Program Overview—Introduction
Administration-of-Justice-2011

Instructions: Use this form to quickly outline your program at College of Marin. Briefly answer each of the questions and use bullet points whenever possible. Provide any attachments that substantiate or expand on the questions below.

I. Program Definition
Outline the unique qualities that define the importance of your program.

AJ offers an AS degree and a career certificate. AJ offers nine courses. All nine courses are required for the certificate and degree and are offered on a 3 semester cycle so a student may complete in 3 semesters. One course was deleted (AJ 114) after the past review, leaving the discipline with the current 9 courses.

The AJ degree at CoM is based on the model curriculum proposed by the California Commission on Peace Officer Standards and Training. Changes will only occur in the CoM program if the model curriculum is modified.

II. Program Purpose
Pathway:
Transfer
Briefly describe how your program fits into the pathways you have chosen.

The general outcomes of the discipline are to provide a solid foundation of knowledge that will prepare the student for initial employment within the Criminal Justice Field.

AJ offers coursework for transfer to a 4 year college or university. All courses transfer as electives to CSU. AJ 110, 111 118 and 204 transfer as an elective to UCs.

III. Students Served
Briefly outline what students are served in your program.

Males represent about half of the students taking Administration courses, which is better than the national comparison of males and females working in AJ. (75% male) About half of the students are white which is also better than the national rate at 68%. AJ ethnicity and gender data do not show a significant change since the last program review. AJ students tend to be younger (50-60% are 18-24) than the CoM average of 31.

IV. Program History
Briefly outline the recent history of your program.

The enrollment trend in AJ was static for the five years prior to the last review, accounting for loads of 3-400 per semester, with spring attracting more
students than fall. Since that time, AJ enrollment has increased dramatically, reaching a load in the high 600s.

Attachments:
List and briefly describe any attachments
## Faculty Members
### Administration-of-Justice-2011

### I. Program Faculty

#### List of Faculty Members and Total faculty Units separately for Fall, Spring and Summer

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>MI</th>
<th>Year Retired:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berberian</td>
<td>Edward</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Status:**
- Shared W/other program(s):
  - Adjunct, ETCUM: No

**Summer TU** | **Fall TU** | **Spring TU** | **Reassigned (Total)**
---|---|---|---
3 |  |  | 00.000

**Years of Service:**
- 13

**Specialty:**
- Law

**Leadership:** List involvement in committees or other service

Mr. Berberian is the elected District Attorney of Marin County

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<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>MI</th>
<th>Year Retired:</th>
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<tbody>
<tr>
<td>Kosta</td>
<td>W.</td>
<td></td>
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**Status:**
- Shared W/other program(s):
  - Adjunct, ETCUM: No

**Summer TU** | **Fall TU** | **Spring TU** | **Reassigned (Total)**
---|---|---|---
6 |  |  | 00.000

**Years of Service:**
- 13

**Specialty:**
- List all areas of specialty and/or equivalency

**Leadership:** List involvement in committees or other service

Mr. Kosta is a retired Peace Officer with more than 30 years experience.

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<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>MI</th>
<th>Year Retired:</th>
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<tbody>
<tr>
<td>Ravani</td>
<td>R.</td>
<td></td>
<td></td>
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**Status:**
- Shared W/other program(s):

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http://programreview.marin.edu/2011/TUReportFaculty.jsp
Adjunct, ETCUM   No

<table>
<thead>
<tr>
<th></th>
<th>Summer TU</th>
<th>Fall TU</th>
<th>Spring TU</th>
<th>Reassigned (Total)</th>
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<tr>
<td></td>
<td></td>
<td></td>
<td>3</td>
<td>00.000</td>
</tr>
</tbody>
</table>

Years of Service: 1

Specialty: List all areas of specialty and/or equivalency

Leadership: List involvement in committees or other service
## Non-Instructional Support Staff

### Administration-of-Justice-2011

### I. Current Support Staff

<table>
<thead>
<tr>
<th>Name</th>
<th>Type</th>
<th>Purpose</th>
<th>Hours/Week</th>
<th>To support:</th>
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</thead>
<tbody>
<tr>
<td>Julie Oyle</td>
<td>Clerical</td>
<td>37</td>
<td>1200 Students</td>
<td></td>
</tr>
</tbody>
</table>

**Leadership:** List involvement in committees or other service

### List of Support Staff

<table>
<thead>
<tr>
<th>Name</th>
<th>Type</th>
<th>Purpose</th>
<th>Hours/Week</th>
<th>To support:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laurie Loeffler</td>
<td>Other</td>
<td>37</td>
<td>1200 Students</td>
<td></td>
</tr>
</tbody>
</table>

**Leadership:** List involvement in committees or other service

"other purpose" is project management for all partnerships and workforce division
Department Chair Comments
Administration-of-Justice-2011

1. Please make any comments on, Student Access and Success, Facilities, Curriculum and SLO sections.

   Students follow a given pathway when going through the program. Basic skills such as math, and English are key components of the Administrative Justice curriculum. There are no barriers influencing student access and success. The Administrative Justice program continually updates their curriculum to meet real world work conditions. The Administrative Justice program will be moving to newer facilities as modernization takes place over the next several years.

2. Please comment on the Point of Improvement section.

   The Administrative Justice program will be moving into new facilities as the modernization project continues. They will not need any specific equipment for their curriculum that is not addressed in the modernization program.

3. Other comments