II. Miscellaneous Instructional Materials Account

This section will be filled out by faculty and reviewed by the Department Chair, the Area Dean, the Technology Committee, PRAC.

Note: This is for things to help faculty teach - not necessarily used directly by students, such as supplemental materials, audio/visuals/maps, subscriptions, etc.

<table>
<thead>
<tr>
<th>Annual Cost</th>
<th>Previous Cost</th>
<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>250.0</td>
<td>0.0</td>
<td>English Skills</td>
</tr>
</tbody>
</table>

What kind of things do you generally use this money for?

Purchase dictionaries, DVD's, and other lab materials

Justification for Item (See Rating Rubric)

1. Who will use these materials? How? Will it be shared with other disciplines?

ENGL 62L, 92L, 98 and other English Skills students will use these materials in lab.

2. How will these materials benefit student learning?

Students benefit from learning through different modalities. These materials will provide that for them.
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<tr>
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<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>500.0</td>
<td>500.0</td>
<td>Court Reporting</td>
</tr>
</tbody>
</table>

What kind of things do you generally use this money for?

Budget Acct. No. 111000 23201 45000 051430
Reference materials, dictionaries, textbooks.

Justification for Item (See Rating Rubric)

1. Who will use these materials? How? Will it be shared with other disciplines?

Shared by all court reporting faculty to facilitate curriculum development.

2. How will these materials benefit student learning?

Students benefit by keeping curriculum current. Court reporting students are required by the Court Reporters Board of California to remain up-to-date in legal and medical terminology, current events, and terminology associated with current events. The Board requires a five-year recency for reference books.
Miscellaneous Instructional Materials

Credit-ESL-2011

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<th>Discipline Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000.0</td>
<td>1000.0</td>
<td>Credit ESL</td>
</tr>
</tbody>
</table>

What kind of things do you generally use this money for?

To update and add to our ESL Lab (HC 128) and Language Lab (LC 150) with materials: software, paper, and toner for printing.

Justification for Item (See Rating Rubric)

1. Who will use these materials? How? Will it be shared with other disciplines?

These materials are also used by credit and noncredit students who use the labs. There are a number of credit ESL courses that require the students work in the lab. The materials in the lab need to be updated.

2. How will these materials benefit student learning?

Newer language software allows students to work individually on a variety of skills such as pronunciation, reading and spelling.

The materials are necessary to serve those students taking grammar and writing classes. Over 400 students annually are required to attend the ESL lab. As newer editions of texts have come out, it is necessary to update the accompanying software.

We know that the more time a student spends using English, the more a student learns. Our CALL (computer assisted language learning) materials allow students to work at their own pace on particular areas that they find difficult. These materials help students to meet their goals in their grammar and writing classes.

We measure the success by the amount of time the students spends in the lab with these materials, student retention and student success.