000.00 for 2 treadmills. We have been granted 15,000.00 for an hourly academic coordinator of our SAASP.

2) The treadmills have given more students the opportunity to train on and understand cardiovascular workouts which will covers heart rate zones, metabolic workload, RPM's, and Calories burned. The Student-Athlete Academic Program has been invaluable to the teaching of our 150 student athletes. We have the ability to put an emphasis on academics first. This program has also helped with the access of more local students coming to college of Marin.

3) Based on previous program reviews we have implemented a more effective running cardio respiratory component into all of our fitness or weight training courses. Based on the SAASP the athletic department has implemented study hall, tutoring, and community service as requirements. We have also put an emphasis on teaching out students how to communicate with each other and with their faculty.

4) The student satisfaction is higher. Less wait time for students to use a treadmill. Another result is students have a better understanding on the effects of designing and implementing a cardio vascular conditioning workout.

Results we have found from the SAASP are an improved and healthy athletic department. A mentality of academics first, an understanding on what it takes to transfer to a four year, and the ability to track and analyze our teams academically.

II. Requests Summary:

1. Please summarize the main requests you have made in this program review in order of your priority starting with the most important one.
2. Summarize briefly why you want each one.
3. Summarize your overall rationale.
1) Full-Tim Faculty Conversion. A full time coach/faculty will make our athletic program and physical education program stronger. We will improve access to the campus by having a full-time coach/instructor. We will improve retention rates for our student-athletes by having a full time coach/faculty on campus. Student success will improve with the ability of our student-athletes having more contact with their coach.

2) Exercise bikes. Our exercise bikes are over 15 year?s old and incomplete disrepair. In order to conduct any fitness course there ideally needs to be a minimum of 20 cardiovascular machines. In order to improve our student learning outcomes of cardiovascular training we need fully functioning equipment that will monitor heart rate, metabolic workload, RPM's, calories burned and a variety of programmable workouts to meet the different levels of fitness needs of our students.

3) Assistant Coach Money will improve student retention, access, and success for our student-athletes.

4) Meal Money Increase for the student-athletes is the right thing to-do. These students represent our college at many different events and they are tremendous ambassadors for the college. Also unlike other four year schools where their student-athletes have scholarships ours do not, so the least we can do is buy them a meal when they are out representing the college.

III. Other concluding remarks.
Department Chair Comments
Physical-Education,-Health-&-Athletics-2011

1. Please rank the instructional equipment requests, technology requests and other instructional materials requests sections. Please comment especially on any specific priorities without which this program cannot function.

-Worked on entire review with the faculty - I have no additional comments

2. Please comment if additional units, faculty, or staff have been requested.

-Worked on entire review with the faculty - I have no additional comments

3. Other comments

-Worked on entire review with the faculty - I have no additional comments